

# UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, May 1, 2017

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 7:27 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

## MEMBERS PRESENT:

Bruce Bush – Chairman  
Joaquin (Jack) DeMatos - Vice Chairman  
Ryan Holmes - Secretary  
Mark Sullivan – Treasurer  
Ronald Reybitz - Asst. Secretary and Asst. Treasurer

## STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor  
Karl E. Schreiter Jr. P.E., Engineer  
Chris Cope, UST Director of Water and Sewer Resources  
John Guignet, UST Assistant Director of Water and Sewer Resources

## NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

## PUBLIC COMMENT:

None

## MINUTES:

A motion was made and seconded to approve the meeting minutes for April 3, 2017 with the following amendment under Superintendent's Report:

*Mr. Cope had a final inspection to complete the UV Building project.*

Motion passed 4-0 with Mr. DeMatos abstaining.

## CORRESPONDENCE COMMENTS:

Authority members may comment on the correspondence packets or the "Summary" which they received.

(Note: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual piece of correspondence)

Date prepared or revised: 4/13/2017, 4/24/2017, 4/25/2017

Date of letter: 4/4/2017

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Tom Beil, UST

Subject: Aeration System Modifications....Contract 20A and 20B Payment Requests

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(Attached) are the approved payment requests for the subject contracts. Please process for payment.

Date of letter: 4/4/2017

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Bruce Bush and others

Subject: Aeration System Modifications.....Contract 20A Certified Payrolls

(Attached) are the latest certified payrolls for the subject contract.

Date of letter: 4/23/2017

Letter from: Chris Cope, UST (e-mail)

Letter sent to: Tom Beil, UST and others

Subject: PPL Rebate Reservation Letter

This is the estimated rebate notice from PPL for the Aeration/Blower project. My hope is that the rebate amount will increase when we have all the set-points in place and measure/compare the kwh savings from the old equipment to the new blowers.

(Estimated rebate is - \$10,347.28. This rebate value is calculated from the annual kwh savings and is subject to change based on the final project design and post-installation results.)

Date of letter: 4/24/2017

Letter from: Chris Cope, UST (e-mail)

Letter sent to: Tom Beil, UST and others

Subject: DRBC ---- Under Review and written comments period

As per the (attached) letter, UST ins under DRBC's review for Karl's application and approval request for future plant expansion.

(The DRBC letter, dated 4/18/2017, lists the Notice of Applications Received. The letter states that individuals or organizations having a special interest in any project (the letter listed 16 projects, UST project is listed as number 9) are invited to submit written comments to the Water Resource Management Branch.)

Date of letter: 4/26/2017

Letter from: Karl Schreiter, SEA

Letter sent to: Bruce Bush

Subject: Modifications to Aeration System.....Contract #20A (General)....Payment Request #5

We reviewed Payment Application #5 requesting payment of \$58,369.87. The contractor has demolished the "third" existing blower, installed a new blower pad for a new blower, and installed the new blower unit. They have also initiated work on installing the new control valves. We recommend that the Authority approve this request.

Balance to finish project --- \$ 40,509.13; Retainage --- \$ 24,254.54; Total amount of the contract is ---- \$ 258,800.00 (no approved change orders).

\*\*\*\*\*end of correspondence list for May

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## SOLICITOR'S REPORT:

The Solicitor's Report dated May 1, 2017 was presented by Solicitor Brienza.

Solicitor Brienza had nothing new to report.

## ENGINEER'S REPORT:

Karl Schreiter, PE, presented Engineer's Report dated April 28, 2017.

Mr. Schreiter said the aeration system blower project is moving ahead. They are waiting for the vendor to start up the third blower. He said they are already saving electricity.

Mr. Schreiter said he received two bids for the sludge hauling, three-year contract. He said the current hauler McGovern submitted the lowest bid. Mr. Schreiter recommends going with McGovern again.

Mr. Schreiter said he visited all potential dischargers of bis-2-ethylhexyl and did not find anything.

On the Act 537 Plan, they are working on round two. Next it will be distributed to the Board of Supervisors and Authority for review. He explained they are waiting on Kay Builders and their potential 1,200 units.

Mr. Schreiter has four motions for approval at tonight's meeting.

## SUPERINTENDENT'S REPORT:

Mr. Cope mentioned that they are receiving an electric rebate from PPL due to the installation of the new blowers.

Mr. Cope said he received twenty applications for the laborer position. He will review these soon.

Mr. Cope said the plant is in compliance.

## TREASURER'S INVOICE(S):

Treasurer Mark Sullivan submitted a report including a request for payment to the Authorities' Solicitor. The invoice totals \$855.00 for the Authority's approval and requests payment by Upper Saucon Township. Mr. Sullivan also submitted an invoice for payment to Gannett Fleming. The invoice of \$421.66 is for the Authority's approval and payment is requested by Upper Saucon Township.

Mr. Sullivan said the Authority has been billed for half of the Gannett Fleming work so far.

Motion was made and seconded to approve the treasurer's report as presented by the treasurer and for the payments of \$855.00 and \$421.66.

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Motion passed unanimously.

## MOTION (S):

Motion made and seconded to approve Payment Application #5 from Eastern Environmental Contractors, Inc., for work performed on Contact #20A (General) --- Modifications to Aeration System. Amount of the request is \$58,369.87. REF: SEA's letter dated 4/26/2017.

Motion passed unanimously.

Motion made and seconded to award the contract for *Hauling of liquid Biosolids, Contract #22* to McGovern Environmental LLC. REF: SEA's letter dated 4/28/2017.

Motion passed unanimously.

Motion made and seconded to approve the Township Planning Module for Posh Properties. REF: SEA's letter dated 4/17/2017

Motion passed unanimously.

Motion made and seconded to approve the Township Planning Module for Red Door Early Learning Center. REF: SEA's letter dated 4/5/2017.

Motion passed unanimously.

Motion made and seconded to change the July meeting date from July 3 to July 5, 2017, following the adjournment of the USTMA meeting.

## UNFINISHED BUSINESS:

A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

A copy of the Lower Macungie Township Ordinance #2013-09 was given to each member of the Authority at the September 2015 meeting.

B. Waste Water Comprehensive Report -  
Discussion on the status of the work.

C. Garage on Preston Lane –  
Any action needed now for improvements?

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## NEW BUSINESS:

None

## ANNOUNCEMENTS:

Next scheduled meeting of the Authority will be **Monday, June 5, 2017** following the adjournment of the USTMA meeting, at the Water and Sewer Building.

## ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 7:47 pm.

Respectfully submitted,

Ryan Holmes,  
Secretary