

## MINUTES

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, July 25, 2016 – 6:30 P.M.  
Township Municipal Building

Members Present: Patrick M. Leonard, Vice Chairman  
Dennis E. Benner  
Philip W. Spaeth

Members Absent: Stephen Wagner, Chairman  
Brian J. Farrell

Staff Attending: Thomas F. Beil, Township Manager  
Robert E. Kassel, Jr., Assistant Township Manager  
Thomas Anewalt, Township Solicitor  
Charles Unangst, P.E., Township Engineer  
Patricia Lang, Director of Community Development

### **CALL TO ORDER**

Vice Chairman Leonard called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

### **PLEDGE OF ALLEGIANCE**

Mr. Leonard asked all in attendance to stand and recite the “Pledge of Allegiance.”

### **NOTIFICATION**

Mr. Leonard mentioned that tonight’s meeting will not be recorded because the recording equipment is not functioning properly. He said the meeting minutes will be prepared from hand written notes.

### **PUBLIC COMMENT**

None

## **PUBLIC ANNOUNCEMENTS**

Mr. Leonard made the following announcements:

- The Summer Concert Series continues at the Township Park with two more concerts:
  - July 28 at 7:00 p.m. - Lizanne Knott
  - August 11 at 7:00 p.m. - The Ultra Kings
- Township residents are invited to attend a free presentation entitled “Shady Secrets – Planting for Shady Areas” on Monday, August 15 at 7:00 p.m. at the Southern Lehigh Public Library.

## **SUBDIVISIONS & LAND DEVELOPMENTS**

None

## **MINUTES**

### Regular Meeting of July 11, 2016

Motion made by Mr. Benner and seconded by Mr. Spaeth to approve the minutes of the regular meeting of July 11, 2016.

The motion was approved by a vote of 3 to 0.

## **ORDINANCES**

None

## **RESOLUTIONS**

### Resolution No. 2016-26 – Grant Application For Intersection Improvements at Route 309 and Lanark Road

Motion made by Mr. Benner and seconded by Mr. Spaeth to adopt Resolution No. 2016-26 authorizing the submission of a grant application to the Commonwealth Financing Authority for the purpose of obtaining funding to assist with the construction of traffic improvements at the intersection of Route 309 and Lanark Road.

The motion was approved by a vote of 3 to 0.

## **MOTIONS**

### Appointment to Southern Lehigh Public Library Board of Directors

Motion made by Mr. Benner and seconded by Mr. Spaeth to appoint Diana Inglis to the Southern Lehigh Public Library Board of Directors for a three year term expiring on June 30, 2019.

The motion was approved by a vote of 3 to 0.

Designate Date And Time For Upper Saucon Township Trick Or Treat

Motion made by Mr. Benner and seconded by Mr. Spaeth to designate Friday, October 28, 2016 from 6:00 pm to 8:00 pm as Upper Saucon Township Trick or Treat with a raindate of Saturday, October 29, 2016 from 6:00 pm to 8:00 pm.

The motion was approved by a vote of 3 to 0.

Change Orders for Park Trail Relocation & Extension Project

Mr. Beil said there were four Change Orders for the Board to consider. He reviewed the Change Orders and explained why they were needed.

Change Order #1 – Replace existing asphalt walkways near concession stand

Motion made by Mr. Benner and seconded by Mr. Spaeth to approve Change Order No. 1 for the Park Trail Relocation & Extension Project resulting in a net increase of \$4,300 to the original contract price.

The motion was approved by a vote of 3 to 0.

Change Order #2 – Excavate wet soil from Trail A and replace with #4 stone

Motion made by Mr. Benner and seconded by Mr. Spaeth to approve Change Order No. 2 for the Park Trail Relocation & Extension Project resulting in a net increase of \$2,500 to the original contract price.

The motion was approved by a vote of 3 to 0.

Change Order #3 – Lower underground electric wire for parking lot lights

Motion made by Mr. Benner and seconded by Mr. Spaeth to approve Change Order No. 3 for the Park Trail Relocation & Extension Project resulting in a net increase of up to \$500 to the original contract price.

The motion was approved by a vote of 3 to 0.

Change Order #4 – Install red stone between Trail A and parking lot

Motion made by Mr. Benner and seconded by Mr. Spaeth to approve Change Order No. 4 for the Park Trail Relocation & Extension Project resulting in a net increase of \$850 to the original contract price.

The motion was approved by a vote of 3 to 0.

**PRESENTATION BY REBECCA CLOUSER OF REINSEL KUNTZ LESHER LP –  
2015 ANNUAL AUDIT OF TOWNSHIP ACCOUNTS**

Rebecca Clouser of Reinsel Kuntz Leshner LP provided an overview of the 2015 Annual Audit of Township accounts. Ms. Clouser responded to questions from the Board.

**CORRESPONDENCE & INFORMATION ITEMS**

None

**DIRECTION/DISCUSSION ITEMS**

Review Agenda for Zoning Hearing Board meeting on August 1, 2016

Mr. Beil reviewed the two appeals on the docket for the August 1, 2016 Zoning Hearing Board meeting. It was determined both appeals involve routine matters that can be handled by the Zoning Hearing Board without input from the Board of Supervisors.

Copperhead Grille – request to rezone properties at 5737 Rt. 378 and 5706 Old Bethlehem Pike from Suburban Residential (R-2) to Commercial (C).

Attorney Kate Durso was present on behalf of the owners of the Copperhead Grille. She explained the Copperhead Grille is interested in acquiring the property at 5706 Old Bethlehem Pike which is located immediately north of the existing Copperhead Grille property. The Copperhead Grille would like to demolish the existing home on the property at 5706 Old Bethlehem Pike and construct a new parking lot to serve their existing restaurant. The property at 5706 Old Bethlehem Pike is currently zoned Suburban Residential (R-2), and parking lots are not permitted in this zoning district. Attorney Durso asked the Board to consider rezoning the property at 5706 Old Bethlehem Pike, as well as the Copperhead Grille property at 5737 Route 378, from Suburban Residential (R-2) to Commercial (C). Parking lots are permitted in the Commercial (C) zoning district. As an alternative to having the properties rezoned to Commercial (C), Attorney Durso suggested the Board consider adding the properties to the Village Commercial Overlay Zone (VC). Restaurants and parking lots are permitted in the Village Commercial Overlay Zone (VC).

Chris Garges of 5650 Old Bethlehem Pike spoke in opposition to the Copperhead Grille's rezoning request. Mr. Garges said he lives immediately north of the property where the new parking lot is proposed. He was concerned that the proposed parking lot would adversely affect his quality of life and decrease the value of his property.

It was the consensus of the Board to refer this matter to the Planning and Zoning Committee. Mr. Beil noted that Mr. Wagner, one of the members of this Committee, will likely be out of the area for several weeks on business. Mr. Benner offered to fill in for Mr. Wagner. A meeting of the Planning and Zoning Committee was tentatively scheduled for Monday, August 1 at 5:00 p.m. at the Township Building. Attorney Durso and Mr. Garges indicated they were available to attend the meeting.

**COMMITTEE REPORTS**

None

**BILLS, PAYROLL, AND COMMISSIONS**

Motion made by Mr. Benner and seconded by Mr. Spaeth to authorize payment of the Prepaid Invoice List and Warrant List #07252016 dated 07/22/2016.

The motion was approved by a vote of 3 to 0.

**ADDITIONAL BUSINESS**

None

**COURTESY OF THE FLOOR**

None

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Motion made by Mr. Benner and seconded by Mr. Spaeth to adjourn the meeting.

The motion was approved by a vote of 3 to 0.

The meeting was adjourned at approximately 7:28 p.m.

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Secretary