

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, May 14, 2018 – 6:30 P.M.
Township Municipal Building

Members Present: Dennis E. Benner, Chairman
Philip W. Spaeth
Kimberly Stehlik

Members Absent: Brian J. Farrell
Stephen Wagner

Staff Attending: Thomas F. Beil, Township Manager
Joseph Geib, Assistant Township Manager
Thomas Dinkelacker, Township Solicitor
Charles Unangst, P.E., Township Engineer

CALL TO ORDER

Mr. Benner called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Benner asked all in attendance to stand and recite the “Pledge of Allegiance.”

NOTIFICATION

Mr. Benner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

SUBDIVISIONS & LAND DEVELOPMENTS

None

MINUTES

Regular Meeting of March 26, 2018

Motion made by Mr. Spaeth and seconded by Ms. Stehlik to approve the minutes of the regular meeting of March 26, 2018.

The motion was approved by a vote of 3 to 0.

Regular Meeting of April 9, 2018

Motion made by Ms. Stehlik and seconded by Mr. Spaeth to approve the minutes of the regular meeting of April 9, 2018.

The motion was approved by a vote of 3 to 0.

ORDINANCES

None

RESOLUTIONS

Resolution No. 2018-23 – Congratulating Boy Scout Troop 191 on 50th Anniversary

Motion made by Ms. Stehlik and seconded by Mr. Spaeth to adopt Resolution No. 2018-23 congratulating Boy Scout Troop 191 sponsored by Friedensville Evangelical Lutheran Church on their 50th Anniversary.

The motion was approved by a vote of 3 to 0.

MOTIONS

Award Bid – 2018 Street Maintenance Project

Motion made by Ms. Stehlik and seconded by Mr. Spaeth to award the bid for the 2018 Street Maintenance Project to Asphalt Paving Systems, Inc., for a total bid price of \$214,578.40.

The motion was approved by a vote of 3 to 0.

Release of Funds – HMB Management Hotel & Banquet Center – Certification No. 4

Motion made by Mr. Spaeth and seconded by Ms. Stehlik to authorize the release of construction security in the amount of \$163,501.25 for the HMB Management Hotel and Banquet Center project in accordance with the Township Engineer's letter dated April 26, 2018.

The motion was approved by a vote of 3 to 0.

Preston Lane Roadway and Drainage Improvements

Preston Lane Improvements Agreement

Motion made by Mr. Spaeth and seconded by Ms. Stehlik to approve the Preston Lane Improvements Agreement setting forth the obligations of both the Township and School District with respect to the proposed roadway and drainage improvements along Preston Lane, and to authorize the Township Manager to execute said Agreement and any other related documents associated with the proposed Preston Lane improvements project.

Mr. Beil reviewed the proposed Preston Lane project with the Board, which includes drainage improvements along Preston Lane, a roundabout, and infiltration basins and stormwater infrastructure in connection with the roundabout.

Mr. Beil noted the agreement with the School District, if approved, will allow the Township to acquire the right-of-way and easements needed to proceed with the project.

The motion was approved by a vote of 3 to 0.

Award Bid - Preston Lane Roadway and Drainage Improvements

Motion made by Mr. Spaeth and seconded by Ms. Stehlik to award the bid for the Preston Lane Roadway and Drainage Improvements Project to Horst Excavating for a total bid price of \$1,566,433.30.

Ms. Stehlik asked if the project will continue into the 2018-2019 school year. Mr. Unangst said the estimated project timeframe is mid-June through mid-August but could run into September. He said the school district is aware of the construction schedule and is making contingency plans should Preston Lane be closed at the start of the school year.

The motion was approved by a vote of 3 to 0.

Award Bid – Final Phase of Oakhurst Storm Sewer Improvements

Motion made by Ms. Stehlik and seconded by Mr. Spaeth to award the bid for the final phase of the Oakhurst Storm Sewer Improvements Project (Bid 2 plus Bid D – pavement price adjustment) to Lehigh Valley Site Contractors for a bid price of \$1,290,600.55.

The motion was approved by a vote of 3 to 0.

Release of Funds – Liberty Village – Certification No. 8

Motion made by Mr. Spaeth and seconded by Ms. Stehlik to authorize the release of construction security in the amount of \$82,940.00 for the Liberty Village Subdivision in accordance with The Pidcock Company recommendation made by letter dated May 3, 2018.

The motion was approved by a vote of 3 to 0.

Encroachment Agreement – Daniel D. Glatts and Carla P. Papciak – 6474 Mallard Lane

Motion made by Ms. Stehlik and seconded by Mr. Spaeth to approve the Encroachment Agreement with Daniel D. Glatts and Carla P. Papciak which would allow the placement of a fence within an existing drainage easement on the property at 6474 Mallard Lane, and to authorize the Township Manager to execute said Agreement on behalf of the Township.

Mr. Beil said the proposed fence will include double gates along the drainage easement, to allow Township crews to inspect and maintain the drainage easement and stormwater infrastructure. The property owners will be notified in advance of any visits to the property for the inspection and maintenance along the easement, except in cases of an emergency.

The motion was approved by a vote of 3 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Cancellation of Board of Supervisors meeting scheduled for May 21, 2018 due to lack of agenda items

It was the consensus of the Board to cancel the meeting originally scheduled for May 21, 2018.

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Spaeth and seconded by Ms. Stehlik to authorize payment of the Prepaid Invoice List and Warrant List #05142018 dated 05/11/2018.

The motion was approved by a vote of 3 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 7:00 p.m., the Board met in executive session to discuss the possible acquisition real estate.

The Board returned from executive session at approximately 7:13 p.m.

Purchase of Property at 3809 Clover Drive

Motion made by Mr. Spaeth and seconded by Ms. Stehlik to approve the purchase of the property at 3809 Clover Drive (Lehigh County Parcel Identification Number 6414977775361) for a cost not to exceed \$1,800.

The motion was approved by a vote of 3 to 0.

ADJOURNMENT

Motion made by Mr. Spaeth and seconded by Ms. Stehlik to adjourn the meeting.

The motion was approved by a vote of 3 to 0.

The meeting was adjourned at approximately 7:15 p.m.

Secretary

