

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, March 6, 2017

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 7:06 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

MEMBERS PRESENT:

Bruce Bush – Chairman
Joaquin (Jack) DeMatos - Vice Chairman
Ryan Holmes - Secretary
Mark Sullivan – Treasurer

MEMBERS ABSENT:

Ronald Reybitz - Asst. Secretary and Asst. Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor
Karl E. Schreiter Jr. P.E., Engineer
Chris Cope, UST Director of Water and Sewer Resources
John Guignet, UST Assistant Director of Water and Sewer Resources

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the amended meeting minutes for February 6, 2017, with two corrections:

Under “Engineers Report”, *removed the word “yet” from the following sentence:*

Mr. Schreiter said the equipment has been delivered to the site for the aeration system blower project and that they are waiting for the header, then they can get started.

Under “Engineers Report”, spelled out Toxic Reduction Evaluation:

Mr. Schreiter and Mr. Cope expect to begin Toxic Reduction Evaluation inspections of Micromatic, Coopersburg Trophies, Penn State and Aldi facilities to look for Bis-2.

Motion passed unanimously.

CORRESPONDENCE COMMENTS:

Authority members may comment on the correspondence packets or the “Summary” which they received.

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(Note: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual piece of correspondence)

Date prepared or revised: 2/20/2017, 2/22/2017, 3/2/2017

Date of letter: 2/7/2017

Letter from: Karl Schreiter, SEA

Letter sent to: Thomas Beil, UST

Subject: Modifications to Aeration System.....Contract #20-A (General).....Payment Request #2

(Attached) is a copy of Payment Request #2 as submitted by Eastern Environmental Contractors Inc. dated 1/31/2017. This request was approved by the USSTA at its meeting held on 2/6/2017.

Date of letter: 2/17/2017

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Water/Sewer UST

Subject: Revised Sludge Hauling Contract Documents

(Attached) are the revised documents for the subject.

The ad for the paper must be replaced in the paper copy of the documents.

(Comments: Bids will be received until 1 PM on 4/27/2017)

Award of the bid will be considered at the regular scheduled meeting of the USSTA on May 1, 2017)

Date of letter: 2/23/2017

Letter sent from: Karl Schreiter, SEA (e-mail)

Letter sent to: Bruce Bush and others

Subject: Center Valley Mobile Home Park, Chapter 94 Second Request

(Attached) is a copy of the second notice requesting the Chapter 94 Report from Mr. Patel.

Date of letter: 3/2/2017

Letter sent from: Karl Schreiter, SEA

Letter sent to: Bruce Bush

Subject: Modification to Aeration System....Contract 20 A (General)....Payment Request # 3

We reviewed the Payment Application #3 as submitted by Eastern Environmental Contractors, Inc.

The contractor has demolished two of the existing blowers, installed new blower pads for two new blowers and replaced the aeration system header in the blower room.

Therefore we recommend that the Authority approve a payment of \$12,231.00.

Base Contract Amount --- \$258,800.00

Total completed and Stored to date --- \$139,090.00

Retainage --- \$13,909.00

Previous payments --- \$112,950.00

Balance to finish project --- \$133,619.00

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*****end of correspondence for March

SOLICITOR'S REPORT:

The Solicitor's Report dated March 6, 2017 was presented by Solicitor Brienza.

Solicitor Brienza had nothing new to report.

ENGINEER'S REPORT:

Karl Schreiter, PE, presented Engineer's Report dated March 3, 2017.

Mr. Schreiter said the aeration system blower project is moving along well. A new header was installed last week and new blowers are getting hooked up. Mr. Cope added that they will save lots of energy now because the new system has variable speeds. Mr. Cope showed the staff pictures of the new equipment.

Mr. Schreiter said the electrical system upgrade design is complete and the project is moving along. He said the bid will be awarded at the December meeting so construction costs may be added to the 2018 budget.

On the Annual Wasteload Management Report, all requests for information have been received except from Center Valley Mobile Home Park and Saucon Valley Mobile Home Park. Mr. Cope is reviewing a draft of the report now.

Mr. Schreiter said he applied to the PADEP and DRBC for an expanded plant. He said they requested more information from the years 2000-2005. Because of this, the Act 537 Plan is on hold until the PADEP and DRBC make a decision.

Mr. Schreiter has one motion for approval. It is to authorize payment to Eastern Environmental for work on the aeration system.

SUPERINTENDENT'S REPORT:

Mr. Cope said the dump station is complete and the flush truck can dump directly now.

Mr. Cope said there are ongoing issues with the UV building canopy project. A sub-contractor had to be released because of hold-ups and the contractor must hire a new sub-contractor.

Mr. Cope said there have been staffing concerns lately and they are looking to hire a waste operator.

Mr. Cope said the plant is in compliance.

TREASURER'S INVOICE(S):

Treasurer Mark Sullivan submitted a report including a request for payment to the Authorities' Solicitor. The invoice totals \$1,065.00 for the Authority's approval and requests payment by Upper Saucon Township. Mr. Sullivan also submitted an invoice

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for payment to Gannett Fleming. The invoice of \$3,970.84 is for the Authority's approval and payment is requested by Upper Saucon Township.

Motion was made and seconded to approve the treasurer's report as presented by the treasurer and for the payments of \$1,065.00 and \$3,970.84.

Motion passed unanimously.

MOTION (S):

Motion made and seconded to approve payment request #3, Contract 20A, Modifications to Aeration System, from Eastern Environmental Contractors Inc. for \$12,231.00. Ref: SEA letter dated 3/2/2017.

Motion passed unanimously.

UNFINISHED BUSINESS:

A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

A copy of the Lower Macungie Township Ordinance #2013-09 was given to each member of the Authority at the September 2015 meeting.

B. Waste Water Comprehensive Report -
Delay due to the 537.

C. Garage on Preston Lane -

NEW BUSINESS:

Mr. Bush announced that the PMAA Spring meeting is being held on April 5 at Hotel Hershey. Mr. Bush read the agenda and asked if anyone wished to attend. No one did.

ANNOUNCEMENTS:

Next scheduled meeting of the Authority will be **Monday, April 3, 2017** following the adjournment of the USTMA meeting, at the Water and Sewer Building.

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ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 7:31 pm.

Respectfully submitted,

Ryan Holmes,
Secretary

