

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, July 24, 2017 – 6:30 P.M.
Township Municipal Building

Members Present: Patrick M. Leonard, Vice Chairman
Dennis E. Benner
Philip W. Spaeth

Participating Via
Speakerphone: Stephen Wagner, Chairman

Members Absent: Brian J. Farrell

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Assistant Township Manager
Jeffrey Dimmich, Township Solicitor
Charles Unangst, P.E., Township Engineer
Patricia Lang, Director of Community Development

CALL TO ORDER

Vice Chairman Leonard called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Leonard asked all in attendance to stand and recite the “Pledge of Allegiance.”

NOTIFICATION

Mr. Leonard announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

Tony Caciolo, 6366 Robin Lane – Mr. Caciolo, owner of Monogram Custom Homes and Pools, asked the Board to consider making changes to the Township’s impervious cover regulations. He said the regulations are too restrictive and make it very difficult for homeowners to improve their properties.

Mr. Benner said this is the one complaint he hears most often from constituents.

It was the consensus of the Board to refer this matter to the Planning and Zoning Committee for further review. The Board directed the Township Manager to invite Mr. Caciolo to the Committee meeting when this matter will be discussed.

PUBLIC ANNOUNCEMENTS

Mr. Leonard made the following announcements:

- The Summer Concert Series wraps up this week at the Township Park with a performance by Stealing Second Base on July 27 at 7:00 p.m.
- The Sustainable Community Park Planning Committee is preparing master site plans for two Township-owned properties that may become future sustainable parks. The Committee has schedule a public meeting on Wednesday, August 9 at 6:30 p.m. at the Township Building to present the final draft of the plans. The public is invited to attend the meeting and comment on the plans.

PRESENTATION BY REBECCA CLOUSER OF REINSEL KUNTZ LESHER LP – 2016 ANNUAL AUDIT OF TOWNSHIP ACCOUNTS

Rebecca Clouser of Reinsel Kuntz Leshner LP provided an overview of the 2016 Annual Audit of Township accounts.

SUBDIVISIONS & LAND DEVELOPMENTS

None

MINUTES

None

RESOLUTIONS

None

MOTIONS

Appointment of New Police Chief

Motion made by Mr. Benner and seconded by Mr. Spaeth to appoint Thomas J. Nicoletti as Chief of Police effective 5:00 p.m. on Tuesday, August 1, 2017 to replace retiring Chief of Police, Robert E. Coyle, Jr.

The motion was approved by a vote of 4 to 0.

Motion made by Mr. Benner and seconded by Mr. Spaeth to approve the Employment Contract between Thomas J. Nicoletti and Upper Saucon Township setting forth the terms and conditions under which Thomas J. Nicoletti will perform the duties of Chief of Police, and to authorize the Vice Chairman of the Board of Supervisors to execute said contract on behalf of the Township.

The motion was approved by a vote of 4 to 0.

Release of Funds – Hopewell Elementary School – Certification No. 1

Motion made by Mr. Benner and seconded by Mr. Spaeth to authorize the release of construction security in the amount of \$944,826.03 for the Hopewell Elementary School project in accordance with the Township Engineer's recommendation made by letter dated July 18, 2017.

The motion was approved by a vote of 4 to 0.

Encroachment Agreement – William E. Moyer IV & V. M. Ferraro – 5477 Scholar Circle

Motion made by Mr. Benner and seconded by Mr. Spaeth to approve the encroachment agreement with William E. Moyer IV and V. M. Ferraro allowing the installation of a masonry mailbox structure within a portion of the Township right-of-way of Scholar Circle, and to authorize the Township Manager to execute said agreement on behalf of the Township.

The motion was approved by a vote of 4 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

COMMITTEE REPORTS

None

DIRECTION/DISCUSSION ITEMS

Review Agenda for Zoning Hearing Board meeting on August 7, 2017

Mr. Beil reviewed the three appeals on the docket for the August 7, 2017 Zoning Hearing Board meeting.

A lengthy discussion ensued regarding the appeal filed by Traditions of America with respect to the property at 5500 Locust Valley Road. It was the consensus of the Board that the Township Solicitor should appear before the Zoning Hearing Board and represent the Board of Supervisors as an objector in the appeal of Traditions of America (Appeal No. 2017-09).

The Board discussed the appeal filed by Ambika Development regarding the proposed Dunkin Donuts at 5039 and 5055 Route 309. It was the consensus of the Board that the

Township Solicitor should appear before the Zoning Hearing Board and represent the Board of Supervisors as an objector in the appeal of Ambika Development (Appeal No. 2017-06).

Cancellation of Board of Supervisors meeting scheduled for August 14, 2017 due to lack of agenda items

It was the consensus of the Board to cancel the meeting originally scheduled for August 14, 2017.

Proposal from Commtech AV to upgrade audio-visual system in public meeting room

Jeff French and David Rosenbloom of Commtech AV reviewed their company's proposal to upgrade the audio-visual system in the public meeting room. Messrs. French and Rosenbloom responded to questions from the Board. The Board is considering several proposals to upgrade the audio-visual system in the public meeting room and expects to make a decision in the near future.

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Benner and seconded by Mr. Spaeth to authorize payment of the Prepaid Invoice List and Warrant List #07242017 dated 07/21/2017.

The motion was approved by a vote of 4 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 7:50 p.m. the Board met in executive session to discuss the possible acquisition of real property by the Township.

The Board returned from executive session at approximately 7:55 p.m.

Motion made by Mr. Benner and seconded by Mr. Spaeth to approve the purchase of a 7,900+/- square foot property along North Sunset Drive (Lehigh County Parcel Identification Number 640482793003-1) for \$1.00 through the Lehigh County Tax Claim Repository.

The motion was approved by a vote of 4 to 0.

ADJOURNMENT

Motion made by Mr. Benner and seconded by Mr. Spaeth to adjourn the meeting.

The motion was approved by a vote of 4 to 0.

The meeting was adjourned at approximately 7:57 p.m.

Secretary

