

MEETING AGENDA
Upper Saucon Township Municipal Authority
(USTMA)

Monday, January 8, 2017 @ 6:00 PM
Location: Upper Saucon Township Water and Sewer Building

1. Call Meeting to Order -

A. Pledge of Allegiance

2. Roll Call - Members of the Authority and Appointed Professionals

Bruce Bush
Joaquin (Jack) DeMatos
Ronald Reybitz
Mark Sullivan
Ryan Holmes

2a. REORGANIZATION of the USTMA

-Elect Chairman

Consideration of a motion to elect _____ as Chairman

-Elect Vice Chairman

Consideration of a motion to elect _____ as Vice Chairman

-Elect Secretary

Consideration of a motion to elect _____ as Secretary

-Elect Treasurer

Consideration of a motion to elect _____ as Treasurer

-Elect Asst. Secretary/Treasurer

Consideration of a motion to elect _____ as Asst.
Secretary/Treasurer

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Appointments for 2018:

-Consideration of a motion to appoint Gary Brienza (Firm-Peters, Moritz, Peischl, Zulick and Brienza) as Solicitor.

-Consideration of a motion to appoint Karl Schreiter (Firm - Schreiter Engineering Associates) as Engineer.

-Consideration of motion to appoint Reinsel, Kuntz, Leshner, LLP as Auditor.

Set Meeting Dates and Times:

-Consideration of motion to establish the Meeting Dates and Time as the first Monday of each month with the exception of September's meeting which will be held on Tuesday, September 4, 2018.

-Time of meeting -- 6 PM

3. Notification Announcement - All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

4. Public Comment - Public may comment on any item on the Agenda or items not appearing on the Agenda.

NOTE: All citizens/visitors must sign the "speaker sign-in sheet" at the front desk if they want to address the Authority during this portion of the meeting.

4a. Informational meeting - Update the affected residents on the Oakhurst Drive Project. This meeting will take place at about 6:30 PM.

Project - Installation of gravity and low pressure sewers to the area east of the I-78 bridge.

-Bruce will make opening comments

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-Karl will outline the details of the work to be accomplished (including logistics, project timetables, estimated costs and permit requirements)

-Gary will talk about the Easement requests/requirements

- Rebecca Kennedy, Region IV Project Specialist, PENNVEST, and Brian Stine, American Bank representative, will make a 15 minute presentation on what financial help the residents can obtain to assist them with financing the work.

-Time for questions and answers.

5. Approval of the Minutes -

A. Approval of the draft of the December 2017 Meeting Minutes

6. Correspondence Comments - Authority members may comment on the correspondence packets and/or the “Summary” which they received.

7. Solicitor’s Report - Gary Brienza (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on. Gary will also submit a confirming written report.

8. Engineer’s Report - Karl Schreiter PE, DEE (Schreiter Engineering Associates Inc. - SEA) will discuss the matters he is working on. Karl will also submit a confirming written report. (A copy of Karl’s report was sent to each member of the Authority by the Chairman.)

9. Superintendent of the UST Water and Wastewater Department’s Report - Chris Cope will discuss the matters affecting the Sewage Treatment System. Chris may also submit a confirming written report.

10. Treasurer’s Report -

11. Motions Required -

A. Approve the request from HMB Management for release of escrow monies associated with the construction of the sanitary sewers for the Hotel and

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Banquet Center. Amount of the request is \$ 5,065.00. REF: SEA's letter dated 1/3/2018.

B. Approval of Township Planning Module for building expansion at 3939 West Ave. REF: SEA's letter dated 12/20/2017

12. Unfinished Business -

A. Unconnected Sewer Analysis

Reference SEA's letter dated 1/8/2014. Study identified 53 potential properties that should be connected to the sanitary sewers. Update on the status of this project.

B. Sewer Tapping Study - update

C. Easement Problems

D. Oakhurst Drive Project

Ref: Meeting minutes from the March 6, 2017 meeting. Installation of gravity and low pressure sewers to the area east of the I-78 bridge. SEE ABOVE for meeting with affected residents.

E. Saucon Valley Crossings Mobile Home Park

Update on the status.

F. Station Avenue Sanitary Sewer (Spring Valley Area)

Sewer extension from MH# BB99 located adjacent to Weyhill Drive will be installed to service existing homes located along Station Avenue.

13. New Business -

14. Courtesy of the Floor -

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15. Announcements -

- A. Next scheduled meeting of the Authority will be **Monday, February 5, 2018 @ 6:00 PM** at the Water and Sewer Building.

16. Adjournment