

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, September 14, 2015 – 6:30 P.M.
Township Municipal Building

Members Present: Stephen Wagner, Chairman
Joaquim "Jack" DeMatos, Vice Chairman
Dennis E. Benner
Patrick M. Leonard
Philip W. Spaeth

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Assistant Township Manager
Jeffrey Dimmich, Township Solicitor
Charles Unangst, P.E., Township Engineer

CALL TO ORDER

Chairman Wagner called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Wagner asked all in attendance to stand and recite the "Pledge of Allegiance."

NOTIFICATION

Mr. Wagner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

PUBLIC ANNOUNCEMENTS

Chairman Wagner made the following announcements:

- There are two 5K races scheduled for the Rail Trail. The Officer Petzold Run/Walk on September 20 and the Southern Lehigh Public Library's "Book It" on October 4. Registration information is available on the Township's web site.
- The Upper Saucon Township Volunteer Fire Department will hold its annual Open House on October 3 from noon to 3:00 p.m.
- Trick or Treat will be held on Friday, October 30 from 6:00 p.m. to 8:00 p.m. The rain date is Saturday, October 31, from 6:00 p.m. to 8:00 p.m.
- Tuesday, November 3 is Election Day. Polls are open from 7:00 a.m. to 8:00 p.m.

SUBDIVISIONS & LAND DEVELOPMENTS

None

MINUTES

Regular Meeting of July 13, 2015

Motion made by Mr. Benner and seconded by Mr. Spaeth to approve the minutes of the regular meeting of July 13, 2015.

The motion was approved by a vote of 4 to 0. Mr. Leonard abstained from voting due to the fact he was not present at the meeting on July 13, 2015.

Regular Meeting of July 27, 2015

Motion made by Mr. Leonard and seconded by Mr. Benner to approve the minutes of the regular meeting of July 27, 2015.

The motion was approved by a vote of 5 to 0.

EXECUTIVE SESSION

At approximately 6:47 p.m., the Board met in executive session to interview a potential candidate for the Director of Community Development position.

The Board returned from executive session at approximately 7:42 p.m.

Motion by Mr. Leonard and seconded by Mr. Benner to hire Patricia Lang for the position of Director of Community Development conditioned upon Ms. Lang accepting the conditional offer of employment as set forth in the Township Manager's letter dated September 14, 2015.

Mr. Beil reviewed the conditional offer of employment being extended to Ms. Lang.

The motion was approved by a vote of 5 to 0.

ADDITIONAL BUSINESS

Mr. Spaeth noted the Township Engineer is working on the design for future roadway and drainage improvements along Chestnut Hill Road. He asked if the Township Engineer could evaluate the intersection of Chestnut Hill Road and Applebutter Hill Road to determine if the current 3-way stop is still needed. He suggested the intersection might function better if the stop signs on Chestnut Hill Road were removed. Mr. Unangst will look into the matter and report back to the Board

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize payment of the Prepaid Invoice List and Warrant List #09142015 dated 09/11/2015.

The motion was approved by a vote of 5 to 0.

COURTESY OF THE FLOOR

None

ADJOURNMENT

Motion made and seconded to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 7:50 p.m.

Secretary