

UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY MINUTES

Meeting Held Monday, October 1, 2018

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Township Municipal Authority at approximately 6:10 pm in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

MEMBERS PRESENT:

Bruce Bush – Chairman
Joaquin (Jack) DeMatos - Vice Chairman
Mark Sullivan – Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor
Karl E. Schreiter Jr. P.E., Engineer
Chris Cope, UST Director of Water and Sewer Resources
John Guignet, UST Assistant Director of Water and Sewer Resources
Charles Unangst, P.E., Township Engineer

STAFF ABSENT:

Ronald Reybitz - Asst. Secretary and Asst. Treasurer
Ryan Holmes - Secretary

NOTIFICATION:

All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

VISITORS:

Robert Ciccone and Christopher Ciccone of RGC Development, LC

PUBLIC COMMENT:

Robert Ciccone of RGC Development asked the Authority if they would conditionally approve payment of their June 18, 2018 invoice for \$148,454.76 before the work on Sunset Drive/Ackermans Lane is complete. Mr. Ciccone said if payment is not approved tonight, they will have to wait another 45 days to receive payment. Mr. Ciccone originally requested this of Tom Beil. Mr. Beil said it is up to the Authority to decide.

Mr. Schreiter, Mr. Unangst, Mr. Cope and members of the Authority expressed their concern that RGC will not be able to complete the work and be inspected in time for payment to be issued. After discussing, the Authority is agreeable to conditionally approving the payment request because the risk is all on RGC.

Motion made and seconded to conditionally approve a payment request for RGC Development with regard to the Sunset Park/Saucon Country Estates project in the approximate amount of \$145,000 subject to the following conditions:

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1. RGC must submit a revised or corrected payment request to the Upper Saucon Township Municipal Authority Engineer to reflect the correct dollar figure.
2. RGC is required to timely complete restoration/rehabilitation work to rectify or address comments made regarding said work by the Upper Saucon Township Municipal Authority Engineer.
3. No release of funds will occur without full and complete approval of item #2 by the Upper Saucon Township Municipal Authority Engineer and the Upper Saucon Township Director of Water and Sewer Resources.

MINUTES:

A motion was made and seconded to approve the meeting minutes for September, 2018 with the following change under Unfinished Business:

F. Karl's replacement.....Karl is retiring December 31, 2018.

Mr. Bush prepared a draft letter to Tom Beil that was reviewed by Mr. Cope, Mr. Guignet and Solicitor Brienza.

Motion passed unanimously.

CORRESPONDENCE COMMENTS:

Authority members may comment on the correspondence packets or the "Summary" which they received.

(NOTE: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual correspondence)

Date list was prepared or amended: 9/11/2018, 9/17/2018, 9/20/2018, 9/21/2018, 9/24/2018, 9/25/2018, 9/28/2018, 9/29/2018

Date of letter: 9/4/2018

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Kevin Chimics, Hanover Engineering

Subject: HMB

Thanks for the review. We can get the updated easement from the HMB property at this time. This will get this portion of the easement adjusted. Therefore, the easement agreement must be prepared by the Solicitor. The agreement must include language that the USTMA is not responsible for repair of any drainage, irrigation or paving that would be damaged in the event the main has to be excavated in the future. The portion of the easement that is not on the HMB property must be updated when that land is developed.

Date of letter: 9/5/2018

Letter from: Chris Cope, UST (e-mail)

Letter sent to: Residents of Station Ave Project and others

Subject: Station Ave. Sewer Extension Project - Update

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Despite all of the August rain and unexpected high levels of ground water at the crest of the project, we are getting close to finishing the installation part of the sewer line extension. We will not be digging this week as we need to purchase more back-fill stone and repair some equipment and vehicles. We will, however, begin to restore some of the areas that were disturbed. Please note that within the next few weeks we will be re-grading and seeding the long stretch of land adjacent to the creek. If you reside between 1405 and 1455 Station Avenue and are planning to connect to this sewer main with the next month, please let me know as we will hold off on restoring this area until early October (so your plumbing contactors may access that area). If no-one is planning on connecting before October 1st, we will move forward with the final restoration of this section.

Date of letter: 9/5/2018

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Tom Beil, UST and others

Subject: Sunset Drive / Ackerman's Lane....RGC Payment Request #4
(Attached) is the pay request as approved by the Authority last night.

Date of letter: 9/7/2018

Letter from: Karl Schreiter, SEA

Letter sent to: Patricia Lang, UST

Subject: Goddard School.....Stabler Lot 10.....Industrial Pretreatment
Program Wastewater Permit Application

We reviewed the subject. The facility will not have cooking facilities. The only facilities may be kitchenette type facilities within each building. No further permitting will be required at this time. Developer may expand the facility in the future. Pending the details of any future expansion the Developer will be required to reapply for a new permit at that time.

Date of letter: 9/7/2018

Letter from: Karl Schreiter, SEA

Letter sent to: Patricia Lang, UST

Subject: Goddard School.....Stabler Lot 10.....Township Planning Module Review

We reviewed the Township Planning Module as prepared by Acela Engineering Company dated 9/7/2018.

Proposed project will be built in the area of the intersection of West Drive and Corporate Parkway. Project will include a proposed 12,046 sf 2-story building that will house a daycare center and an office center. Proposed building will utilize a lateral connection that was installed as part of the existing hotel sanitary sewer system. Area is service by the North Branch Interceptor.

Estimated sewage flow for this project is 2034 gpd. Estimated water usage based on the sewage projections is 1571 gpd. The number of EDU's associated with this project will be 9 edu's.

Currently there is allocated treatment plant capacity for providing sewer service to this area of the Township. The sewage flow from the proposed complex would be part of Stabler Land Company's flow allocation of 500,000 gpd in the existing treatment facility.

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We recommend that the planning module be approved by both the USTMA and the USSTA.

Date of letter: 9/7/2018

Letter from: WS Office, UST (e-mail)

Letter sent to: Chris Cope, UST and others

Subject: Planning Module

I listened to minutes from February / March /April 2018 meetings and there was never an approval of the planning module for the Copperhead expansion. It had been mentioned in Karl's February Engineer's Report that he would need a motion but as far as I can tell, one was never made.

Date of letter: 9/7/2018

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Chris Cope, UST and others

Subject: Planning Module

We will have to adopt the module at the October meeting.

Date of letter: 9/7/2018

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Patricia Lang, UST

Subject: Goddard School

In reply to your 9/7 e-mail in which you stated Attorney Fitzpatrick is asking, on behalf of High Associates who I believe own Stabler Lot #10, whether you will treat the owner's association as a 'single user' -- as they will be the one party responsible for the 2 connections on Lot #10.

That is a billing question. It is my understanding that each building has its own water meter and will be read separately. Therefore, the Township can track water use at each building to assure they are within their allocation per the approved Planning Module. The sewer billing will most likely be done on an edu basis. Therefore, this bill can be made with both buildings and sent to the responsible billing entity.

Date of letter: 9/8/2018

Letter from: Bruce Bush (e-mail)

Letter sent to: Tom Beil, UST

Subject: Replacement for Karl Schreiter

The USTMA and the USSTA have discussed the replacement of Karl Schreiter, SEA at the Authorities' meetings in August and September. As you requested, I have (attached) the Authorities written comments regarding Karl's replacement. The sending of the attachment was approved at the September meeting of the (Authorities). If you need additional information, please get in touch with me.

Date of letter: 9/10/2018

Letter from: Thomas Beil, UST (e-mail)

Letter sent to: Bruce Bush

Subject: Replacement for Karl Schreiter

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Thanks Bruce. I will pass along your recommendation to the BOS.

Date of letter: 9/12/2018

Letter from: Chris Cope, UST (e-mail)

Letter sent to: Trent Sear, UST and others * * * * *

Subject: Sewer Service.....5880 Limeport Pike

Currently this property is in the current Act 537 Plan sewer service area. However, the property has been eliminated from the sewer service area in the proposed Act 537 Plan. It is the plan to service only existing need in this area of the Township. In the future, they can apply for service by amending the Act 537 Plan using a PADEP Planning Module. If they do want service, they will have to use low pressure sewers and pump the other sewers located in Sunset Drive. Exact location of the connection and other easement requirements cannot be given at this time since we do not have any information on the location of the two homes. Any easements that would be required would be the responsibility of the property owner and would be required before any approvals are given.

Date of letter: 9/12/2018

Letter from: Chris Cope, UST (e-mail)

Letter sent to: Karl Schreiter, SEA * * * * *

Subject: Sewer Service.....5880 Limeport Pike

The Community Development Dept. has determined that this property is in the AG Zone therefore, Septic - on-lot systems will be required.

Date of letter: 9/12/2018

Letter from: Gary Brienza, Solicitor (e-mail)

Letter sent to: Karl Schreiter, SEA and others

Subject: Saucon Valley Crossings

[Gary had a number of concerns regarding a letter from Malkames regarding easement and a tree/plant on the Gibiser's area]

Date of letter: 9/12/2018

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Gary Brienza, Solicitor and others

Subject: Saucon Valley Crossings

We still need the 20 feet easement. [This was in reply to Gary's 9/12/18 e-mail]

Date of letter: 9/12/2018

Letter from: Gary Brienza, Solicitor (e-mail)

Letter sent to: Karl Schreiter, SEA and others

Subject: Saucon Valley Crossings

OK, what does that mean? We know we needed the easement but is there anything else we need? [This was in reply to Karl's 9/12 e-mail]

Date of letter: 9/12/2018

Letter from: Gary Brienza, Solicitor (e-mail)

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Letter sent to: Patricia Molloy, Mark Malkames, Esq.

Subject: Saucon Valley Crossings

To:you (Bcc) + 6 more

Mark In talking with Karl Schreiter, we are requiring a full 20 foot easement. Currently the amount is 10 feet. It is our understanding that by expanding the easement by 5 feet on each side (for the 10 foot total) it WILL then extend into or onto the land of the other neighbor. Obviously this is something that your engineers will need to address and confirm. Finally, I believe that when we did our site view, there was a concern that currently existing plantings are in the easement as comprised and as it will be when expanded. Those plantings will need to be removed. I do not believe that your current draft letter addresses that part of the equation. G

Date of letter: 9/13/2018

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Jason Buchta, Ott Engineering

Subject: Copperhead Grille

Based on our previous conversation, the lateral must be a 6 inch diameter pipe. Also, there is no mention of sealing the manhole at Preston Lane and Old Bethlehem Pike.

Date of letter: 9/13/2018

Letter from: Jason Buchta, Ott Engineering (e-mail)

Letter sent to: Karl Schreiter, SEA

Subject: Copperhead Grille

(Here) is the corrected plan. Let us know is you need anything else.

Date of letter: 9/14/2018

Letter from: Karl Schreiter, SEA

Letter sent to: Patricia Lang, UST

Subject: Copperhead Grill Expansion

[Karl forwarded a copy of his 9/14/2014 letter regarding the subject]

Date of letter: 9/14/2018

Letter from: Tom Dinkelacker, DDA Law Office (e-mail)

Letter sent to: Gary Brienza, Solicitor and others

Subject: Saucon Valley Crossings

Did we also want it clear that the temporary construction easement was for multiple and not just single use, or am I picky on this?

Date of letter: 9/14/2018

Letter from: Gary Brienza, Solicitor (e-mail)

Letter sent to: Tom Dinkelacker, DDA Law office

Subject: Saucon Valley Crossings

I believe you are accurate once again.

Date of letter: 9/18/2018

Letter from: Karl Schreiter, SEA (e-mail)

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Letter sent to: C. Unangst, Hanover Engineering

Subject: Saucon Valley Crossings

Have your staff check this easement as proposed. It appears to give us the 20 feet wide easement we require.

Date of letter: 9/18/2018

Letter from: Charles Unangst, Hanover Engineering (e-mail)

Letter sent to: Karl Schreiter, SEA

Subject: Saucon Valley Crossings

We will review this and get back to you.

Date of letter: 9/18/2018

Letter from: Karl Schreiter, SEA

Letter sent to: Patricia Lang, UST

Subject: Brinley Court.....Offsite Water Main and Sewer Force Main Review

We reviewed the plans for the sewer force associated (with) the proposed sewer pumping station servicing the Brinley Court and TOA pumping stations. Proposed force main will discharge sewage to the existing sanitary sewers located along Gun Club Road. [Highlights of the letter: Reference to UST Regulations must be added to various sheets. Sewer force main shall be ductile iron pipe, not PVC as shown on plans. The plans must also be submitted as part of the PADEP Part II Permit Application. Therefore, the calculations used in sizing the pumps for the Brinley Court pumping station must concur with the force main plans. See the letter for other comments.]

Date of letter: 9/18/2018

Letter from: Karl Schreiter, SEA

Letter sent to: Patricia Lang, UST

Subject: Brinley Court.....Final Plan Review (Phase 1)

We reviewed the Final Subdivision Plans. The proposed subdivision consists of 66 of the 217 residential units. Proposed subdivision is located in UST and Springfield Township, Bucks County. All residential development will be located in UST. Springfield Township has been shown to be used for recreational area. Proposed subdivision will discharge sewage to the existing sanitary sewers located along Gun Club Road. Design of the pump station and associated force main were not included with this plan submission. [Highlights: Construction Notes must refer to UST Ordinance 42-R not 42-L. Sewer force main shall use ductile iron pipe, not PVC as shown. See letter for other comments.]

Date of letter: 9/18/2018

Letter from: Karl Schreiter, SEA

Letter sent to: Patricia Lang, UST

Subject: Brinley Court.....Preliminary Plan Review

We reviewed the subject. [Highlights: Sewer force main shall use ductile iron pipe, not PVC. See letter for other comments]

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Date of letter: 9/18/2018

Letter from: Karl Schreiter, SEA

Letter sent to: Patricia Lang, UST

Subject: Goddard School.....Stabler Lot 10.....Preliminary / Final Land Development Plan Review

We reviewed the subject Plan dated 5/11/2018 with revisions through 9/7/2018.

Grease Interceptor will not be installed at this time, but shown on the Plans for future installation. Size of the interceptor has not been established at this time. The size will be determined when the application for a revised wastewater discharge is applied for.

Date of letter: 9/18/2018

Letter from: Charles Unangst, Hanover Engineering (e-mail)

Letter sent to: Karl Schreiter, SEA

Subject: Saucon Valley Crossings

I have reviewed the description for Easement 1 and there are a few missing bearings and distances. Would you like me to reach out to Lehigh Engineering to have these addressed? Also, there are Utility Easements 2 and 3 shown on the plans but no legal descriptions have been forwarded. Do you have these descriptions or should I request them from Lehigh?

Date of letter: 9/18/2018

Letter from: Tom Dinkelacker, DDA Law Office (e-mail)

Letter sent to: Charles Unangst, Hanover Engineering

Subject: Saucon Valley Crossings

I have no problem with you reaching out to Dave Lear at Lehigh. We want to wrap this up asap.

Date of letter: 9/19/2018

Letter from: Charles Unangst, Hanover Engineering (e-mail)

Letter sent to: J. Ortiz, Lehigh Engineering

Subject: Saucon Valley Crossings

John, we have reviewed the Utility Easement #1 Deed Description that was sent to Karl. I have attached a copy of this description with a few courses and distances circled where I believe there are some errors. My mark ups are based on the plans which were also attached to your email to Karl. I have attached a copy of sheet 5 of 6 of the plan set which shows the Utility Easements.

In addition to these revisions, have you previously submitted the legal descriptions for Easements #2 and #3, along with the legal description for the offsite Sanitary Sewer Easement between this project and Chestnut Drive?

These were not attached to the information forwarded from Karl and I am not sure if they were ever reviewed and or approved.

If you would prefer to have a call to go over these items, I can be reached at 610-691-5644.

Date of letter: 9/19/2018

Letter from: Karl Schreiter, SEA (e-mail)

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Letter sent to: Shane McAleer, DRBC

Subject: UST WWTP

(Attached) is a copy of Figure 1-1 from the 2001 Act 537 Plan Revision which illustrates the current service area of the WWTP. As shown, the entire area of Coopersburg Borough is within the existing sewer service area of the WWTP. Therefore, the development associated with Cooper Farms is within the service area.

Date of letter: 9/19/2018

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Christopher Geary, Acela Engineering

Subject: Goddard School Plan Review

I have reviewed the agreement as requested. Based on my conversation with Tom Dinkelacker, I understand that the overall property will remain under the ownership of the condo association. The buildings will be owned by the individual tenants. This arrangements are similar to other condo associations in the Township. In all cases, the Township owns the sewer mains and the condo association or the property owners are responsible for the lateral between the house and the sewer main. This was set up this way to avoid having the collection system within the condo association classified as a "private" sewer system. Under the scenario offered under the proposed agreement, the sewer system must comply with requirements as set forth in 25 PaCode Chapter 71.65. In addition, the condo association would be required to comply with requirements set forth in UST Ordinance 42-R that concern private sewer systems.

In order to avoid these requirements, the current property owner would be required to dedicate the first two sewer segments (between MH# 108 and MH# HH-2) to the USTMA. Based on our previous inspection of this sewer as outlined in our letter dated September 22, 2017 (copy attached), the owner would be required to make one repair between MH# hh-1 and MH# HH-2. In addition, an easement dedicated to the USTMA would be required. Any easement agreement would also have to include a provision that the USTMA would not be responsible for any roadway or associated repairs to curbs. Please call if you have any questions regarding this issue.

Date of letter: 9/19/2018

Letter from: Karl Schreiter, SEA

Letter sent to: Bruce Bush

Subject: Executive Parkway Sewer Issues

We reviewed the issues associated with the sanitary sewer system located on Executive Parkway between MH#104 located at the intersection with West Drive and MH#108 located at the western entrance to Olympus. In addition, a sewer extension was constructed under Executive Parkway to service the property (Liberty Properties Lot #12). This section of the collection system is subject to sewer blockages that require continual flushing by the Township staff. The Township completed a video inspection of the sewer lines in 2008 and discovered significant sags in the sewer pipe that exceeded 1/2" in depth.

(For additional details, read this letter which was sent by e-mail to each member of the Authority on 9/25/2018).

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Date of letter: 9/20/2018

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Shane McAleer, DRBC

Subject: UST WWTP

I'm in the process of finishing the Act 537 Report. It now looks like the WWTP will be expanded to 4.0 mgd. I hope to have the draft report available within the next two months.

Date of letter: 9/20/2018

Letter from: Karl Schreiter, SEA

Letter sent to: Bruce Bush

Subject: Sunset Drive Sanitary Sewer Installation

We reviewed the videotapes from a TV inspection of the sewers of this project.

Inspection was conducted on 9/19/2018 by Township Staff.

[The report is 8-pages long. In summary, a number of segments had deficiencies (sags). The system must be repaired, re-flushed and re-televised. See the report for details.]

Date of letter: 9/21/2018

Letter from: Thomas Beil, UST

Letter sent to: Karl Schreiter, SEA and Chris Cope

Subject: 5608 Limeport Pike --- Possible connection to Public Sewer

Owner of 5608 Limeport Pike (John Hoppes) is interested in connecting his home to public sewer. He lives at the southwest corner of Limeport Pike and Chestnut Hill Road and the nearest sewer line is at the intersection of Wagner Road and Chestnut Hill Road. I told him to attend the MA meeting on 10/1. You might want to do a preliminary assessment to determine if it's feasible to extend the sewer line to this property.

Date of letter: 9/24/2018

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Thomas Beil, UST and others

Subject: 5608 Limeport Pike ---- Possible Connection to Public Sewer

This will require installation of a gravity sewer along Chestnut Hill Road between MH# NB-30 to the intersection with Limeport Pike. This line could also serve the proposed force main from the Kozy Corner pump station. (Attached) a draft of Figure 3-1 from the new Act 537 Plan showing the two alternative to service the pump station. We can discuss further at next Monday's meeting.

Date of letter: 9/24/2018

Letter from: Thomas Beil, UST

Letter sent to: Karl Schreiter, SEA and Chris Cope (e-mail)

Subject: Sunset Park/ Saucon Country Estates..... Pay Application #5

For approval at the next Municipal Authority Meeting.

[Pay Application #5 submitted by RGC Development LP on 9/18/2018 (copy attached) is approved for release in the amount of \$148,454.76. This will leave a balance of \$339,535.56. HEA has received the original signed and notarized Pay App #5.]

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Date of letter: 9/24/2018

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Bruce Bush

Subject: Sunset Drive/ Ackermans Lane Review Sewer Video

Karl forwarded the following e-mail from Charles Unangst sent to RGC Team, dated 9/24/2018.....

See the (attached) report from the review of the video inspection completed on 9/19/2018 at Sunset Drive. You will see a number of segments which are unacceptable due to sags or debris in the lines. At this time if it being recommended that the Payment Application #5 be held and not approved until a meeting can be held to discuss the issues and a solution is determined. Trying to set up a meeting for this Wednesday at 9AM at the Water and Sewer Department to discuss this. Plan to attend this meeting so everyone knows what is expected to move forward.

Date of letter: 9/25/2018

Letter from: Karl Schreiter, SEA

Letter sent to: Bruce Bush

Subject: Standard Sewer Specifications

(Attached) revised specification to the Authority's Standard Specifications.....Section 02551 - Gravity Sanitary Sewers and Appurtenances.

This Section has been clarified to clearly state the acceptance criteria used in evaluating sanitary sewer video. The Authority has been applying the criteria established in a 2005 legal settlement with US Homes (copy attached). These specifications must be approved at the October Authority Meeting.

(Note: a copy of this letter and its attachments will be made available to the members of the Authority at its October meeting)

Date of letter: 9/25/2018

Letter from: Karl Schreiter, SEA

Letter sent to: Bruce Bush

Subject: Sunset Drive Sanitary Sewer Installation.....Review of Video Inspection

We reviewed the videotapes from an inspection of the sewers. Inspection was conducted on 9/25/2018. [Summary of the report.....a number of sags were found in addition a leaking lateral and a possible blockage downstream of MH#SD8 that is most likely debris. See the letter for the details.]

Date of letter: 9/25/2018

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Bruce Bush and others

Subject: Goddard School Plan Review

To Tom and Gary, It looks like they want a private system for two segments of sewer. We must review 71.65 to make sure they meet the requirements.

Date of letter: 9/25/2018

Letter from: Karl Schreiter, SEA

Letter sent to: Bruce Bush

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Subject: Station Ave.....Review of video inspection

We reviewed the videotapes from an inspection of sewer of subject project. The inspection was conducted on 9/5/2018.

All segments were found to be in acceptable condition. See the letter for details.

Date of letter: 9/26/2018

Letter from: Karl Schreiter, SEA

Letter sent to: Bruce Bush

Subject: Ackermans Lane / Sunset Drive Sewer Installation

We reviewed payment application #5 as submitted by RGC Development, Inc. Because of problems with sags and debris in the lines, SEA recommends that the USTMA rejects the current Payment Request #5. [Note: a copy of this letter was sent by e-mail to all members of the Authority on 9/29/2018]

*****end of correspondence list for October's meeting

Mr. DeMatos asked for the status on the Saucon Valley Crossings easement. Solicitor Brienza said the resident would not accept the easement offer. One option is condemnation, which is a lengthy and difficult process. Instead, it was decided if access is ever needed, staff would be able to use an easement machine to access the area.

The Authority is in agreement to require 8" ductal iron in this area instead of getting an easement in order to get this project moving.

SOLICITOR'S REPORT:

The Solicitor's Report dated October 1, 2018 was presented by Solicitor Brienza.

Solicitor Brienza said they are waiting on Solicitor Dinkelacker to provide more information needed for the Promenade Shops Sewer Expansion.

Mr. Brienza said easement letters were sent out today to the 13 homeowners involved with the Oakhurst Sewer Extension.

Mr. Brienza said there was a site view meeting at GOL Steakhouse. Mr. Schreiter said they submitted a draft of their updated application today and he will forward it to Mr. Brienza.

Solicitor Brienza said he will work with Mr. Unangst to draft escrow paperwork for adding concrete at the bottom of laterals on the Sunset Drive/Ackermans Lane sewer project.

ENGINEER'S REPORT

Karl Schreiter, PE, presented Engineer's report dated September 28, 2018.

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Mr. Schreiter asked Mr. Brienza if he received a bill of sale for Weyhill Estates. Mr. Brienza did not receive it. Mr. Cope said work there is complete.

Mr. Schreiter said work is done on the Station Avenue Sewer Extension and Township staff did a great job on the project. He added that the first two residents are connecting today. Mr. DeMatos asked if the Authority should send a letter to Tom Beil reminding him to send letters to the residents notifying them to connect within 90 days. Mr. Bush will draft a letter for Solicitor Brienza to review.

Mr. Schreiter explained that line installed on Executive Parkway in the 1990's has issues with sags and the pipe does not meet minimum grade. He said since 2008, staff has needed to flush the lines every two weeks. Mr. Schreiter said it will be expensive to rehabilitate but it needs to be corrected. Mr. Cope suggested that a small pump station could be installed there. Mr. Schreiter said they should replace the entire line plus two manholes. Mr. Schreiter said it is not an emergency but is an issue. Mr. Cope questioned if flushing every two weeks is cost effective.

Mr. Schreiter asked the Authority if they would prefer a simple repair to fix the sags or a complete repair that would cost over \$200,000. It was a consensus of the Authority to ask Mr. Cope to add the estimated cost of replacing the entire line plus two manholes to the 2019 budget. They are aware that the request may get cut from the 2019 budget. In that case, it will be resubmitted for the 2020 budget.

On the Copperhead Grille's planning module, Mr. Schreiter explained that they were only ever charged for one EDU tapping fee and have been paying usage for one EDU. Their usage is equal to 17 EDUs. Mr. DeMatos said we shouldn't hit them for tapping fees on 16 EDUs now since it was the Township that dropped the ball on adding them. Mr. Schreiter said they will now be charged bulk rate for usage since it will be so high. Solicitor Brienza said the Authority should approve the planning module and then request a meeting with the Copperhead Grille to discuss the EDU and usage issues. There should be some negotiation on cost.

Mr. Schreiter explained there was originally to be one property owner of the Goddard School site. Now the condo association wants to own their own sewer lines where each building is independently owned. Land will stay with the original owner. Their engineer is going to discuss dedication with them to see if this is the route they still want to take. Mr. Schreiter said it is alright for the Authority to approve the planning module tonight.

Mr. Schreiter said the Standard Sewer Specifications have been updated for sags.

Mr. Schreiter said John Hoppes of Limeport Pike wants to connect. Mr. Schreiter discussed connection options with the Authority. This will be an 8" gravity system. He said the issue may come up in 2019.

Mr. Schreiter has three motions to be approved at tonight's meeting.

UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY MINUTES

Meeting Held Monday, October 1, 2018

4774 Saucon Creek Road

SUPERINTENDENT'S REPORT:

Mr. Cope said new employee Brian Denofa started work today.

Mr. Cope said they are redoing laterals on Oakhurst.

Mr. Cope said there was an issue last Friday on South Main Street because PPL installed a pole 1' above the sewer line and crushed it.

Mr. Cope said the 2019 budget was submitted to the Township. There is a meeting on October 10 to discuss it with the Finance Committee. He said he will add the Executive Parkway item. He mentioned that most big projects in 2019 are paving related. He is not sure the Executive Parkway item will pass.

TREASURER'S REPORT:

Mr. Sullivan reported interest and that the ending balance is \$1,128.65.

MOTION (S):

Motion made and seconded to approve Township Planning Module for Copperhead Grille Expansion; Ref: SEA letter dated February 1, 2018.

Motion passed unanimously.

Motion made and seconded to approve Township Planning Module for Goddard School; Ref: SEA letter dated September 7, 2018.

Motion passed unanimously.

Motion made and seconded to approve the revised Section 2551 of the USTMA Standard Specifications; Ref: SEA letter dated September 25, 2018.

Motion passed unanimously.

UNFINISHED BUSINESS:

A. Unconnected Sewer Analysis

Reference SEA's letter dated 1/8/2014. Study identified 53 potential properties that should be connected to the sanitary sewers. (1) Update of the status of the letter that the Authority recommended be sent to the "53"; (2) Status of the request for an Ordinance to cover the inspection of the laterals prior to sale of the property.

B. Sewer Tapping Study – update

Solicitor Dinkelacker is to propose adoption paperwork.

C. Easement Problems

D. Oakhurst Drive Project

UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY MINUTES

Meeting Held Monday, October 1, 2018

4774 Saucon Creek Road

Ref: Meeting minutes from the March 6, 2017 meeting. Installation of gravity and low pressure sewers to the area east of the I-78 bridge.

E. Saucon Valley Crossings Mobile Home Park

Update on the status. * * * * *

F. Station Avenue Sanitary Sewer (Spring Valley Area)

Sewer extension from MH# BB99 located adjacent to Weyhill Drive will be installed to service existing homes located along Station Avenue.

* * * * *

Mr. Cope said work is complete except for reseeding. Everything should be done by the end of October.

G. Karl's replacement.....Karl is retiring December 31, 2018. Update of the status of Karl's replacement.

NEW BUSINESS:

A. Stabler Executive Parkway Sewer Issues. Ref: Letter from Karl Schreiter dated 9/19/2018. Copy of letter sent to each member of the Authority on 9/25/2018.

ANNOUNCEMENTS:

Next scheduled meeting of the Authority will be Monday, November 5, 2018 @ 6:00 PM at the Water and Sewer Building.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Municipal Authority was unanimously adjourned at approximately 7:46 pm.

Respectfully submitted,

Ryan Holmes
Secretary