

MEETING AGENDA
Upper Saucon Township Municipal Authority
(USTMA)

Monday, April 3, 2017 @ 6:00 PM
Location: Upper Saucon Township Water and Sewer Building

1. Call Meeting to Order -

A. Pledge of Allegiance

2. Roll Call - Members of the Authority and Appointed Professionals

Bruce Bush
Joaquin (Jack) DeMatos
Ronald Reybitz (Excused Absence)
Mark Sullivan
Ryan Holmes

3. Notification Announcement - All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

4. Public Comment - Public may comment on any item on the Agenda or items not appearing on the Agenda.

NOTE: *All citizens/visitors must sign the “speaker sign-in sheet” at the front desk if they want to address the Authority during this portion of the meeting.*

5. Approval of the Minutes -

A. Approval of the draft of the March 2017 Meeting Minutes

6. Correspondence Comments - Authority members may comment on the correspondence packets and/or the “Summary” which they received.

7. Solicitor’s Report - **Gary Brienza** (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on. Gary will also submit a confirming written report.

MEETING AGENDA

Upper Saucon Township Municipal Authority

April 3, 2017

Page 2

8. Engineer's Report - Karl Schreiter PE, DEE (Schreiter Engineering Associates Inc. - SEA) will discuss the matters he is working on. Karl will also submit a confirming written report. (A copy of Karl's report was sent to each member of the Authority by the Chairman.)

9. Superintendent of the UST Water and Wastewater Department's Report - Chris Cope will discuss the matters affecting the Sewage Treatment System. Chris may also submit a confirming written report.

10. Treasurer's Report-

11. Motions Required -

A. Approve the release of 90% of the escrow, \$50,451, as requested by HMB Management for their Hotel and Banquet Center. Ref: SEA's letter dated 3/31/2017.

12. Unfinished Business -

A. Unconnected Sewer Analysis
Reference SEA's letter dated 1/8/2014. Study identified 53 potential properties that should be connected to the sanitary sewers. Status update on the letter that the Authority recommends be sent to the "53".

B. Sewer Tapping Study - update

C. Easement Problems

13. New Business -

14. Courtesy of the Floor -

15. Announcements -

A. Next scheduled meeting of the Authority will be **Monday, May 1, 2017 @ 6:00 PM** at the Water and Sewer Building.

16. Adjournment