

## MINUTES

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, December 18, 2017 – 6:30 P.M.  
Township Municipal Building

Members Present: Patrick M. Leonard, Vice Chairman  
Dennis E. Benner  
Brian J. Farrell  
Philip W. Spaeth

Members Absent: Stephen Wagner, Chairman

Staff Attending: Thomas F. Beil, Township Manager  
Robert E. Kassel, Jr., Assistant Township Manager  
Thomas Dinkelacker, Township Solicitor  
Kevin Chimics, P.E., Township Engineer  
Karl Schreiter, Jr., Township Sewer Engineer  
Patricia Lang, Director of Community Development  
Chris Cope, Director of Water and Sewer Resources

### **CALL TO ORDER**

Vice Chairman Leonard called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

### **PLEDGE OF ALLEGIANCE**

Mr. Leonard asked all in attendance to stand and recite the “Pledge of Allegiance.”

### **NOTIFICATION**

Mr. Leonard announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

### **PUBLIC COMMENT**

George and Judy Bloeser, 6500 Limeport Pike, thanked the Board for contributing to the Limeport Stadium lighting project. They said the lights have been ordered and the project is moving forward.

**PRESENTATION BY KARL SCHREITER, TOWNSHIP SEWER ENGINEER – ACT 537 PLAN SPECIAL STUDY TO REALLOCATE SEWAGE CAPACITY IN TOWNSHIP COLLECTION SYSTEM TO SERVICE BRINLEY COURT AND TRADITIONS OF AMERICA LAND DEVELOPMENT PROJECTS**

Karl Schreiter, Township Sewer Engineer, reviewed the Act 537 Plan Special Study for the Brinley Court and Traditions of America developments. The Special Study recommends the reallocation of existing sewage capacity in the Township collection system in order to provide public sewer service to the Brinley Court and Traditions of America developments. The Board will consider approving the Special Study at a public meeting on Monday, January 22, 2018 at 6:30 p.m. at the Township Building. Mr. Schreiter noted the Township will be accepting written comments on the Special Study until Wednesday, January 17, 2018.

Vice Chairman Leonard asked if anyone from the public wished to comment on the Special Study.

Duane Wetzel, 5100 Locust Valley Road – Mr. Wetzel wanted to make the Board aware of a property line discrepancy which could impact the location of the proposed sewer line through the Locust Valley Golf Course. He said the boundary line between his property and the Locust Valley Golf Course property was not shown correctly. Mr. Wetzel expressed concern that the property line discrepancy could result in the sewer line being located on his property without his permission. Vice Chairman Leonard assured Mr. Wetzel that the Planning Commission would look into this matter. Mr. Beil said he will notify Mr. Wetzel of the date and time of the Planning Commission meeting when this issue will be discussed.

**SUBDIVISIONS & LAND DEVELOPMENTS**

Jet Pay – Preliminary/Final Land Development Plan - Resolution No. 2017-34

Motion made by Mr. Benner and seconded by Mr. Spaeth to adopt Resolution No. 2017-34 conditionally approving the Preliminary/Final Land Development Plan of Nicholas and Carol Antich to construct a 10,000 square foot addition to an existing office building located at 3939 West Drive in the Stabler Corporate Center.

The motion was approved by a vote of 4-0.

Bartakovits Lot Line Adjustment Plan – Resolution No. 2017-41

Motion made by Mr. Benner and seconded by Mr. Spaeth to adopt Resolution No. 2017-41 conditionally approving the Preliminary/Final Lot Line Adjustment Plan of Barry and Sharon Bartakovits to adjust the common lot lines for the properties located at 1702, 1930 and 1940 Stonesthrow Road.

The motion was approved by a vote of 4-0.

## **MINUTES**

### Regular Meeting of November 20, 2017

Motion made by Mr. Spaeth and seconded by Mr. Benner to approve the minutes of the regular meeting of November 20, 2017.

The motion was approved by a vote of 4-0.

## **ORDINANCES**

None

## **RESOLUTIONS**

### Resolution No. 2017-38 – Adoption of 2018 Township Budget

Motion made by Mr. Benner and seconded by Mr. Spaeth to adopt Resolution No. 2017-38 approving the 2018 Township Budget.

The motion was approved by a vote of 4-0.

### Resolution No. 2017-40 – 2018 Tax Levy

Motion made by Mr. Spaeth and seconded by Mr. Benner to adopt Resolution No. 2017-40 fixing the real estate tax rate and fire hydrant tax rate for the year 2018.

The motion was approved by a vote of 4-0.

### Resolution No. 2017-39 – 2018 Pay Plan For Non-represented Employees

Motion made by Mr. Spaeth and seconded by Mr. Farrell to adopt Resolution No. 2017-39 establishing the 2018 Pay Plan for non-represented employees of the Township.

The motion was approved by a vote of 4-0.

## **MOTIONS**

### Release of Funds – Posh Properties – 2615 Saucon Valley Road – Certification No. 2

Motion made by Mr. Spaeth and seconded by Mr. Benner to authorize the release of construction security in the amount of \$163,104.15 for the Posh Properties project in accordance with the Township Engineer's recommendation made by letter dated December 5, 2017.

The motion was approved by a vote of 4-0.

Release of Funds – High Hotel Project (Stabler Center Lot 10) – Certification No. 3  
Motion made by Mr. Spaeth and seconded by Mr. Benner to authorize the release of construction security in the amount of \$305,266.72 for the High Hotel project in accordance with the Township Engineer's recommendation made by letter dated December 13, 2017.

The motion was approved by a vote of 4-0.

### **CORRESPONDENCE & INFORMATION ITEMS**

Mr. Leonard announced the Board of Supervisors Reorganization Meeting will be held on Tuesday, January 2, 2018 at 6:30 pm.

### **DIRECTION/DISCUSSION ITEMS**

Review Agenda for Zoning Hearing Board meeting on January 8, 2018

Mr. Beil reviewed the only appeal on the docket for the January 8, 2018 Zoning Hearing Board meeting. It was determined this appeal involves a routine matter that can be handled by the Zoning Hearing Board without input from the Board of Supervisors.

Review proposals to upgrade sound system in public meeting room

After thoroughly reviewing the proposals, the Board selected Commtech AV, LLC to upgrade the sound system in the public meeting room consistent with their proposal dated June 7, 2017. The Board authorized the Township Manager to decide whether or not the enhanced ceiling speaker is needed.

### **COMMITTEE REPORTS**

None

### **BILLS, PAYROLL, AND COMMISSIONS**

Motion made by Mr. Benner and seconded by Mr. Spaeth to authorize payment of the Prepaid Invoice List and Warrant List #12182017 dated 12/15/2017.

The motion was approved by a vote of 4 to 0.

### **ADDITIONAL BUSINESS**

None

### **COURTESY OF THE FLOOR**

None

**EXECUTIVE SESSION**

At approximately 7:09 p.m. the Board met in executive session to discuss a litigation matter involving the proposed Brinley Court development.

The Board returned from executive session at approximately 7:39 p.m.

Mr. Spaeth said it was a pleasure working with Mr. Kassel these last few years in preparing the Township budgets and wished Mr. Kassel all the best on his upcoming retirement.

**ADJOURNMENT**

Motion made by Mr. Benner and seconded by Mr. Farrell to adjourn the meeting.

The motion was approved by a vote of 4 to 0.

The meeting was adjourned at approximately 7:40 p.m.

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Secretary

