

AGENDA

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, September 9, 2019 – 6:30 P.M.
Township Municipal Building

1. CALL TO ORDER – Dennis E. Benner, Chairman

2. PLEDGE OF ALLEGIANCE

3. NOTIFICATION

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

4. PUBLIC COMMENT (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

5. SUBDIVISIONS & LAND DEVELOPMENTS

a. Penn State – Maintenance Building – Resolution No. 2019-28

Consideration of a motion to adopt Resolution No. 2019-28 conditionally approving the Preliminary/Final Land Development Plan of Pennsylvania State University to construct a new maintenance building with covered outdoor storage area at the existing Penn State Lehigh Valley Campus located at 2809 Saucon Valley Road.

b. Penn State – Dining Hall Expansion – Resolution No. 2019-29

Consideration of a motion to adopt Resolution No. 2019-29 conditionally approving the Preliminary/Final Land Development Plan of Pennsylvania State University to construct a 3-story, 20,430 square foot dining and student services building expansion at the existing Penn State Lehigh Valley Campus located at 2809 Saucon Valley Road.

6. MINUTES

a. Regular Meeting of June 10, 2019

Consideration of a motion to approve the minutes of the regular meeting of June 10, 2019.

b. Regular Meeting of July 8, 2019

Consideration of a motion to approve the minutes of the regular meeting of July 8, 2019.

7. ORDINANCES (for possible adoption) - None

8. RESOLUTIONS

a. Resolution No. 2019-27 – Accept Easement & Bill of Sale For On-site Sanitary Sewer Line At 3800 West Drive

Consideration of a motion to adopt Resolution No. 2019-27 accepting an on-site sewer line easement and bill of sale for an on-site sanitary sewer line and appurtenances constructed in connection with the hotel and child care facility located at 3800 West Drive.

9. MOTIONS

- a. Request For Payment – Hopewell Park Project – Certification No. 5
Consideration of a motion to authorize payment in the amount of \$549,803.92 to Barwis Construction for work completed on the Hopewell Park Project.
- b. Award Bid – Chestnut Hill Road Stormwater and Roadway Improvements – Phase 1
Consideration of a motion to award the bid for Phase 1 of the Chestnut Hill Road Stormwater and Roadway Improvements to Barwis Construction, LLC for a total bid price of \$554,681.68.

10. CORRESPONDENCE & INFORMATION ITEMS

- a. Memo dated September 9, 2019 from Thomas Young, Director of Finance – 2019 Minimum Municipal Obligation For Township Pension Plans and Firefighters Length of Service Awards Program (LOSAP)

11. DIRECTION/DISCUSSION ITEMS - None

12. BILLS, PAYROLL AND COMMISSIONS

Prepaid Invoice List and Warrant List dated 9/06/2019

- Prepaid Invoice List.....\$156,813.19
- Warrant List.....\$885,802.12

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant List dated 9/06/2019.

13. ADDITIONAL BUSINESS

14. COURTESY OF THE FLOOR

15. EXECUTIVE SESSION

16. ADJOURNMENT

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, September 9, 2019 – 6:30 P.M.
Township Municipal Building

Members Present: Dennis E. Benner, Chairman
Brian J. Farrell, Vice Chairman
Philip W. Spaeth
Kimberly Stehlik
Stephen Wagner

Staff Attending: Thomas F. Beil, Township Manager
Joseph Geib, Assistant Township Manager
Patrick Leonard, Special Projects Coordinator
Thomas Dinkelacker, Township Solicitor
Charles Unangst, P.E., Township Engineer
Patricia Lang, Director of Community Development
Thomas J. Nicoletti, Chief of Police
Trent J. Sear, Zoning/Codes Enforcement Officer

CALL TO ORDER

Mr. Benner called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Benner asked all in attendance to stand and recite the "Pledge of Allegiance."

NOTIFICATION

Mr. Benner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

Sue Kelly, 3360 Flint Hill Road, expressed concerns about vehicles speeding on Flint Hill Road. She explained how speeding vehicles make it very dangerous for her and her neighbors to cross Flint Hill Road to get to their mailboxes which are across the street from their homes. She requested the Board's help in getting their mailboxes moved to the other

side of the street. She also requested an additional stop sign be installed at the intersection of Flint Hill Road and Taylor Drive to make it an all-way stop.

Mr. Beil said he would alert the Police Department to Ms. Kelly's concerns about vehicles speeding on Flint Hill Road. He also indicated that the Township Engineer evaluated the intersection of Flint Hill Road and Taylor Drive several years ago and determined that an all-way stop was not warranted. With respect to the mailboxes, Mr. Beil said the Township has tried to get the Post Office to approve the relocation of the mailboxes to the other side of the street but has been unsuccessful to date.

SUBDIVISIONS & LAND DEVELOPMENTS

Penn State – Maintenance Building – Resolution No. 2019-28

Motion made by Mr. Farrell and seconded by Mr. Wagner to adopt Resolution No. 2019-28 conditionally approving the Preliminary/Final Land Development Plan of Pennsylvania State University to construct a new maintenance building with covered outdoor storage area at the existing Penn State Lehigh Valley Campus located at 2809 Saucon Valley Road.

Attorney Catherine Durso of Fitzpatrick Lentz and Bubba and Jim Mazeika of Barry Isett & Associates were present on behalf of Penn State Lehigh Valley. Attorney Durso provided a brief overview of the project and responded to questions from the Board.

The motion was approved by a vote of 5 to 0.

Penn State – Dining Hall Expansion – Resolution No. 2019-29

Motion made by Ms. Stehlik and seconded by Mr. Farrell to adopt Resolution No. 2019-29 conditionally approving the Preliminary/Final Land Development Plan of Pennsylvania State University to construct a 3-story, 20,430 square foot dining and student services building expansion at the existing Penn State Lehigh Valley Campus located at 2809 Saucon Valley Road.

Attorney Catherine Durso of Fitzpatrick Lentz and Bubba and Tammy Rae Barr of Liberty Engineering were present on behalf of Penn State Lehigh Valley. Attorney Durso briefly described the proposed dining hall expansion project.

The motion was approved by a vote of 5 to 0.

MINUTES

Regular Meeting of June 10, 2019

Motion made by Ms. Stehlik and seconded by Mr. Farrell to approve the minutes of the regular meeting of June 10, 2019.

The motion was approved by a vote of 5 to 0.

Regular Meeting of July 8, 2019

Motion made by Ms. Stehlik and seconded by Mr. Spaeth to approve the minutes of the regular meeting of July 8, 2019.

The motion was approved by a vote of 5 to 0.

ORDINANCES

None

RESOLUTIONS

Resolution No. 2019-27 – Accept Easement & Bill of Sale For On-site Sanitary Sewer Line At 3800 West Drive

Motion made by Mr. Wagner and seconded by Mr. Spaeth to adopt Resolution No. 2019-27 accepting an on-site sewer line easement and bill of sale for an on-site sanitary sewer line and appurtenances constructed in connection with the hotel and child care facility located at 3800 West Drive.

The motion was approved by a vote of 5 to 0.

MOTIONS

Request For Payment – Hopewell Park Project – Certification No. 5

Motion made by Ms. Stehlik and seconded by Mr. Spaeth to authorize payment in the amount of \$549,803.92 to Barwis Construction for work completed on the Hopewell Park Project.

The motion was approved by a vote of 5 to 0.

Award Bid – Chestnut Hill Road Stormwater and Roadway Improvements – Phase 1

Motion made by Mr. Spaeth and seconded by Mr. Wagner to award the bid for Phase 1 of the Chestnut Hill Road Stormwater and Roadway Improvements to Barwis Construction, LLC for a total bid price of \$554,681.68.

The motion was approved by a vote of 5 to 0.

CORRESPONDENCE & INFORMATION ITEMS

Memo dated September 9, 2019 from Thomas Young, Director of Finance – 2020 Minimum Municipal Obligation For Township Pension Plans and Firefighters Length of Service Awards Program (LOSAP)

Mr. Beil reviewed the memo dated September 9, 2019 from Thomas Young, Director of Finance, concerning the 2020 Minimum Municipal Obligation for the Township Pension Plans and the Firefighters Length of Service Awards Program (LOSAP). Mr. Beil said the

memo is for the Board's information only and no action is required at this time.

DIRECTION/DISCUSSION ITEMS

None

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Spaeth and seconded by Ms. Stehlik to authorize payment of the Prepaid Invoice List and Warrant List dated 9/06/2019.

The motion was approved by a vote of 5 to 0.

ADDITIONAL BUSINESS

Mr. Wagner asked for a status report on the plunge pool near the Stancombe property at 3822 Bittersweet Road. Messrs. Unangst and Geib provided an update on this matter. Mr. Unangst said he was at the site today and the pool was not holding water. He said the Township crew made some adjustments to the pool to address the Stancombes' concerns about standing water. Mr. Unangst will continue to monitor the situation to determine if additional work is needed to rectify the standing water issue.

Ms. Stancombe of 3822 Bittersweet Road said the water is gone right now but only time will tell.

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 7:02 p.m., the Board met in executive session to consult with the Township Solicitor regarding the Curative Amendment filed by Kay Lehigh, LLC.

The Board returned from executive session at approximately 7:35 p.m.

ADJOURNMENT

Motion was made and seconded to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 7:36 p.m.



Secretary

