

AGENDA

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, May 13, 2019 – 6:30 P.M.
Township Municipal Building

1. CALL TO ORDER – Dennis E. Benner, Chairman

2. PLEDGE OF ALLEGIANCE

3. NOTIFICATION

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

4. PUBLIC COMMENT (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

5. ADMINISTER OATH OF OFFICE TO NEWLY- HIRED POLICE OFFICER

Chairman Benner will administer the oath of office to newly-hired police officer Brandon Bolton.

6. SUBDIVISIONS & LAND DEVELOPMENTS

a. Mindler Subdivision – Resolution No. 2019-13

Consideration of a motion to adopt Resolution No. 2019-13 conditionally approving the preliminary/final land development plan of Shirley E. and Robert J. Mindler to subdivide an existing 7.72 acre lot located at 2060 Flint Hill Road into two residential lots. Proposed Lot 1 will be 4.20 acres and include an existing dwelling, shed and driveway. Proposed Lot 2 will be 3.22 acres and is planned for a future dwelling.

7. MINUTES

a. Regular Meeting of March 11, 2019

Consideration of a motion to approve the minutes of the regular meeting of March 11, 2019.

8. ORDINANCES (for possible adoption)

a. Ordinance No. 167 - Trash Collection Hours

Consideration of a motion to adopt proposed Ordinance No. 167 limiting the hours during which collectors of solid waste and recyclables may operate in the Township. [Note to Chairman: Accept public comment prior to taking vote on Ordinance.]

9. RESOLUTIONS - None

10. MOTIONS

- a. Steering Committee – Comprehensive Recreation & Open Space Plan
Consideration of a motion to appoint Kimberly Stehlik, Philip Spaeth, Todd Bergey, Thomas Gettings, Bridget Graver, John Inglis, III, Robert Kassel, Jr., Patrick Leonard, Lloyd Ohl and Chris Wayock to the Steering Committee responsible for updating the Comprehensive Recreation & Open Space Plan. [Note: The Park & Recreation Committee recommends these individuals to serve on the Steering Committee.]
- b. Encroachment Agreement – Jill Gliem – 6470 Mallard Lane
Consideration of a motion to approve the Encroachment Agreement with Jill Gliem to allow the installation of a fence that would encroach several feet onto Township property at 6468 Mallard Lane, and to authorize the Township Manager to execute said Agreement on behalf of the Township.
- c. Request For Payment – Saucon Country Estates and Sunset Park Sanitary Sewer Project – Certification No. 8
Consideration of a motion to authorize payment in the amount of \$19,546.24 to RGC Development LP for work completed on the Saucon Country Estates and Sunset Park Sanitary Sewer Project.
- d. Exoneration of Township Real Estate and Fire Hydrant Taxes – 5500 Camp Meeting Road
Consideration of a motion to exonerate the Township Tax Collector from collecting 2019 Township real estate and fire hydrant taxes on the property at 5500 Camp Meeting Road (Property Identification No. 642406314537 1) pursuant to correspondence dated April 14, 2019 from the Township Tax Collector. [Note: The exoneration is necessary to correct a mistake by the Lehigh County Assessment Office.]
- e. Exoneration of Township Real Estate and Fire Hydrant Taxes – 1704 Courtland Lane
Consideration of a motion to exonerate the Township Tax Collector from collecting 2019 Township real estate and fire hydrant taxes on the property at 1704 Courtland Lane (Property Identification No. 642558114012 1) pursuant to correspondence dated April 11, 2019 from the Township Tax Collector. [Note: The exoneration is necessitated by the recent demolition of the home on this property.]
- f. Authorize Phase 3 Bog Turtle Study – Former Haring Tract at 7486 Passer Road
Consideration of a motion to accept the proposal dated May 3, 2019 from Ecological Associates to perform a Phase 3 bog turtle study on the former Haring tract (7486 Passer Road) at a cost not to exceed \$14,500.00. [Note: The Phase 2 bog turtle study will be completed in the next month or two at a cost of \$11,420.00. It was not anticipated that a Phase 3 bog turtle study would be needed, therefore, the cost of this study was not included in the 2019 budget.]
- g. Request For Payment – Hopewell Park Project – Certification No. 1
Consideration of a motion to authorize payment in the amount of \$25,956.45 to Barwis Construction for work completed on the Hopewell Park Project.

h. Williams Agreement – East Valley Road Properties

Consideration of a motion to approve the Agreement with Thomas P. Williams and Williams-Thomas Financial, LLC setting forth the terms and conditions under which the Township will refrain from objecting to the Zoning Appeal filed by Thomas P. Williams pertaining to the properties at 5048 and 5068 East Valley Road, and to authorize the Township Manager to execute said Agreement on behalf of the Township.

11. CORRESPONDENCE & INFORMATION ITEMS - None

12. DIRECTION/DISCUSSION ITEMS

- a. Authorize Township Engineer to send letter to PennDOT requesting speed limit reduction on Route 378 from 55 mph to 45 mph
- b. Cancellation of Board of Supervisors meeting scheduled for May 20, 2019 due to lack of agenda items

13. BILLS, PAYROLL AND COMMISSIONS

Prepaid Invoice List and Warrant List dated 5/10/2019

- Prepaid Invoice List.....\$ 750,478.47
- Warrant List.....\$1,042,177.82

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant List dated 5/10/2019.

14. ADDITIONAL BUSINESS

15. COURTESY OF THE FLOOR

16. EXECUTIVE SESSION

17. ADJOURNMENT