

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, October 9, 2017 – 6:30 P.M.
Township Municipal Building

Members Present: Stephen Wagner, Chairman
Patrick M. Leonard, Vice Chairman
Dennis E. Benner
Brian J. Farrell
Philip W. Spaeth

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Assistant Township Manager
Jeffrey Dimmich, Township Solicitor
Charles Unangst, P.E., Township Engineer

CALL TO ORDER

Chairman Wagner called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Wagner asked all in attendance to stand and recite the “Pledge of Allegiance.”

NOTIFICATION

Mr. Wagner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

Victor Vardaro, 6087 Main Street – Mr. Vardaro asked for an update on the installation of larger speed limit signs on Route 309 northbound near Route 378. Mr. Beil said the signs were approved by PennDOT and the Township Road Department will install the signs in the near future.

PUBLIC ANNOUNCEMENTS

None

**RESOLUTION NO. 2017-30 – RECOGNITION OF DEVYN M. SINKO FOR
ATTAINING THE RANK OF EAGLE SCOUT**

Chairman Wagner invited Devyn Sinko to step forward and describe his Eagle Scout Project. Devyn Sinko described how his Eagle Scout Project involved building shelves for Betty Lou's Food Pantry in Coopersburg.

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2017-30 recognizing Devyn M. Sinko for the tremendous honor he has brought to his family, Boy Scout Troop and community by attaining the rank of Eagle Scout.

The motion was approved by a vote of 5 to 0.

Mr. Wagner congratulated Devyn Sinko on his scouting accomplishments and presented him with a framed copy of Resolution No. 2017-30 signed by all the Board members.

SUBDIVISIONS & LAND DEVELOPMENTS

Lanark Commons – Revised Preliminary/Final Land Development Plan – Resolution No. 2017-33

Motion made by Mr. Benner and seconded by Mr. Farrell to adopt Resolution No. 2017-33 conditionally approving the Revised Preliminary/Final Land Development Plan of PD Lanark, LP to construct a three story medical office building on approximately 7.5 acres of land at the northwest corner of Route 309 and Lanark Road.

The motion was approved by a vote of 5 to 0.

MINUTES

Regular Meeting of August 28, 2017

Motion made by Mr. Leonard and seconded by Mr. Farrell to approve the minutes of the regular meeting of August 28, 2017.

The motion was approved by a vote of 4 to 0. Mr. Benner abstained from voting because he was not present at the Board meeting on August 28, 2017.

ORDINANCES

None

RESOLUTIONS

Emergency Management Coordinator – Resignation of current Coordinator and appointment of new Coordinator

Motion made by Mr. Leonard and seconded by Mr. Benner to accept the resignation of Nicole M. Castetter as the Upper Saucon Township Emergency Management Coordinator effective immediately.

The motion was approved by a vote of 5 to 0.

Chairman Wagner thanked Nicole Castetter for her many years of service to the Township.

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2017-31 recommending that Governor Tom Wolf appoint Dane Carroll to serve as Upper Saucon Township's Emergency Management Coordinator.

The motion was approved by a vote of 5 to 0.

Resolution No. 2017-32 – Lengthening the Draw Period for the 2016 General Obligation Note

Motion made by Mr. Benner and seconded by Mr. Leonard to adopt Resolution No. 2017-32 modifying the terms and conditions of the 2016 General Obligation Note to lengthen the draw period from October 27, 2018 to October 27, 2019.

The motion was approved by a vote of 5 to 0.

MOTIONS

Release of Funds – Traditions of America – Phase 2 - Certification No. 3

Motion made by Mr. Farrell and seconded by Mr. Benner to authorize the release of construction security in the amount of \$9,312.81 for Phase 2 of the Traditions of America development in accordance with the Township Engineer's recommendation made by letter dated October 4, 2017.

The motion was approved by a vote of 5 to 0.

Authorize Sale of Used Township Vehicles and Equipment

Motion made by Mr. Leonard and seconded by Mr. Benner to designate the vehicles and equipment identified on Disposition List No. 2017-01 as surplus property to be disposed of through an on-line auction conducted by Municibid consistent with the procedures set forth in the Second Class Township Code.

Mr. Wagner noted the following vehicles and equipment appear on Disposition List No. 2017-01:

- 2008 Ford F-450 Utility Truck (VIN 1FDXW47R08EE06752) with approx. 101,731 miles.
- 2008 Ford F-450 Utility Truck (VIN 1FDXW47R28EE06753) with approx. 127,871 miles.
- 2004 Ford Expedition XLT (VIN 1FMPU16L14LB42206) with approx. 140,956 miles.
- 1995 Ford L8000 35,000 GVW Dump Truck (VIN 1FDYK82E2SVA78513) with approx. 40,972 miles.
- Karcher HDS 600Ci Power Washer (s/n 49250).
- Various Traffic and Crosswalk Signals, lot of 30 total.

The motion was approved by a vote of 5 to 0.

Request For Payment – Asphalt Paving Systems – Certification No. 1

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize payment in the amount of \$147,000.18 to Asphalt Paving Systems for crack sealing, bituminous seal coat and microsurfacing work on various Township roads.

The motion was approved by a vote of 5 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Review possible locations for future traffic signal on Route 309

Mr. Beil said representatives from Kay Builders were present to discuss possible locations for a new traffic signal on Route 309.

Present on behalf of Kay Builders were Rick Koze, Attorney Jim Preston and Ann Marie Vigilante of Langan Engineering. Kay Builders is exploring possible locations for a new traffic signal on Route 309. This new signal would be the primary entrance to a proposed mixed use development along the west side of Route 309 just south of Center Valley Parkway.

Ms. Vigilante gave a brief overview of previous traffic studies that evaluated possible locations for a new traffic signal on Route 309. She said these studies support a new traffic signal at either the intersection of Route 309 and Huckleberry Road or the intersection of Route 309 and West Hopewell Road. She said PennDOT would likely approve a new signal at either one of these two locations but not both. It was mentioned that PennDOT rejected

plans for a new traffic signal at a proposed “T” intersection located immediately north of the existing Route 309 and Huckleberry Road intersection.

Mr. Koze said Kay Builders is looking for guidance from the Township as to where a new signal should be located.

A lengthy discussion ensued regarding the best location for a new traffic signal on Route 309.

Mr. Koze noted the Township would have to acquire additional right-of-way from Pitt Ohio in order to move forward with a new traffic signal at Route 309 and West Hopewell Road.

The Board authorized staff to meet with representatives of Pitt Ohio to discuss the possibility of a new traffic signal at Route 309 and West Hopewell Road. The Board is not abandoning other possible locations for a new signal on Route 309 but the West Hopewell Road intersection is preferred at this point.

Proposal by ESG to upgrade sound system in public meeting room

The Board discussed ESG’s proposal to upgrade the sound system in the public meeting room. Mr. Farrell and Mr. Leonard attended a demonstration of ESG’s proposed sound system and they were very impressed. If ESG’s proposal is selected, Mr. Farrell suggested replacing the current monitors with low profile monitors in order to remove potential barriers to sound reaching the proposed microphone in the ceiling.

Doris Clegg, 4137 Bunker Hill Drive - Ms. Clegg spoke in support of getting rid of the monitors.

Solicitor Dimmich said he occasionally has to have off-the-record, side conversations with the Chairman. He expressed concern that the new sound system might pick-up these off-the-record conversations.

Mr. Wagner suggested contacting other businesses or governmental agencies who use this type of sound system to find out what they thought of it.

Mr. Spaeth wanted to know if ESG has a return policy.

After a lengthy discussion, the Board decided it was not prepared to take action on this matter and directed staff to address the following issues regarding ESG’s proposal:

- Schedule an on-site demonstration to determine the degree to which ESG’s sound system will pick-up off-the-record, side conversations.
- Contact businesses or governmental agencies where ESG installed similar sound systems to find out if the systems were installed properly and function as intended.

- Find out if ESG offers a return policy for their sound systems and what recourse the Township has if it's unhappy with the system after installation.
- Research the feasibility and cost of replacing the current monitors with low profile monitors.

Staff will look into these issues and report back to the Board at a future meeting.

COMMITTEE REPORTS

Mr. Farrell briefed the Board on the recent Public Works Committee meeting where the Township's fireworks regulations were discussed. He said the Township Solicitor is working on a new fireworks ordinance for the Committee to consider.

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize payment of the Prepaid Invoice List and Warrant List #10092017 dated 10/06/2017.

The motion was approved by a vote of 5 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 7:57 p.m., the Board met in Executive Session to discuss a personnel matter.

The Board returned from executive session at approximately 8:26 p.m.

ADJOURNMENT

Motion made by Mr. Benner and seconded by Mr. Farrell to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 8:27 p.m.

Secretary

