

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, March 26, 2018 – 6:30 P.M.
Township Municipal Building

Members Present: Philip W. Spaeth, Acting Chairman
Brian J. Farrell
Kimberly Stehlik

Members Absent: Dennis E. Benner, Vice Chairman
Stephen Wagner

Staff Attending: Thomas F. Beil, Township Manager
Joseph Geib, Assistant Township Manager
Thomas Dinkelacker, Solicitor Township
Charles Unangst, P.E., Township Engineer

CALL TO ORDER

Acting Chairman Spaeth called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Spaeth asked all in attendance to stand and recite the “Pledge of Allegiance.”

NOTIFICATION

Mr. Spaeth announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

SUBDIVISIONS & LAND DEVELOPMENTS

Luise / Yanni Preliminary / Final Lot Line Adjustment Plan – Resolution No. 2018-21
Motion made by Mr. Farrell and seconded by Ms. Stehlik to adopt Resolution No. 2018-21 conditionally approving the Preliminary / Final Lot Line Adjustment Plan of Mary Luise and

Louis and Kara Yanni to adjust the lot line between the properties at 2736 and 2780 Heckmans Lane.

Mr. Beil gave a brief overview of the Luise / Yanni Lot Line Adjustment Plan. He said the reason for the lot line adjustment is due to an encroachment issue. The Yannis have a walkway, landscaping, fence and light post currently on the Luise property. The lot line adjustment will correct the situation.

The motion was approved by a vote of 3 to 0.

MINUTES

None

ORDINANCES

Proposed Ordinance No. 67-VV – Establishing No Parking Zone Along A Portion of Huckleberry Drive

Motion made by Mr. Farrell and seconded by Ms. Stehlik to adopt proposed Ordinance No. 67-VV establishing a No Parking zone along a portion of Huckleberry Drive.

Mr. Beil explained the proposed Ordinance was prepared at the request of the Homeowners Association for the Countryside Development. There is a safety issue at the school bus stop at the corner of Huckleberry Drive and Lanark Road, where cars parked on the south side of Huckleberry Drive obstruct the flow of traffic, especially during school bus pick-up and drop-off. The proposed Ordinance would address this safety issue by prohibiting parking on the south side of Huckleberry Drive near the intersection with Lanark Road.

Mr. Spaeth asked if anyone from the public wished to comment on the proposed Ordinance. There was no response.

The motion was approved by a vote of 3 to 0.

RESOLUTIONS

Resolution No. 2018-18 – Adding Kimberly Stehlik as Authorized Check Signer on Township Account at QNB Bank

Motion made by Mr. Farrell and seconded by Ms. Stehlik to adopt Resolution No. 2018-18 reaffirming QNB Bank as the primary depository for Township funds and adding Kimberly Stehlik as one of the named individuals authorized to sign checks and other related banking instruments on behalf of the Township.

The motion was approved by a vote of 3 to 0.

Resolution No. 2018-19 – Adding Kimberly Stehlik as Authorized Check Signer on Township Account at BB&T Bank

Motion made by Mr. Farrell and seconded by Ms. Stehlik to adopt Resolution No. 2018-19 reaffirming BB&T Bank as a depository for Township funds and adding Kimberly Stehlik as one of the named individuals authorized to sign checks and other related banking instruments on behalf of the Township.

The motion was approved by a vote of 3 to 0.

MOTIONS

Termination of Lease Agreement with Tumblebrook Golf Club, LLC

Solicitor Dinkelacker summarized the terms of the Termination of Lease Agreement which terminates the current lease between the Township and Tumblebrook Golf Club, LLC for the operation of the Tumblebrook Golf Course. For the past 14 years, Tumblebrook Golf Club, LLC has operated the golf course pursuant to a lease agreement with the Township. The owner of Tumblebrook Golf Club, LLC has become ill and can no longer operate the golf course. The Termination of Lease Agreement releases the Township and Tumblebrook Golf Club, LLC from any obligations under the current lease so the Township can lease the Tumblebrook Golf Course to another party.

Motion made by Mr. Farrell and seconded by Ms. Stehlik to approve the Termination of Lease Agreement cancelling the current Lease Agreement between the Township and Tumblebrook Golf Club, LLC for the Tumblebrook Golf Course, subject to any minor modifications to the Agreement deemed appropriate by the Township Solicitor.

Saralyn Foley of 7510 Pheasant Drive asked what will happen to the golf course if another party is not found to lease it. Solicitor Dinkelacker said this situation just recently presented itself and the Township does not have a contingency plan at this point.

The motion was approved by a vote of 3 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Review Agenda for Zoning Hearing Board meeting on April 2, 2018

Mr. Beil reviewed the two appeals on the docket for the April 2, 2018 Zoning Hearing Board meeting.

A lengthy discussion ensued regarding the appeal filed by John and Cathy Deschu (Appeal No. 2018-2) with respect to the Kiriposki property at 5447 Blue Church Road. The son of John and Cathy Deschu currently resides in a camper on the Kiriposki property in violation

of the Zoning Ordinance. The Deschu's are seeking zoning relief so their son can continue to live in a camper on the Kiriposki property until more permanent housing can be found.

It was the consensus of the Board that the Township Solicitor should appear before the Zoning Hearing Board and represent the Board of Supervisors as an objector in the appeal of John and Cathy Deschu (Appeal No. 2018-2).

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Farrell and seconded by Ms. Stehlik to authorize payment of the Prepaid Invoice List and Warrant List #03262018 dated 3/23/2018.

The motion was approved by a vote of 3 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

Saralyn Foley, 7510 Pheasant Drive, asked if any decisions have been made on the future use of the Township property at 7486 Passer Road (former Haring property). Mr. Beil said no decisions have been made, but the matter will be discussed at a future Board of Supervisors meeting. Ms. Foley also wanted to know if there were any legal constraints to selling the property at 7486 Passer Road considering that the Township acquired the property through condemnation. Solicitor Dinkelacker responded to Ms. Foley's question and gave a brief overview of the legal requirements for selling property acquired through condemnation.

EXECUTIVE SESSION

None

ADJOURNMENT

Motion made by Mr. Farrell and seconded by Ms. Stehlik to adjourn the meeting.

The motion was approved by a vote of 3 to 0.

The meeting was adjourned at approximately 6:58 p.m.

Secretary