

# UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, April 2, 2018

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 6:54 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

## MEMBERS PRESENT:

Bruce Bush – Chairman

Joaquin (Jack) DeMatos - Vice Chairman

Mark Sullivan – Treasurer

Ronald Reybitz - Asst. Secretary and Asst. Treasurer

Ryan Holmes - Secretary

## STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor

Karl E. Schreiter Jr. P.E., Engineer

Chris Cope, UST Director of Water and Sewer Resources

John Guignet - UST Assistant Director of Water and Sewer Resources

## NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

## PUBLIC COMMENT:

None

## MINUTES:

A motion was made and seconded to approve the meeting minutes for March 5, 2018 as presented.

Motion passed unanimously.

Mr. Bush asked Mr. Cope if he checked into additional fuel storage for the generator. Mr. Cope said he has not but will soon.

Mr. Bush asked Mr. Brienza if he drafted a letter to the PADEP concerning stopping the additional mandatory testing. Mr. Brienza said he would this week.

## CORRESPONDENCE COMMENTS:

Authority members may comment on the correspondence packets or the "Summary" which they received.

(Note: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual piece of correspondence)

Date prepared or revised: 3/21/2018, 3/22/2018

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Date of letter: 3/16/2018

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: P Lang, UST

Subject: Colleen Kingsbury ---- IPA Review

We reviewed the Industrial Pretreatment Program Wastewater Discharge Application as prepared by Colleen Kingsbury, dated 3/16/2018.

Ms. Kingsbury plans to operate a part-time bakery in the basement of her home. She stated that it will involve baking and decorating cakes and cupcakes. There will be no frying involved in the operation. She will be using a residential type oven. She may purchase a 4-rack commercial convection type oven. Based on our review, this type of operation will produce minimal grease waste. As a result, we do not recommend "permitting" the facility at this time. Should she expand her operation or include frying operations as part of her bakery, she will have to reapply for a permit.

Date of letter: 3/20/2018

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Bruce Bush

Subject: Modifications to Aeration System....Contract 20A – Electrical  
(Attached) are the following documents.....signed "Contractor's Release".

Date of letter: 3/20/2018

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Chris Cope, UST and others

Subject: 2017 Chapter 94 Report

(Attached) is a copy of the 2017 Chapter 94 Report without the appendix material. The full report is 200 pages long and can be downloaded at (the site was then given). Two copies of the full report must be sent to PADEP by March 31, 2017.

\*\*\*\*\*end of Correspondence List for April Meeting

## SOLICITOR'S REPORT:

The Solicitor's Report dated April 2, 2018 was presented by Solicitor Brienza.

Solicitor Brienza had nothing new to report.

## ENGINEER'S REPORT:

Karl Schreiter, PE, presented Engineer's Report dated March 30, 2018.

Mr. Schreiter reported that they are waiting on Wind Gap's submittal for the electrical system upgrade to proceed.

Mr. Schreiter said the TRE report was completed. Mr. Cope submitted it to PADEP.

## SUPERINTENDENT'S REPORT:

Mr. Cope said the digester blower is back online and is working great.

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Mr. Cope said the visit to Abington Regional Authority's sewer plant was very beneficial and they learned a lot about how they handle storm water.

Mr. Schreiter met with Gannett Fleming on the 537 issue. He said things will go quickly now.

Mr. Cope asked if members of the Authority want to take their annual tour of the plant soon. They will tour the plant before the June meeting.

Mr. Cope said the plant is in compliance.

## TREASURER'S INVOICE(S):

Treasurer Mark Sullivan submitted a report including a request for payment to the Authorities' Solicitor for general matters from March 1 through March 26, 2018. The invoice totals \$1,230.00 for the Authority's approval and requests payment by Upper Saucon Township.

Motion was made and seconded to approve the treasurer's report as presented by the treasurer and for payment in the amount of \$1,230.00 to the Authorities' Solicitor.

Motion passed unanimously.

## MOTION (S):

None

## UNFINISHED BUSINESS:

A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

A copy of the Lower Macungie Township Ordinance #2013-09 was given to each member of the Authority at the September 2015 meeting.

Mr. Bush said he and Mr. Schreiter need to start working on this.

B. Waste Water Comprehensive Report -  
Discussion on the status of the work.

## NEW BUSINESS:

None

## ANNOUNCEMENTS:

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The next scheduled meeting of the Authority will be **Monday, May 7, 2018** following the adjournment of the USTMA meeting, at the Water and Sewer Building.

## ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 7:11 pm.

Respectfully submitted,

Ryan Holmes  
Secretary

