

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, November 9, 2015 – 6:30 P.M.
Township Municipal Building

Members Present: Stephen Wagner, Chairman
Joaquim "Jack" DeMatos, Vice Chairman
Dennis E. Benner
Patrick M. Leonard
Philip W. Spaeth

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Assistant Township Manager
Thomas Dinkelacker, Township Solicitor
Charles Unangst, P.E., Township Engineer
Charles Castetter, Fire Chief
Chris Cope, Director of Water / Sewer Resources
Robert Coyle, Chief of Police
Donald Eck, Director of Roads and Properties
Joseph Geib, Communications / Special Projects Coordinator
Daniel Guerrero, Asst. Director of Roads and Properties
Patricia Lang, Director of Community Development
Thomas Young, Director of Finance

CALL TO ORDER

Chairman Wagner called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Wagner asked all in attendance to stand and recite the "Pledge of Allegiance."

NOTIFICATION

Mr. Wagner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

SUBDIVISIONS & LAND DEVELOPMENTS

Traditions of America – Phase 2 – Resolution No. 2015-33

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2015-33 conditionally approving the Final Land Development Plan for Phase 2 of Traditions of America Age Qualified Community.

The motion was approved by a vote of 5 to 0.

Traditions of America – Phase 3 – Resolution No. 2015-34

Motion made by Mr. Benner and seconded by Mr. Leonard to adopt Resolution No. 2015-34 conditionally approving the Final Land Development Plan for Phase 3 of Traditions of America Age Qualified Community.

The motion was approved by a vote of 5 to 0.

Traditions of America – Phase 4 – Resolution No. 2015-35

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2015-35 conditionally approving the Final Land Development Plan for Phase 4 of Traditions of America Age Qualified Community.

The motion was approved by a vote of 5 to 0.

PRELIMINARY 2016 TOWNSHIP BUDGET

Presentation of preliminary Township budget by staff

Messrs. Beil and Kassel gave a PowerPoint presentation on the preliminary 2016 Township budget. A copy of the presentation is attached hereto, made a part hereof, and identified as Attachment A.

Chairman Wagner noted the Preliminary 2016 Township Budget will be considered for possible adoption at the Board's next regular meeting which is scheduled for Monday, November 23, 2015 at 6:30 p.m.

Chairman Wagner asked if anyone from the public wished to comment on the preliminary budget.

Doris Clegg - 4137 Bunker Hill Drive South – Ms. Clegg had various questions concerning the Preliminary Budget.

Messrs. Beil and Kassel responded to Ms. Clegg's questions.

Ms. Clegg spoke in favor of the Township gradually increasing taxes to fund future capital projects.

MINUTES

Regular Meeting of September 28, 2015

Motion made by Mr. Leonard and seconded by Mr. Benner to approve the minutes of the regular meeting of September 28, 2015.

The motion was approved by a vote of 5 to 0.

ORDINANCES

None

RESOLUTIONS

Resolution No. 2015-32 – Changes to Employee Medical Benefits

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2015-32 authorizing certain changes to the medical benefits for fulltime, non-uniformed, non-union employees.

The motion was approved by a vote of 5 to 0.

DIRECTION/DISCUSSION ITEMS

Resident request for Township to prohibit overnight parking of commercial vehicles on Concord Way

The Board briefly discussed this matter. It was the consensus of the Board to refer this matter to the Public Works Committee for further review.

Doris Clegg of 4137 Bunker Hill Drive South said commercial vehicles are a problem in the Liberty Village Development and the Homeowners' Association is trying to address it.

Request by Petzold Memorial Foundation to have pavilion at Township Park named in memory of Township Police Officer David M. Petzold who died in the line of duty on November 9, 2006

The Board directed the Township Manager to prepare a resolution officially naming the pavilion at the Township Park in honor of fallen Officer Petzold. The resolution will be considered for adoption at a future Board meeting.

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize payment of the Prepaid Invoice List and Warrant List #11092015 dated 11/06/2015.

The motion was approved by a vote of 5 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 8:16 p.m., the Board met in executive session to discuss personnel matters.

The Board returned from executive session at approximately 9:27 p.m.

ADJOURNMENT

Motion made by Mr. Leonard and seconded by Mr. Benner to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 9:28 p.m.

Secretary