

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, October 23, 2017 – 6:30 P.M.
Township Municipal Building

Members Present: Patrick M. Leonard, Vice Chairman
Dennis E. Benner
Brian J. Farrell
Philip W. Spaeth

Members Absent: Stephen Wagner, Chairman

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Assistant Township Manager
Thomas Dinkelacker, Township Solicitor
Charles Unangst, P.E., Township Engineer

CALL TO ORDER

Vice Chairman Leonard called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Leonard asked all in attendance to stand and recite the “Pledge of Allegiance.”

NOTIFICATION

Mr. Leonard announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

SUBDIVISIONS & LAND DEVELOPMENTS

None

MINUTES

Regular Meeting of September 11, 2017

Motion made by Mr. Benner and seconded by Mr. Spaeth to approve the minutes of the regular meeting of September 11, 2017.

The motion was approved by a vote of 4-0.

ORDINANCES

None

RESOLUTIONS

Resolution No. 2017-35 – Establishing Non-union Employee Health Care Contributions

Motion made by Mr. Benner and seconded by Mr. Farrell to adopt Resolution No. 2017-35 establishing health care contributions for fulltime, non-uniformed, non-union employees for the years 2018, 2019 and 2020.

The motion was approved by a vote of 4-0.

Resolution No. 2017-36 – Reducing the Membership of Park & Recreation Commission

Motion made by Mr. Benner and seconded by Mr. Farrell to adopt Resolution No. 2017-36 reducing the membership of the Park & Recreation Commission from 7 to 5 members.

The motion was approved by a vote of 4-0.

MOTIONS

Release of Funds – Traditions of America – Phase 4 – Certification No. 1

Motion made by Mr. Benner and seconded by Mr. Spaeth to authorize the release of construction security in the amount of \$1,246,163.25 for Phase 4 of the Traditions of America development in accordance with the Township Engineer's recommendation made by letter dated October 18, 2017.

The motion was approved by a vote of 4-0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Review Agenda for Zoning Hearing Board meeting on November 6, 2017

Mr. Beil reviewed the two appeals on the docket for the November 6, 2017 Zoning Hearing Board meeting. It was determined that both appeals involve routine matters that can be handled by the Zoning Hearing Board without input from the Board of Supervisors.

COMMITTEE REPORTS

None

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Benner and seconded by Mr. Spaeth to authorize payment of the Prepaid Invoice List and Warrant List #10232017 dated 10/23/2017.

The motion was approved by a vote of 4 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 6:40 p.m. the Board met in Executive Session to discuss a personnel matter and the possibility of acquiring an interest in real property.

The Board returned from executive session at approximately 7:33 p.m.

ADJOURNMENT

Motion made by Mr. Farrell and seconded by Mr. Benner to adjourn the meeting.

The motion was approved by a vote of to 4 to 0.

The meeting was adjourned at approximately 7:33 p.m.

Secretary