

# AGENDA

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, July 13, 2015 – 6:30 P.M.  
Township Municipal Building

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**1. CALL TO ORDER** – Stephen Wagner, Chairman

**2. PLEDGE OF ALLEGIANCE**

**3. NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

**4. PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

**5. PUBLIC ANNOUNCEMENTS**

**6. PRESENTATION BY REBECCA CLOUSER OF REINSEL KUNTZ LESHER LP – 2014 ANNUAL AUDIT OF TOWNSHIP ACCOUNTS**

**7. OVERVIEW OF LIBRARY ACTIVITIES FOR 2014 - KRISTEN BRUCK, PRESIDENT OF SOUTHERN LEHIGH PUBLIC LIBRARY BOARD OF DIRECTORS**

**8. SUBDIVISIONS & LAND DEVELOPMENTS** - None

**9. MINUTES**

a. Regular Meeting of May 11, 2015

Consideration of a motion to approve the minutes of the regular meeting of May 11, 2015.

b. Regular Meeting of June 8, 2015

Consideration of a motion to approve the minutes of the regular meeting of June 8, 2015.

**10. COMMITTEE REPORTS**

a. Planning/Zoning Committee Meeting of June 22, 2015 – Supervisor Wagner

b. Appointments Review Committee Meeting of June 30, 2015 – Supervisor DeMatos

**11. RESOLUTIONS**

a. Resolution No. 2015-28 – Amending Recreation Fee

Consideration of a motion to adopt Resolution No. 2015-28 amending the dollar amount of the Recreation Fee to be paid by developers from \$8,390.00 per approved building lot or dwelling unit to \$5,000.00 per approved building lot or dwelling unit.

- b. Resolution No. 2015-26 – Comprehensive Fee Schedule for Community Development Department  
Consideration of a motion to adopt Resolution No. 2015-26 updating the comprehensive fee schedule for the Subdivision & Land Development process, building permit process, building code appeals, certificate of occupancy issuance, zoning permits, zoning appeals, stormwater infiltration testing and activities performed in connection with on-lot sewage disposal systems.
- c. Resolution No. 2015-27 – PennDOT Winter Traffic Services Agreement  
Consideration of a motion to adopt Resolution No. 2015-27 authorizing the Chairman of the Board of Supervisors to execute the Winter Traffic Services Agreement with PennDOT.
- d. Resolution No. 2015-29 – Disposition of Township Records  
Consideration of a motion to adopt Resolution No. 2015-29 authorizing the disposition of certain Township records in accordance with the schedules and procedures established in the Municipal Records Manual published by the Pennsylvania Historical and Museum Commission.

## 12. MOTIONS

- a. Upper Saucon Township Municipal Authority & Upper Saucon Sewage Treatment Authority– Resignation of current member and appointment of new member
  - i. Consideration of a motion to accept the resignation of George Thomas V from the Upper Saucon Township Municipal Authority & Upper Saucon Sewage Treatment Authority effective immediately.
  - ii. Consideration of a motion to appoint Mark P. Sullivan to the Upper Saucon Township Municipal Authority & Upper Saucon Sewage Treatment Authority for a partial term expiring on December 31, 2018. (Appointments Review Committee recommends this appointment.)
- b. Request For Payment – Alan Kunsman Roofing & Siding – Certification No. 3 (Final)  
Consideration of a motion to authorize final payment in the amount of \$7,319.25 to Alan Kunsman Roofing & Siding for work completed on the Municipal Building Roof Replacement Project.
- c. Designate Accident and Illness Prevention Program Coordinator  
Consideration of a motion to designate Thomas Young, Director of Finance, to serve as the Accident and Illness Prevention Program Coordinator for Upper Saucon Township.
- d. Request For Payment – James D. Morrissey, Inc. – Certification No. 5 (Final)  
Consideration of a motion to authorize final payment in the amount of \$25,395.99 to James D. Morrissey, Inc., for work completed on the Station Avenue Roadway Rehabilitation Project.

## 13. CORRESPONDENCE & INFORMATION ITEMS - None

**14. DIRECTION/DISCUSSION ITEMS**

- a. Appointment of Nauman, Smith, Shissler and Hall LLP as special counsel to represent the Township before the Pennsylvania Public Utilities Commission for the purpose of obtaining approval for a new pedestrian bridge where the Rail Trail crosses Preston Lane
- b. Memo from Joanna Slagle, Director of Community Development, regarding recommended changes to Zoning Ordinance (for possible referral to Planning & Zoning Committee)

**15. BILLS, PAYROLL AND COMMISSIONS**

Prepaid Invoice List and Warrant List #07132015 dated 07/10/2015

- Prepaid Invoice List.....\$711,995.73
- Warrant List.....\$518,785.77

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant List #07132015 dated 07/10/2015.

**16. ADDITIONAL BUSINESS**

**17. COURTESY OF THE FLOOR**

**18. EXECUTIVE SESSION**

**19. ADJOURNMENT**