

MEETING AGENDA
Upper Saucon Township Municipal Authority
(USTMA)

Monday, November 6, 2017 @ 6:00 PM
Location: Upper Saucon Township Water and Sewer Building

1. Call Meeting to Order -

A. Pledge of Allegiance

2. Roll Call - Members of the Authority and Appointed Professionals

Bruce Bush
Joaquin (Jack) DeMatos
Ronald Reybitz
Mark Sullivan
Ryan Holmes

3. Notification Announcement - All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

4. Public Comment - Public may comment on any item on the Agenda or items not appearing on the Agenda.

NOTE: All citizens/visitors must sign the “speaker sign-in sheet” at the front desk if they want to address the Authority during this portion of the meeting.

5. Approval of the Minutes -

A. Approval of the draft of the October 2017 Meeting Minutes

6. Correspondence Comments - Authority members may comment on the correspondence packets and/or the “Summary” which they received.

7. Solicitor’s Report - **Gary Brienza** (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on. Gary will also submit a confirming written report.

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8. Engineer's Report - Karl Schreiter PE, DEE (Schreiter Engineering Associates Inc. - SEA) will discuss the matters he is working on. Karl will also submit a confirming written report. . (A copy of Karl's report was sent to each member of the Authority by the Chairman.)

9. Superintendent of the UST Water and Wastewater Department's Report - Chris Cope will discuss the matters affecting the Sewage Treatment System. Chris may also submit a confirming written report.

10. Treasurer's Report-

11. Motions Required -

A. Approve the Planning Module for Lanark Commons, revision dated 10/2/2017. Ref: SEA's letter dated 10/6/2017.

B. Approve the release of Sanitary Sewer Escrow Monies for Phase 3 and 4 of Traditions of America Saucon Valley subdivision. Ref: SEA's letter dated 10/13/2017.

C. Approve the release of 90% of the Sanitary Sewer Escrow Monies for the High Hotels Ltd., Stabler Lot 10 Project. Ref: SEA's letter dated 10/13/2017.

12. Unfinished Business -

A. Unconnected Sewer Analysis
Reference SEA's letter dated 1/8/2014. Study identified 53 potential properties that should be connected to the sanitary sewers. (1) Update of the status of the letter that the Authority recommended be sent to the "53". (2) Status of the request for an Ordinance to cover the inspection of the laterals prior to sale of the property.

B. Sewer Tapping Study - update

C. Easement Problems

D. Oakhurst Drive Project

Ref: Meeting minutes from the March 6, 2017 meeting. Installation of gravity and low pressure sewers to the area east of the I-78 bridge.

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E. Saucon Valley Crossings Mobile Home Park

Update on the status.

F. Station Avenue Sanitary Sewer (Spring Valley Area)

Sewer extension from MH# BB99 located adjacent to Weyhill Drive will be installed to service existing homes located along Station Avenue.

13. **New Business** -

A. 2018 Reorg and Regular Meeting Dates

Reorg meeting - 1/8/2018

Regular meetings - 1st Monday of each month except for the September meeting which will be held on Tuesday, 9/4/2018

Time of meetings - 6PM

14. **Courtesy of the Floor** -

15. **Announcements** -

A. Next scheduled meeting of the Authority will be **Monday, December 4, 2017 @ 6:00 PM** at the Water and Sewer Building.

16. **Adjournment**