

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, May 11, 2015 – 6:30 P.M.
Township Municipal Building

Members Present: Stephen Wagner, Chairman
Joaquim "Jack" DeMatos, Vice Chairman
Dennis E. Benner
Philip W. Spaeth

Members Absent: Patrick M. Leonard

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Assistant Township Manager
Thomas Dinkelacker, Township Solicitor
Charles Unangst, P.E., Township Engineer
Joanna Slagle, Director of Community Development

CALL TO ORDER

Chairman Wagner called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Wagner asked all in attendance to stand and recite the "Pledge of Allegiance."

NOTIFICATION

Mr. Wagner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

PUBLIC ANNOUNCEMENTS

None

SUBDIVISIONS & LAND DEVELOPMENTS

Lutron Corporate Headquarters Expansion – Resolution No. 2015-18

Motion made by Mr. Benner and seconded by Mr. DeMatos to adopt Resolution No. 2015-18 conditionally approving the Revised Final Land Development Plan of Lutron Electronics Company, Inc.

Present on behalf of Lutron Electronics Company:

- Dennis McCarthy, Esquire, Davison and McCarthy, P.C.
- Andrew Hines, Corporate Facilities Manager for Lutron Electronics Company
- John R. Woodman, Lutron Electronics Company
- Adam Smith, P.E., Barry Isett & Associates

Mr. Hines explained the Revised Plan reflects a reduction in the overall scope of Lutron's corporate headquarters expansion project previously approved by the Township in 2007.

Messrs. Hines and McCarthy responded to questions from the Board.

The motion was approved by a vote of 4 to 0.

Vogeler Lot Line Adjustment – Resolution No. 2015-21

Motion made by Mr. DeMatos and seconded by Mr. Benner to adopt Resolution No. 2015-21 conditionally approving the Preliminary/Final Lot Line Adjustment Plan of Mark and Rebecca Vogeler to adjust the common lot line between the properties at 5575 and 5595 Susan Road.

The motion was approved by a vote of 4 to 0.

MINUTES

Regular Meeting of February 23, 2015

It was the consensus of the Board to approve the minutes of the regular meeting of February 23, 2015.

ORDINANCES

None

RESOLUTIONS

Resolution No. 2015-19 – Recognizing the Week of May 17-23 as National Public Works Week

Motion made by Mr. Spaeth and seconded by Mr. Benner to adopt Resolution No. 2015-19 recognizing the week of May 17-23 as National Public Works Week in Upper Saucon Township and commending the public works employees of the Township for their contributions to the health, safety and well-being of the community.

The motion was approved by a vote of 4 to 0.

Resolution No. 2015-22 – Recognizing the Week of May 10-16 as Police Week

Motion made by Mr. DeMatos and seconded by Mr. Benner to adopt Resolution No. 2015-22 recognizing the week of May 10-16 as Police Week in Upper Saucon Township and recognizing the service of law enforcement officers in our community and communities across the nation.

The motion was approved by a vote of 4 to 0.

MOTIONS

Park & Recreation Commission – Resignation of current member and appointment of new member

Motion made by Mr. Benner and seconded by Mr. DeMatos to accept the resignation of Michael Schwartz from the Upper Saucon Township Park & Recreation Commission effective immediately.

The motion was approved by a vote of 4 to 0.

Motion made by Mr. Spaeth and seconded by Mr. Benner to appoint John O. Kukitz to the Upper Saucon Township Park & Recreation Commission for a partial term expiring on December 31, 2017.

The motion was approved by a vote of 4 to 0.

Appointment to Environmental Advisory Council

Motion made by Mr. Benner and seconded by Mr. DeMatos to appoint Robert C. Uhl, Jr., to the Upper Saucon Township Environmental Advisory Council for a three year term expiring December 31, 2017.

The motion was approved by a vote of 4 to 0.

Request For Payment – James D. Morrissey, Inc. – Certification No. 3

Motion made by Mr. DeMatos and seconded by Mr. Benner to authorize payment in the amount of \$164,793.60 to James D. Morrissey, Inc., for work completed on the Station Avenue Roadway Rehabilitation Project.

The motion was approved by a vote of 4 to 0.

Purchase Conservation Easement on 4.594 Acres of Land at 7600 Blue Church Road South (Ridge & Valley Rod & Gun Club Property)

Motion made by Mr. Benner and seconded by Mr. DeMatos to approve the purchase of a conservation easement on 4.594 acres of land at 7600 Blue Church Road South for \$6,000.00 and to authorize the Township Manager to execute the necessary documents to carry out the

purchase of the conservation easement, with the understanding that those documents might require minor modifications as deemed appropriate by the Township Solicitor.

The motion was approved by a vote of 4 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Cancellation of Board of Supervisors meeting scheduled for May 26, 2015 due to lack of agenda items

Mr. Beil noted that there are no pending items for the May 26, 2015 meeting and the Board agreed to cancel the meeting.

Review Agenda for Zoning Hearing Board Meeting on June 1, 2015

The Board reviewed the appeal filed by Lewis Shupe concerning the storage of fill and construction debris on the property at 6020 Robin Lane. It was the consensus of the Board that the Township Solicitor should appear before the Zoning Hearing Board and represent the Board of Supervisors as an objector in the appeal of Lewis Shupe.

The Board reviewed the appeal filed by Kay Landis Mill, LLC regarding the proposed residential development at the southeast corner of Landis Mill Road and Old Bethlehem Pike. Kay Landis Mill, LLC is challenging the Zoning Officer's determination that the spray irrigation system for the proposed development cannot be located in the area designated as common open space. It was the consensus of the Board that the Township Solicitor should appear before the Zoning Hearing Board and represent the Board of Supervisors as an objector in the appeal of Kay Landis Mill, LLC.

Update on transition to paperless meeting packets

Messrs. Beil and Kassel updated the Board on this matter. Mr. Beil asked if one of the Board members would be willing to test the new system for distributing meeting packets electronically. Mr. Spaeth agreed to test the new system. Mr. Spaeth will receive a laptop computer which will allow him to download meeting packets from a web site. If the test is successful then the system will be made available to the other Board members.

COMMITTEE REPORTS

None

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Benner and seconded by Mr. DeMatos to authorize payment of the Prepaid Invoice List and Warrant List #05112015 dated 05/08/2015.

The motion was approved by a vote of 4 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

None

ADJOURNMENT

Motion made by Mr. Benner and seconded by Mr. DeMatos to adjourn the meeting.

The motion was approved by a vote of 4 to 0.

The meeting was adjourned at approximately 7:20 p.m.

Secretary



