

# AGENDA

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, November 19, 2018 – 6:30 P.M.  
Township Municipal Building

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**1. CALL TO ORDER** – Dennis E. Benner, Chairman

**2. PLEDGE OF ALLEGIANCE**

**3. NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

**4. PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

**5. SUBDIVISIONS & LAND DEVELOPMENTS** - None

**6. MINUTES**

a. Regular Meeting of September 10, 2018

Consideration of a motion to approve the minutes of the regular meeting of September 10, 2018.

**7. ORDINANCES** (for possible adoption) - None

**8. RESOLUTIONS** – None

**9. MOTIONS**

a. Deed of Easement & Agreement – Christian and Megan Willman – 4559 Liberty Road

Consideration of a motion to approve the Deed of Easement and Agreement granting Christian and Megan Willman an exclusive easement to continue utilizing an existing swimming pool and fence located on Township property at 4461 Liberty Road.

b. Encroachment Agreement – Christian and Megan Willman – 4559 Liberty Road

Consideration of a motion to approve the Encroachment Agreement with Christian and Megan Willman which would allow an existing brick mailbox structure and driveway entrance walls to remain within a portion of the Township right-of-way of Liberty Road and a patio to remain on Township property at 4461 Liberty Road, and to authorize the Township Manager to execute said agreement on behalf of the Township.

- c. Release of Funds – Lanark Commons Certification No. 3  
Consideration of a motion to authorize the release of construction security in the amount of \$231,376.20 for the Lanark Commons land development in accordance with the Township Engineer’s recommendation made by letter dated November 15, 2018 .
- d. Request For Payment – Oakhurst Storm Sewer Improvements– Certification No. 5  
Consideration of a motion to authorize payment in the amount of \$282,514.27 to H&K Group, Inc., for work completed on the Oakhurst Storm Sewer Improvement Project.

**10. CORRESPONDENCE & INFORMATION ITEMS**

- a. ANNOUNCEMENT: Board of Supervisors Reorganization Meeting will be held on Monday, January 7, 2019 at 6:30 pm.

**11. DIRECTION/DISCUSSION ITEMS**

- a. Cancellation of Board of Supervisors meeting scheduled for December 10, 2018 due to lack of agenda items
- b. Procedure for evaluating applicants seeking appointment/reappointment to Township Boards and Commissions (consider authorizing Appointments Review Committee to evaluate and make recommendations to full Board)
- c. Board of Supervisors Regular Meeting Schedule for 2019
- d. Review Agenda for Zoning Hearing Board meeting on December 3, 2018

**12. PRELIMINARY 2019 TOWNSHIP BUDGET**

Consideration of a motion to adopt the preliminary 2019 Township Budget and to authorize the Township Manager to advertise the Budget so that final consideration of the Budget can be accomplished at the Board of Supervisors meeting on December 17, 2018.

**13. BILLS, PAYROLL AND COMMISSIONS**

Prepaid Invoice List and Warrant List dated 11/15/2018

- Prepaid Invoice List.....\$ 127,191.41
- Warrant List.....\$1,885,075.59

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant List dated 11/15/2018.

**14. ADDITIONAL BUSINESS**

**15. COURTESY OF THE FLOOR**

**16. EXECUTIVE SESSION**

**17. ADJOURNMENT**