

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, November 14, 2016 – 6:30 P.M.
Township Municipal Building

Members Present: Stephen Wagner, Chairman
Patrick M. Leonard, Vice Chairman
Dennis E. Benner
Brian J. Farrell
Philip W. Spaeth

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Assistant Township Manager
Jeffrey Dimmich, Township Solicitor
Charles Unangst, P.E., Township Engineer
Charles Castetter, Fire Chief
Chris Cope, Director of Water / Sewer Resources
Robert Coyle, Chief of Police
Donald Eck, Director of Roads and Properties
Joseph Geib, Communications / Special Projects Coordinator
Daniel Guerrero, Asst. Director of Roads and Properties
Patricia Lang, Director of Community Development
Thomas Young, Director of Finance

CALL TO ORDER

Chairman Wagner called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Wagner asked all in attendance to stand and recite the “Pledge of Allegiance.”

NOTIFICATION

Mr. Wagner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

Eugene Jani, 6193 Blue Church Road South – Mr. Jani owns a 5.04 acre property at 6193 Blue Church Road South which he would like to subdivide into three lots. He expressed frustration with the Township’s subdivision review process and accused the Township of needlessly delaying approval of his subdivision. The primary reason his subdivision cannot move forward at this time is because the Township Solicitor failed to prepare the necessary agreement to resolve a zoning issue that was before the Zoning Hearing Board. He said his subdivision was supposed to be on tonight’s agenda for possible approval but was removed at the last minute because the Township Solicitor did not get the agreement done in time.

Solicitor Dimmich said attorney Dinkelacker from his office is working on the agreement and should have it ready for the next Board of Supervisors meeting.

Mr. Jani started discussing issues he would like to see addressed in the agreement, at which point Solicitor Dimmich advised him to speak to his attorney.

PUBLIC ANNOUNCEMENTS

None

SUBDIVISIONS & LAND DEVELOPMENTS

Preliminary/Final Minor Subdivision Plan For 1760 Taylor Drive – Resolution No. 2016-30
Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2016-30 conditionally approving the preliminary/final minor subdivision plan of Taylor Drive Properties LLC to subdivide a 19.5+/- acre property at 1760 Taylor Drive into two residential lots, with Lot 1 consisting of 2.0+/- acres and Lot 2 consisting of 17.5+/- acres.

The motion was approved by a vote of 5 to 0.

MINUTES

Regular Meeting of September 26, 2016

Motion made by Mr. Spaeth and seconded by Mr. Farrell to approve the minutes of the regular meeting of September 26, 2016.

The motion was approved by a vote of 5 to 0.

ORDINANCES

None

RESOLUTIONS

None

MOTIONS

Request For Payment – Patrick Paving and Excavation, Inc. – Certification No. 3 (Final)

Motion made by Mr. Farrell and seconded by Mr. Benner to authorize final payment in the amount of \$35,148.83 to Patrick Paving and Excavation, Inc., for work completed on the Community Park Trail Relocation and Extension Project.

The motion was approved by a vote of 5 to 0.

Release of Funds – Weyhill Estates, Phase 1 – Certification No. 5

Motion made by Mr. Benner and seconded by Mr. Leonard to authorize the release of construction security in the amount of \$256,793.81 for Phase 1 of the Weyhill Estates subdivision in accordance with the Community Development Director's memo dated November 8, 2016.

The motion was approved by a vote of 5 to 0.

Release of Funds – Weyhill Estates, Phase 2 – Certification No. 3

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize the release of construction security in the amount of \$328,756.95 for Phase 2 of the Weyhill Estates subdivision in accordance with the Community Development Director's memo dated November 8, 2016.

The motion was approved by a vote of 5 to 0.

Release of Funds – Weyhill Estates, Phase 3 – Certification No. 1

Motion made by Mr. Benner and seconded by Mr. Farrell to authorize the release of construction security in the amount of \$652,107.79 for Phase 3 of the Weyhill Estates subdivision in accordance with the Community Development Director's memo dated November 8, 2016.

The motion was approved by a vote of 5 to 0.

Request For Payment – Asphalt Maintenance Solutions, LLC – Certification Nos. 1 and 2 (Final)

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize final payment in the amount of \$261,402.50 to Asphalt Maintenance Solutions, LLC for crack sealing, bituminous seal coat and micro surfacing work on various Township roads.

The motion was approved by a vote of 5 to 0.

CORRESPONDENCE & INFORMATION ITEMS

Chairman Wagner announced the next meeting of the Board of Supervisors is scheduled for Monday, November 21, 2016 at 6:30 pm. The Supervisors are not scheduled to meet on Monday, November 28, 2016.

DIRECTION/DISCUSSION ITEMS

Resident request to prohibit the parking of recreational vehicles and travel trailers on public streets

Mr. Beil briefly summarized this matter and noted that several residents were present to discuss this matter with the Board.

Christian Hutter, 5481 Scholar Circle - Mr. Hutter asked the Board to adopt an ordinance prohibiting travel trailers and campers from parking on the street. He said his neighbor parks a travel trailer on the street which creates a safety concern.

John Allan, 6490 Mallard Lane - Mr. Allan said his backyard is obscured by a travel trailer his neighbor parks on the street. He said the trailer is a safety hazard.

Matt Hagens, 5489 Scholar Circle - Mr. Hagens stressed the safety concerns created by trailers parked on the street. He said his neighbor's travel trailer makes it difficult to see children who might be walking or riding their bikes on the street.

Mr. Hutter did not understand why the Township regulates travel trailers on private property but not on the street.

A lengthy discussion ensued as to whether or not the Township should adopt an ordinance prohibiting travel trailers and campers from parking on the street.

The Board was not in favor of moving forward with an ordinance.

PRELIMINARY 2017 TOWNSHIP BUDGET

Presentation of preliminary Township budget by staff

Messrs. Beil and Kassel gave a PowerPoint presentation on the preliminary 2017 Township budget. A copy of the presentation is attached hereto, made a part hereof, and identified as Attachment A.

Chairman Wagner asked if anyone from the public wished to comment on the preliminary budget.

Lynette Saeger, Director of the Southern Lehigh Public Library, asked the Board to consider increasing funding for the Library in the 2017 budget.

Leslie Staffeld, member of the Southern Lehigh Library Board of Directors, spoke in support of Ms. Saeger's request to increase funding for the Library.

It was the consensus of the Board that the preliminary 2017 Township Budget should be revised as follows:

<u>Account No.</u>	<u>Description</u>	<u>Original Amount</u>	<u>Revised Amount</u>
01-456-500	Library Contribution	\$174,000	\$176,800

Chairman Wagner noted the preliminary 2017 Township Budget will be considered for possible adoption at the Board's next regular meeting which is scheduled for Monday, November 21, 2016 at 6:30 p.m.

COMMITTEE REPORTS

None

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Benner and seconded by Mr. Leonard to authorize payment of the Prepaid Invoice List and Warrant List #11142016 dated 11/10/2016.

The motion was approved by a vote of 5 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 9:22 p.m., the Board met in executive session to discuss the following:

- Personnel matter involving employee compensation.
- Possibility of the Township acquiring an interest in real property.

The Board returned from executive session at approximately 9:54 p.m.

ADJOURNMENT

A motion was made and seconded to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 9:55 p.m.

Secretary

