

AGENDA

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, July 23, 2018 – 6:30 P.M.
Township Municipal Building

1. **CALL TO ORDER** – Dennis E. Benner, Chairman

2. **PLEDGE OF ALLEGIANCE**

3. **NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

4. **PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

5. **PRESENTATION BY MARK ZETTLEMOYER OF REINSEL KUNTZ LESHER LP – 2017 ANNUAL AUDIT OF TOWNSHIP ACCOUNTS**

6. **RESOLUTION NO. 2018-29 – RECOGNITION OF CHRISTOPHER J. FAHY FOR ATTAINING THE RANK OF EAGLE SCOUT**

Consideration of a motion to adopt Resolution No. 2018-29 recognizing Christopher J. Fahy for the tremendous honor he has brought to his family, Boy Scout Troop and community by attaining the rank of Eagle Scout.

7. **MINUTES**

a. Regular Meeting of June 11, 2018

Consideration of a motion to approve the minutes of the regular meeting of June 11, 2018.

8. **ORDINANCES** (for possible adoption) - None

9. **RESOLUTIONS**

a. Resolution No. 2018-27 – Revised Act 537 Plan Special Study To Provide Public Sewer Service To Brinley Court and Traditions of America Developments

Consideration of a motion to adopt Resolution No. 2018-27 approving the revised Act 537 Plan Special Study to reallocate sewage capacity in the Township collection system to service the Brinley Court and Traditions of America developments.

b. Resolution No. 2018-28 – Updated HIPAA Privacy Policy

Consideration of a motion to adopt Resolution No. 2018-28 approving an updated privacy policy as required by the Health Insurance Portability and Accountability Act (HIPAA) and appointing a new privacy official to implement said policy.

10. MOTIONS

- a. Award Bid – Roof Replacement Project For Building No. 3 At Municipal Complex
Consideration of a motion to award the bid for the Roof Replacement Project for Building No. 3 (Alternate #2 – entire building roof) to Detwiler Roofing for a total bid price of \$81,802.00. [Note: \$90,000 was budgeted for this project in 2018.]
- b. Resignation Of Current Member of Southern Lehigh Public Library Board And Appointment of New Member
 1. Consideration of a motion to accept the resignation of Allen Cassaday from the Southern Lehigh Public Library Board of Directors effective July 23, 2018.
 2. Consideration of a motion to appoint Lizbeth Gaughan to the Southern Lehigh Public Library Board of Directors for a partial term expiring on June 30, 2019. [Appointments Review Committee recommends this appointment.]
- c. Designate Date And Time For Upper Saucon Township Trick Or Treat
Consideration of a motion to designate Friday, October 26, 2018 from 6:00 pm to 8:00 pm as Upper Saucon Township Trick or Treat with a raindate of Saturday, October 27, 2018 from 6:00 pm to 8:00 pm.
- d. Release of Funds – HMB Management Hotel & Banquet Center – Certification No. 5
Consideration of a motion to authorize the release of construction security in the amount of \$180,734.93 for the HMB Management Hotel & Banquet Center project in accordance with the Community Development Director’s memo dated July 11, 2018.
- e. Release of Funds – Lanark Commons - Certification No. 1
Consideration of a motion to authorize the release of construction security in the amount of \$812,479.59 for the Lanark Commons land development in accordance with the Township Engineer’s recommendation made by letter dated July 11, 2018.
- f. Request For Payment – Oakhurst Storm Sewer Improvements - Certification No. 1
Consideration of a motion to authorize payment in the amount of \$238,893.17 to H&K Group, Inc., for work completed on the Oakhurst Storm Sewer Improvement Project.
- g. Encroachment Agreement – St. Paul’s Evangelical Lutheran Church – 5900 Applebutter Hill Road
Consideration of a motion to approve the Encroachment Agreement with St. Paul’s Evangelical Lutheran Church in order to allow the construction of a replacement stone wall within a portion of the Township right-of-way of Applebutter Hill Road, and to authorize the Township Manager to execute said Agreement on behalf of the Township.
- h. Award Bid – Oakhurst Stormwater Outfall Stream Conveyance System
Consideration of a motion to award the bid for the Oakhurst Stormwater Outfall Stream Conveyance System Project to Nimaris Construction, L.P., for a total bid price of \$109,918.00.

11. CORRESPONDENCE & INFORMATION ITEMS - None

12. DIRECTION/DISCUSSION ITEMS

- a. Cancellation of Board of Supervisors meeting scheduled for August 13, 2018 due to lack of agenda items
- b. Review Agenda for Zoning Hearing Board meeting on August 6, 2018
- c. Proposal from CommTech AV to upgrade video system in public meeting room

13. BILLS, PAYROLL AND COMMISSIONS

Prepaid Invoice List and Warrant List #07232018 dated 07/20/2018

- Prepaid Invoice List.....\$435,307.89
- Warrant List.....\$594,123.40

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant List #07232018 dated 07/20/2018.

14. ADDITIONAL BUSINESS

15. COURTESY OF THE FLOOR

16. EXECUTIVE SESSION

17. ADJOURNMENT