

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, April 11, 2016 – 6:30 P.M.
Township Municipal Building

Members Present: Patrick M. Leonard, Vice Chairman
Dennis E. Benner
Brian J. Farrell
Philip W. Spaeth

Participating Via
Speaker Phone: Stephen Wagner, Chairman

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Assistant Township Manager
Jeffrey Dimmich, Township Solicitor
Charles Unangst, P.E., Township Engineer

CALL TO ORDER

Vice Chairman Leonard called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Leonard asked all in attendance to stand and recite the “Pledge of Allegiance.”

NOTIFICATION

Mr. Leonard announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

PUBLIC ANNOUNCEMENTS

Mr. Leonard made the following announcements:

- The Township’s website was recently updated and now has a better user interface.

- The Township Tax Collector has set her schedule for the 2016 tax collections. This schedule can be found on the Township website.
- The Environmental Advisory Council has partnered with Penn State Agricultural Extension to host a Backyard Natural Habitat Workshop “Grow More in Less Space” on Monday, April 18, at the Southern Lehigh Public Library.
- The Environmental Advisory Council has partnered with Penn State Agricultural Extension to host a Rain Barrel Workshop on Saturday, April 23, at the Upper Saucon Township Community Park. Registration is required and information can be found on the Township website.
- There will be an Electronics Recycling event on Saturday, April 23, from 9:00 a.m. to 12:00 p.m. at the Southern Lehigh Public Library.

PRESENTATION BY THOMAS GETTINGS AND DORIS CLEGG OF ENVIRONMENTAL ADVISORY COUNCIL – ANNUAL REPORT OF COUNCIL ACTIVITIES FOR THE CALENDAR YEAR 2015

Tom Gettings, Chairman of the Environmental Advisory Council (EAC) and Doris Clegg, Vice Chairman of the EAC, presented the Annual Report of the Council’s activities for calendar year 2015. The presentation highlighted the year’s accomplishments and outlined its goals for 2016.

SUBDIVISIONS & LAND DEVELOPMENTS

None

MINUTES

Regular Meeting of February 22, 2016

Motion made by Mr. Benner and seconded by Mr. Farrell to approve the minutes of the regular meeting of February 22, 2016.

The motion was approved by a vote of 5 to 0.

ORDINANCES

None

RESOLUTIONS

Resolution No. 2016-19 – Madeleine E. Gouck - Girl Scout Gold Award

Motion made by Mr. Benner and seconded by Mr. Spaeth to adopt Resolution No. 2016-19 honoring Madeleine E. Gouck upon attaining the Girl Scout Gold Award.

The motion was approved by a vote of 5 to 0.

Resolution No. 2016-20 – Locust Manor – Dedication of Stormwater Detention Basin

Motion made by Mr. Benner and seconded by Mr. Farrell to adopt Resolution No. 2016-20 conditionally accepting the dedication of the stormwater detention basin in the Locust Manor Subdivision and acknowledging that the Township will assume ownership and maintenance responsibilities of the detention basin upon the developer fulfilling certain conditions.

The motion was approved by a vote of 5 to 0.

Resolution No. 2016-21 – Locust Manor – Accept Bills of Sale for Stormwater Facilities

Motion made by Mr. Benner and seconded by Mr. Farrell to adopt Resolution No. 2016-21 accepting the Bills of Sale for stormwater facilities in the Locust Manor Subdivision.

The motion was approved by a vote of 5 to 0.

MOTIONS

Award Bid for 2016 Street Maintenance Project - Crack Filling & Bituminous Seal Coating on Various Township Roads

Motion made by Mr. Spaeth and seconded by Mr. Benner to award the 2016 Street Maintenance Bid (including micro-surfacing Library parking lot) to Asphalt Maintenance Solutions LLC for a total bid price of \$248,327.39.

The motion was approved by a vote of 5 to 0.

Release of Funds – Locust Manor – Certification No. 5 (Final)

Motion made by Mr. Benner and seconded by Mr. Farrell to authorize the release of construction security in the amount of \$101,125.62 for the Locust Manor Subdivision in accordance with the Township Manager's memo dated April 4, 2016.

The motion was approved by a vote of 5 to 0.

Request to Add Property at 6834 Passer Road to the Lower Milford Township Agricultural Security Area

Motion made by Mr. Farrell and seconded by Mr. Benner to approve the request of the Josephine Bixel 2001 Revocable Trust to have the property at 6834 Passer Road (Lehigh County PIN #642472319888 1 and Lehigh County PIN #642471071285 1) added to the Lower Milford Township Agricultural Security Area and to approve the submission of said request to Lower Milford Township for final review and approval.

The motion was approved by a vote of 5 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Cancellation of Board of Supervisors meeting scheduled for April 25, 2016 due to lack of agenda items

It was the consensus of the Board to cancel the meeting scheduled for April 25, 2016.

COMMITTEE REPORTS

None

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Benner and seconded by Mr. Spaeth to authorize payment of the Prepaid Invoice List and Warrant List #04112016 dated 04/08/2016.

The motion was approved by a vote of 5 to 0.

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 7:15 p.m., the Board met in executive session to discuss potential litigation with the City of Bethlehem.

The Board returned from executive session at approximately 7:55 p.m.

ADJOURNMENT

Motion made by Mr. Benner and seconded by Mr. Spaeth to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 7:56 p.m.

Secretary