

MEETING AGENDA
Upper Saucon Township Municipal Authority
(USTMA)

Monday, April 6, 2015 @ 6:00 PM
Location: Upper Saucon Township Water and Sewer Building

1. **Call Meeting to Order** -
 - A. Pledge of Allegiance

2. **Roll Call - Members of the Authority and Appointed Professionals**
Bruce Bush - Chairman
Mindy Moore - Vice Chairwoman
Joaquin (Jack) DeMatos - Secretary
George Thomas - Treasurer
Ronald Reybitz - Asst. Secretary and Asst. Treasurer

3. **Notification Announcement** - All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

4. **Public Comment** - Public may comment on any item on the Agenda or items not appearing on the Agenda.

NOTE: All citizens/visitors must sign the "speaker sign-in sheet" at the front desk if they want to address the Authority during this portion of the meeting.

5. **Approval of the Minutes** -
 - A. Approval of the draft of the January 2015 Meeting Minutes
 - B. Approval of the draft of the March 2015 Meeting Minutes
 - C. No meeting minutes for the February meeting; the meeting was cancelled because of weather conditions.

6. **Correspondence Comments** - Authority members may comment on the correspondence packets and/or the "Summary" which they received.

7. **Solicitor's Report** - Gary Brienza (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on. Gary will also submit a confirming written report.

8. **Engineer's Report** - Karl Schreiter PE, DEE (Schreiter Engineering Associates Inc. - SEA) will discuss the matters he is working on. Karl will also submit a confirming written report. (A copy of Karl's report was sent to each member of the Authority by the Chairman.)

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9. **Superintendent of the UST Water and Wastewater Department's Report** - Chris Cope will discuss the matters affecting the Sewage Treatment System. Chris may also submit a confirming written report.
10. **Treasurer's Report**
11. **Motions Required**
 - A. Make a motion to approve Change Order #1 to to Contract #27, Oakhurst Drive Low Pressure Sewer Extension, Contractor - Livengood Excavators Inc. Change Order is for extending low pressure sewer on Beck property. Amount of the Change Order is \$11,155.78. Ref: SEA letter dated 3/11/2015.
 - B. Make a motion to approve the payment of \$139,766.62 to Livengood Excavators Inc for work completed on the Oakhurst Drive Low Pressure Sewer Extension, Contract # 27. Ref: SEA's letter dated 4/1/2015
 - C. Make a motion to approve the payment of \$ 11,155.78 to Livengood Excavators Inc for work authorized by Change Order #1 to Contract # 27. Ref: SEA's letter dated 4/1/2015.
 - D. Make a motion to authorize the Chairman to sign the Beck Easement, Oakhurst Drive Project. Ref: Gary Brienza request, 4/1/2015
12. **Unfinished Business** -
 - A. Unconnected Sewer Analysis
Reference SEA's letter dated 1/8/2014. Study identified 53 potential properties that should be connected to the sanitary sewers.
 - B. Sewer Tapping Study – update
13. **New Business**
14. **Courtesy of the Floor**
15. **Announcements** -
 - A. Next scheduled meeting of the Authority will be Monday, May 4, 2015 at 6:00 PM at the Water and Sewer Building.
16. **Adjournment**