

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, January 28, 2019 – 6:30 P.M.
Township Municipal Building

Members Present: Dennis E. Benner, Chairman
Brian J. Farrell, Vice Chairman
Philip W. Spaeth
Kimberly Stehlik

Participating Via
Teleconference: Stephen Wagner

Staff Attending: Thomas F. Beil, Township Manager
Joseph Geib, Assistant Township Manager
Jeffrey Dimmich, Township Solicitor
Charles Unangst, P.E., Township Engineer
Patricia Lang, Director of Community Development

CALL TO ORDER

Mr. Benner called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Benner asked all in attendance to stand and recite the “Pledge of Allegiance.”

NOTIFICATION

Mr. Benner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

Mr. Benner noted Lehigh County Executive Phillips Armstrong was in attendance. Mr. Armstrong addressed the Board to find out if they have any questions for the County or if there is anything he can do for the Township.

Solicitor Dimmich inquired about the County's proposal to assess a \$5 fee on vehicles registered in the County. Mr. Armstrong said they are still working on details but explained this is a tool to get needed funds for County bridge repairs. Additionally, a portion of the funds generated by the fee could be made available for municipal road projects.

Messrs. Farrell and Wagner said they were opposed to the \$5 fee. Mr. Farrell characterized the fee as a nuisance tax.

Mr. Spaeth asked Mr. Armstrong if the farmland preservation program will continue. Mr. Armstrong said it will continue and that \$3 million was added to the budget for the program. Lehigh County currently ranks 5th in the State for preserved acreage, and the County has just preserved their 300th farm.

SUBDIVISIONS & LAND DEVELOPMENTS

None

MINUTES

Regular Meeting of November 19, 2018

Motion made by Mr. Farrell and seconded by Ms. Stehlik to approve the minutes of the regular meeting of November 19, 2018.

The motion was approved by a vote of 4 to 0 with 1 abstention. Mr. Wagner abstained from voting because he was not present at the meeting on November 19, 2018.

Regular Meeting of December 17, 2018

Mr. Spaeth suggested amending the draft minutes to correct a misstatement he made at the meeting concerning a traffic accident he witnessed at Route 309 and Center Valley Parkway. He said his comments made at the meeting were inaccurate with respect to the day in which the traffic accident occurred, and he later followed up with an email to the Township Manager with more accurate information. He requested page 2334 of the minutes under "Additional Business" be revised to note that the accident at the intersection of Route 309 and Center Valley Parkway occurred on Sunday rather than Saturday.

It was the consensus of the Board to accept Mr. Spaeth's requested revision to the minutes.

Motion made by Ms. Stehlik and seconded by Mr. Farrell to approve the revised minutes of the regular meeting of December 17, 2018.

The motion was approved by a vote of 5 to 0.

ORDINANCES

None

RESOLUTIONS

None

MOTIONS

Release of Funds – Antich Land Development (3939 West Drive) - Certification No. 1

Motion made by Mr. Wagner and seconded by Mr. Farrell to authorize the release of construction security in the amount of \$293,744.99 for the Antich land development project at 3939 West Drive in accordance with the Township Engineer's recommendation made by letter dated January 17, 2019.

The motion was approved by a vote of 5 to 0.

Rescind Previous Authorization To Sell 2004 Ford Expedition

Motion made by Mr. Spaeth and seconded by Ms. Stehlik to rescind the previous authorization to sell a 2004 Ford Expedition to Robert Miller for \$1,550.00 due to Mr. Miller's failure to pay for and take possession of the vehicle in a timely manner.

The motion was approved by a vote of 5 to 0.

Authorize Sale of Used Township Vehicles and Equipment

Motion made by Mr. Spaeth and seconded by Ms. Stehlik to designate the vehicles and equipment identified on Disposition List No. 2019-01 as surplus property to be disposed of through an on-line auction conducted by Municibid consistent with the procedures set forth in the Second Class Township Code. The following vehicles and equipment appear on Disposition List No. 2019-01:

- 2010 Ford Explorer (VIN 1FMEU7DE9AUA81899) with approx. 104,499 miles.
- 2003 Ford F-550 DRW Dump Truck (VIN 1FDAF57PX3ED00439) with approx. 46,640 miles.
- 2000 Ford F-450 DRW Dump Truck (VIN 1FDXF47F5YED70885) with approx. 66,928 miles.
- 2014 Ford Interceptor (VIN 1FM5K8AR0EGC38310) with approx. 87,264 miles.
- 2004 Ford Expedition (VIN 1FMPU16L14LB42206) with approx. 140,956 miles. (Note: This item was awarded in 2017 but the transaction was not completed due to the bidder's failure to pay for the vehicle in a timely manner).
- Smith Model 100 Air Compressor (S/N: 110D7269) with approx. 984 hours.
- Sensus Metering System 6 Inch Fireline Fire Service Assembly (S/N: 2002441).
- Gatorcam 200 foot cable w/B&W monitor.
- Homemade Trailer – approx. 3000 lb. gross weight rating.
- Target gas road saw PAC II Kohler 14 hp 14" blade.
- Miscellaneous traffic signals (heads and brackets only, no controllers) approx. 12 units.
- Scotchlite Heat Lamp Applicator for traffic signs (S/N: 2511) includes miscellaneous supplies.

The motion was approved by a vote of 5 to 0.

Request For Payment – Oakhurst Storm Sewer Improvements– Certification No. 7
Motion made by Mr. Wagner and seconded by Mr. Farrell to authorize payment in the amount of \$311,152.61 to H&K Group, Inc., for work completed on the Oakhurst Storm Sewer Improvement Project.

The motion was approved by a vote of 5 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Review Agenda for Zoning Hearing Board meeting on February 4, 2019
Mr. Beil reviewed the two appeals on the docket for the February 4, 2019 Zoning Hearing Board meeting.

A discussion ensued regarding the zoning appeal filed by Calvin Pham (Appeal No. 2018-13) concerning the placement of a shed on the property at 4466 Cumorah Drive. Mr. Pham is appealing the zoning enforcement notice issued by the Zoning Officer which alleges a shed was placed on the property without a permit.

It was the consensus of the Board that the Township Solicitor should appear before the Zoning Hearing Board and represent the Board of Supervisors as an objector in the appeal of Calvin Pham (Appeal No. 2018-13).

Request to have 8 acre property at 5050 Locust Valley Road rezoned from R-2, Suburban Residential to R-3, Multi-Family Residential (for possible referral to Planning/Zoning Committee)

Mr. Beil suggested referring this matter to the Planning and Zoning Committee for further review.

It was the consensus of the Board to refer this matter to the Planning and Zoning Committee.

Request by Tom Williams of Cityline Construction to discuss redevelopment options or the properties at 5048 and 5068 East Valley Road (for possible referral to Planning/Zoning Committee)

Mr. Beil suggested referring this matter to the Planning and Zoning Committee for further review.

It was the consensus of the Board to refer this matter to the Planning and Zoning Committee.

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Ms. Stehlik and seconded by Mr. Spaeth to authorize payment of the Prepaid Invoice List and Warrant List #01282019 dated 01/28/2019.

The motion was approved by a vote of 5 to 0.

ADDITIONAL BUSINESS

Mr. Beil said the lobby renovations at the Township Building are complete. He offered to give the Board members a tour of the renovated lobby area immediately following the meeting.

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

None

ADJOURNMENT

Motion made by Mr. Farrell and seconded by Ms. Stehlik to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 7:04 p.m.

Secretary