

# AGENDA

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, January 23, 2017 – 6:30 P.M.  
Township Municipal Building

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**1. CALL TO ORDER** – Stephen Wagner, Chairman

**2. PLEDGE OF ALLEGIANCE**

**3. NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

**4. PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

**5. PUBLIC ANNOUNCEMENTS**

**6. SUBDIVISIONS & LAND DEVELOPMENTS**

a. DeSales University – Upper Classmen Village – Phase 2 – Final Land Development Plan - Resolution No. 2017-09

Consideration of a motion to adopt Resolution No. 2017-09 conditionally approving the Phase 2 Final Land Development Plan of DeSales University to construct two student housing buildings on the campus of DeSales University.

**7. MINUTES**

a. Reorganization Meeting of January 3, 2017

Consideration of a motion to approve the minutes of the reorganization meeting of January 3, 2017.

**8. PRESENTATION BY KAY BUILDERS**

Proposed zoning change to allow mixed use walkable development (“Promenade Village”) on 110 acre tract of land located along the east side of Route 309 immediately north of Pitt Ohio Trucking.

**9. ORDINANCES** (for possible adoption) - None

## 10. RESOLUTIONS

- a. Resolution No. 2017-10 - Setting the Compensation for the Local Tax Collector  
Consideration of a motion to adopt Resolution No. 2017-10 increasing the Tax Collector's rate of compensation from \$3.00 per tax bill to \$3.25 per tax bill beginning January 1, 2018.
- b. Resolution No. 2017-11 - Establishing Fees for Services Rendered by the Local Tax Collector  
Consideration of a motion to adopt Resolution No. 2017-11 establishing reasonable regulations and fees for services rendered by the Tax Collector.

## 11. MOTIONS

- a. Appointment to Environmental Advisory Council  
Consideration of a motion to appoint Gerard Anthony to the Environmental Advisory Council for a three year term expiring December 31, 2019.
- b. Encroachment Agreement – Eric and Kristen Wismer – 3340 Courtney Drive  
Consideration of a motion to approve the Encroachment Agreement with Eric and Kristen Wismer which would allow the Wismers to install a fence within an existing drainage easement on the property at 3340 Courtney Drive, and to authorize the Township Manager to execute said Agreement on behalf of the Township.
- c. Authorize Sale of Used Township Vehicles  
Consideration of a motion to designate the following three (3) Township-owned vehicles as surplus property to be disposed of through an on-line auction conducted by Municibid consistent with the procedures set forth in the Second Class Township Code.
  - 2013 Ford Utility Police Interceptor with approx. 86,522 miles (VIN#1FM5K8AR0DGC21005)
  - 2010 Ford Crown Victoria Police Interceptor with approx. 93,236 miles (VIN#2FABP7BV4AX100374)
  - 1994 John Deere 6200 Boom Mower with approx. 5,492 hours (VIN#L06200H119050)
- d. Release of Funds – DeSales University Athletic Fields – Certification No. 2A  
Consideration of a motion to authorize the release of construction security in the amount of \$316,377.14 for the DeSales University Athletic Fields project in accordance with the Township Engineer's recommendation made by letter dated January 13, 2017.
- e. Release of Funds – High Hotel Project (Stabler Center Lot 10) – Certification No. 1  
Consideration of a motion to authorize the release of construction security in the amount of \$443,536.00 for the High Hotel project in accordance with the Township Engineer's recommendation made by letter dated January 13, 2017.

**f. Cost of Living Increase for Retired Police Officers**

Consideration of a motion to approve a 0.3% cost of living increase for eligible retired police officers retro-active to January 1, 2017 in accordance with the letter dated December 19, 2016 from David Killick of Conrad Siegel Actuaries.

**12. CORRESPONDENCE & INFORMATION ITEMS - None**

**13. DIRECTION/DISCUSSION ITEMS**

**a. Review Agenda for Zoning Hearing Board meeting on February 6, 2017**

**b. Dissolve Township Park & Recreation Commission**

If the Board is in favor of dissolving the Commission, then staff should be directed to prepare the necessary Resolution for possible action at the next Board meeting.

**14. COMMITTEE REPORTS - None**

**15. BILLS, PAYROLL AND COMMISSIONS**

Prepaid Invoice List and Warrant List #01232017 dated 01/20/2017

- Prepaid Invoice List.....\$189,351.43
- Warrant List.....\$467,626.05

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant List #01232017 dated 01/20/2017.

**16. ADDITIONAL BUSINESS**

**17. COURTESY OF THE FLOOR**

**18. EXECUTIVE SESSION**

**19. ADJOURNMENT**