

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, May 7, 2018

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 8:20 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

MEMBERS PRESENT:

Bruce Bush – Chairman

Joaquin (Jack) DeMatos - Vice Chairman

Mark Sullivan – Treasurer

Ronald Reybitz - Asst. Secretary and Asst. Treasurer

Ryan Holmes - Secretary

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor

Karl E. Schreiter Jr. P.E., Engineer

Chris Cope, UST Director of Water and Sewer Resources

John Guignet - UST Assistant Director of Water and Sewer Resources

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the meeting minutes for April 2, 2018 as presented.

Motion passed unanimously.

CORRESPONDENCE COMMENTS:

Authority members may comment on the correspondence packets or the "Summary" which they received.

(Note: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual piece of correspondence)

Date prepared or revised: 4/19/2018, 5/1/2018

Date of letter: 4/12/2018

Letter from: Wendy Sinko, UST

Letter sent to: Bruce Bush and Mark Sullivan

Subject: Invoice

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(Attached) is the latest invoice from Gannett Fleming for approval at May meeting.
Amount of invoice - \$ 525.21

Date of letter: 4/30/2018

Letter from: Chris Cope, UST

Letter sent to: Darryl Fritz, PA DEP

Subject: UST Corrective Action Plan Quarterly Status

(Attached) are two copies of the USSTA first quarter 2018 Corrective Action Plan Quarterly Status Report for the South Branch, as prepared by Karl Schreiter, in accordance with Chapter 94 of Title 25 of the Pennsylvania Code for your review and comment. Direct questions to Karl Schreiter at 610-331-5706.

*****end of correspondence for May's meeting

SOLICITOR'S REPORT:

The Solicitor's Report dated May 7, 2018 was presented by Solicitor Brienza.

Solicitor Brienza had nothing new to report.

ENGINEER'S REPORT:

Karl Schreiter, PE, presented Engineer's Report dated May 4, 2018.

Mr. Schreiter said they are waiting on Eaton in order to proceed with the electrical system upgrade.

SUPERINTENDENT'S REPORT:

Mr. Cope said PADEP conducted a full inspection on April 18. He said the inspector was happy and he is waiting on the final paperwork.

Mr. Cope said things are moving forward with the comprehensive report.

An employee passed the operator's test.

Mr. Cope said the plant is in compliance.

TREASURER'S INVOICE(S):

Treasurer Mark Sullivan submitted a report including a request for payment to Gannett Fleming for study/analysis from February 3 through March 2, 2018. The invoice totals \$525.21 for the Authority's approval and requests payment by Upper Saucon Township.

Motion was made and seconded to approve the treasurer's report as presented by the treasurer and for payment in the amount of \$525.10 to the Gannett Fleming.

Motion passed unanimously.

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MOTION (S):

Motion made and seconded authorizing the Chairman to sign the Sewer Connection Agreement for the Horse Alley and Stone Harvest Estates. The Agreement is between Upper Saucon Township and the Borough of Coopersburg and their Municipal Authorities. Ref: E-mails from Chris Cope and Tom Beil dated 4/18 and 4/19/2018.

Motion passed unanimously.

UNFINISHED BUSINESS:

A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

A copy of the Lower Macungie Township Ordinance #2013-09 was given to each member of the Authority at the September 2015 meeting.

Mr. Bush said he and Mr. Schreiter are going to meet May 10 to begin work.

B. Waste Water Comprehensive Report -
Discussion on the status of the work.

NEW BUSINESS:

None

ANNOUNCEMENTS:

The next scheduled meeting of the Authority will be **Monday, June 4, 2018** following the adjournment of the USTMA meeting, at the Water and Sewer Building.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 8:36 pm.

Respectfully submitted,

Ryan Holmes
Secretary