

## MINUTES

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, December 17, 2018 – 6:30 P.M.  
Township Municipal Building

Members Present: Dennis E. Benner, Chairman  
Brian J. Farrell, Vice Chairman  
Philip W. Spaeth  
Kimberly Stehlik  
Stephen Wagner

Staff Attending: Thomas F. Beil, Township Manager  
Joseph Geib, Assistant Township Manager  
Jeffrey Dimmich, Township Solicitor  
Kevin Chimics, P.E., Township Engineer  
Patricia Lang, Director of Community Development  
Thomas J. Nicoletti, Chief of Police

### **CALL TO ORDER**

Mr. Benner called the meeting to order at 6:32 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

### **PLEDGE OF ALLEGIANCE**

Mr. Benner asked all in attendance to stand and recite the “Pledge of Allegiance.”

### **NOTIFICATION**

Mr. Benner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

### **PUBLIC COMMENT**

None

## **SUBDIVISIONS & LAND DEVELOPMENTS**

Goddard School - Preliminary/Final Land Development Plan – Resolution No. 2018-37  
Attorney Joseph Fitzpatrick, Chris Geary of Acela Engineering and Monty Kalsi of ANR Development Company were present on behalf of the Goddard School.

Attorney Fitzpatrick said he received a copy of proposed Resolution 2018-37 and everything appeared to be in order.

Motion made by Mr. Wagner and seconded by Ms. Stehlik to adopt Resolution No. 2018-37 conditionally approving the Preliminary/Final Land Development Plan for ANR Development Company, Inc., to construct a two-story, 24,000 square foot building with a first floor day care and second floor office space at 3800 West Drive.

Mr. Spaeth asked the developer to review the waivers being requested. Mr. Geary provided an explanation for each waiver.

Ms. Stehlik asked how the office space on the second floor would be separated from the day care facilities on the first floor. Mr. Kalsi said the day care facilities would not be accessible to the office users.

Mr. Spaeth asked if a restaurant was originally proposed for this site. Tony Seitz of High Hotels explained the Goddard School would be located where the restaurant was originally planned. He said it was ultimately decided a restaurant would not be feasible at this location.

The motion was approved by a vote of 5 to 0.

## **MINUTES**

Regular Meeting of October 8, 2018

Motion made by Mr. Wagner and seconded by Mr. Spaeth to approve the minutes of the regular meeting of October 8, 2018.

The motion was approved by a vote of 5 to 0.

## **ORDINANCES**

Ordinance No. 166 – Refinancing Existing Township Debt

Jamie Schlesinger of PFM Financial Advisors and Kevin Reid of King, Spry, Herman, Freund and Faul, LLC, summarized proposed Ordinance No. 166 which authorizes the refinancing of existing Township debt. Mr. Schlesinger expected the Township to save approximately \$210,000 by refinancing this debt. He cautioned the actual savings could change based on interest rate fluctuations between now and the time of the bond sale.

Messrs. Schlesinger and Reid responded to questions posed by Board members and Solicitor Dimmich.

Chairman Benner asked if anyone from the public wished to comment on the proposed Ordinance. There was no response.

Motion made by Mr. Wagner and seconded by Mr. Spaeth to adopt proposed Ordinance No. 166 authorizing the issuance of General Obligation Bonds, Series of 2019, in the maximum aggregate principal amount of \$6,750,000.00 for the purpose of refunding all or a portion of the outstanding 2009 Bonds and 2010 Bonds.

The motion was approved by a vote of 5 to 0.

### **RESOLUTIONS**

#### **Resolution No. 2018-34 – Adoption of 2019 Township Budget**

Motion made by Ms. Stehlik and seconded by Mr. Spaeth to adopt Resolution No. 2018-34 approving the 2019 Township Budget.

The motion was approved by a vote of 5 to 0.

#### **Resolution No. 2018-35 – 2019 Tax Levy**

Motion made by Mr. Farrell and seconded by Mr. Wagner to adopt Resolution No. 2018-35 fixing the real estate tax rate and fire hydrant tax rate for the year 2019.

The motion was approved by a vote of 5 to 0.

#### **Resolution No. 2018-36 – 2019 Pay Plan For Non-represented Employees**

Motion made by Ms. Stehlik and seconded by Mr. Farrell to adopt Resolution No. 2018-36 establishing the 2019 Pay Plan for non-represented employees of the Township.

The motion was approved by a vote of 5 to 0.

### **MOTIONS**

#### **Request For Payment – Roof Replacement Project – Certification No. 1**

Motion made by Ms. Stehlik and seconded by Mr. Spaeth to authorize payment in the amount of \$76,338.00 to Detwiler Roofing for work completed on the Roof Replacement Project for Building No. 3 at the Municipal Complex.

The motion was approved by a vote of 5 to 0.

#### **Request For Payment – Saucon Country Estates and Sunset Park Sanitary Sewer Project – Certification No. 6**

Motion made by Mr. Spaeth and seconded by Ms. Stehlik to authorize payment in the amount of \$49,708.75 to RGC Development LP for work completed on the Saucon Country Estates and Sunset Park Sanitary Sewer Project.

The motion was approved by a vote of 5 to 0.

Request For Payment – Preston Lane Drainage & Roadway Improvements – Certification No. 4

Motion made by Mr. Spaeth and seconded by Ms. Stehlik to authorize payment in the amount of \$15,910.98 to Horst Excavating for work completed on the Preston Lane Drainage & Roadway Improvements Project.

The motion was approved by a vote of 5 to 0.

Request For Payment – Oakhurst Storm Sewer Improvements– Certification No. 6

Motion made by Mr. Spaeth and seconded by Mr. Farrell to authorize payment in the amount of \$123,144.63 to H&K Group, Inc., for work completed on the Oakhurst Storm Sewer Improvement Project.

The motion was approved by a vote of 5 to 0.

**CORRESPONDENCE & INFORMATION ITEMS**

Board of Supervisors Reorganization Meeting

Chairman Benner announced the Board's reorganization meeting will be held on Monday, January 7, 2019 at 6:30 p.m.

Letter From Lehigh County Commissioner Marc Grammes – Invitation for Township to comment on County proposal to assess \$5.00 fee on vehicle registrations to fund local transportation projects

Mr. Beil reviewed a letter dated November 7, 2018 from Lehigh County Commissioner, Marc Grammes, inviting the Township to comment on the County's proposal to assess a \$5.00 fee on vehicle registrations. The monies collected from the fee would be used to fund local transportation projects.

A lengthy discussion ensued concerning the proposed fee.

Mr. Farrell said the fee is the perfect example of a nuisance tax and he is opposed to it.

Solicitor Dimmich was of the opinion that the Township would only receive a modest benefit, if any, under the proposal.

Doris Clegg, 4137 Bunker Hill Drive S, questioned the need for the fee and whether the County was really being transparent.

It was the consensus of the Board that Mr. Beil draft a letter to Commissioner Grammes stating the Township is not in favor of the County's proposal to assess a \$5.00 fee on vehicle registrations.

**DIRECTION/DISCUSSION ITEMS**

None

## **BILLS, PAYROLL, AND COMMISSIONS**

Motion made by Mr. Wagner and seconded by Mr. Farrell to authorize payment of the Prepaid Invoice List and Warrant List dated 12/14/2018.

The motion was approved by a vote of 5 to 0.

## **ADDITIONAL BUSINESS**

Mr. Spaeth informed Police Chief Nicoletti of an accident he witnessed on Sunday evening at the intersection of Route 309 and Center Valley Parkway. He said a tractor trailer ran a red light and hit a car.

Mr. Benner said he witnessed the same accident as Mr. Spaeth.

Chief Nicoletti said this intersection already receives a lot of attention by the police but he would try to step up enforcement efforts.

Mr. Wagner complained of a sewer smell at The Promenade Shops and on Route 378 near the Copperhead Grille. Mr. Beil will check into the matter.

## **COURTESY OF THE FLOOR**

Doris Clegg wished everyone a Merry Christmas and a Happy New Year.

## **EXECUTIVE SESSION**

At approximately 7:44 p.m., the Board met in executive session to discuss the possible acquisition of real estate by the Township.

The Board returned from executive session at approximately 8:09 p.m.

## **ADJOURNMENT**

Motion made by Ms. Stehlik and seconded by Mr. Spaeth to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 8:10 p.m.

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Secretary