

MEETING AGENDA
Upper Saucon Township Municipal Authority
(USTMA)

Monday, February 4, 2019 @ 6:00 PM

Location: Upper Saucon Township Water and Sewer Building

1. Call Meeting to Order -

A. Pledge of Allegiance

2. Roll Call - Members of the Authority and Appointed Professionals

Bruce Bush - Chairman

Joaquin (Jack) DeMatos - Vice Chairman

Ronald Reybitz - Asst. Secretary/Treasurer

Ryan Holmes - Secretary

Members Absent -

Mark Sullivan - Treasurer

3. Notification Announcement - All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

4. Public Comment - Public may comment on any item on the Agenda or items not appearing on the Agenda.

NOTE: *All citizens/visitors must sign the “speaker sign-in sheet” at the front desk if they want to address the Authority during this portion of the meeting.*

5. Approval of the Minutes -

A. Approval of the draft of the January 2019 Meeting Minutes

6. Correspondence Comments - Authority members may comment on the correspondence packets and/or the “Summary” which they received.

MEETING AGENDA

Upper Saucon Township Municipal Authority

February 4, 2019

Page 2

7. **Solicitor's Report - Gary Brienza** (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on. Gary will also submit a confirming written report.

8. **Engineer's Report** - Will discuss the matters being worked on.

9. **Superintendent of the UST Water and Wastewater Department's Report** - Chris Cope will discuss the matters affecting the Sewage Treatment System. Chris may also submit a confirming written report.

10. **Treasurer's Report** -

11. **Motions Required** -

A. Consider a motion to approve the 2019 Active Membership Dues to the Pennsylvania Municipal Authorities Association. Amount of the dues if \$200.00.

Ref: Invoice from PMAA dated 12/15/18.

B. Consider the release of the Letter of Credit amount of \$3,625.00 for the sanitary sewer installation at 3939 West Drive. Ref: Hanover Engineering letter dated 1/31/19.

12. **Unfinished Business** -

A. Unconnected Sewer Analysis

Reference SEA's letter dated 1/8/2014. Study identified 53 potential properties that should be connected to the sanitary sewers. (1) Update of the status of the letter that the Authority recommended be sent to the "53"; (2) Status of the request for an Ordinance to cover the inspection of the laterals prior to sale of the property.

B. Sewer Tapping Study - update

C. Easement Problems

D. Oakhurst Drive Project.

MEETING AGENDA

Upper Saucon Township Municipal Authority

February 4, 2019

Page 3

Ref: Meeting Minutes from the March 6, 2017 Meeting. Installation of gravity and low pressure sewers to the area east of the I-78 bridge.

E. Saucon Valley Crossings Mobile Home Park.

Update on the status

F. Stabler Executive Parkway Sewer Issues. Ref: Letter from Karl Schreiter dated 9/19/2018. Copy of letter sent to each member of the Authority on 9/25/2018.

13. **New Business** -

14. **Courtesy of the Floor** -

15. **Announcements** -

A. Next scheduled meeting of the Authority will be **Monday, March 4, 2019 @ 6:00 PM** at the Water and Sewer Building.

16. **Adjournment**