

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, March 23, 2015 – 6:30 P.M.
Township Municipal Building

Members Present: Joaquim "Jack" DeMatos, Vice Chairman
Dennis E. Benner
Patrick M. Leonard
Philip W. Spaeth

Members Absent: Stephen Wagner, Chairman

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Assistant Township Manager
Jeffrey Dimmich, Township Solicitor
Charles Unangst, P.E., Township Engineer

CALL TO ORDER

Vice Chairman DeMatos called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. DeMatos asked all in attendance to stand and recite the "Pledge of Allegiance."

NOTIFICATION

Mr. DeMatos announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

PUBLIC ANNOUNCEMENTS

None

MOTIONS

Appointment to Uniform Construction Code Board of Appeals

Motion made by Mr. Benner and seconded by Mr. Leonard to appoint Stewart Gouck to the Uniform Construction Code Board of Appeals for a one year term expiring on December 31, 2015.

The motion was approved by a vote of 4 to 0.

PRESENTATION BY PAUL KAMOR OF PNC BANK – ANNUAL PERFORMANCE REVIEW OF TOWNSHIP PENSION PLAN INVESTMENTS

Paul Kamor of PNC Bank, the Township's pension custodian, reviewed the performance of the Township's pension plans for the year 2014.

SUBDIVISIONS & LAND DEVELOPMENTS

Southern Lehigh School District - New Elementary School - Resolution No. 2015-16

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2015-16 conditionally approving the Preliminary/Final Land Development Plan of Southern Lehigh School District to construct a new elementary school at 4625 W. Hopewell Road and to demolish an existing elementary school at the same location.

James Mazeika of Barry Isett & Associates was present on behalf of the Southern Lehigh School District.

Mr. Mazeika gave a brief overview of the New Elementary School Project and responded to questions from the Board. He said the new elementary school will be built next to the existing Hopewell School. The expected completion date for the new elementary school is August 2016 and the current school will remain open during construction.

The motion was approved by a vote of 4 to 0.

MINUTES

Reorganization Meeting of January 5, 2015

Motion made by Mr. Leonard and seconded by Mr. Benner to approve the minutes of the Reorganization meeting of January 5, 2015.

The motion was approved by a vote of 4 to 0.

ORDINANCES

Ordinance No. 62-L – Amendment To Non-Uniformed Employees’ Pension Plan

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Ordinance No. 62-L amending the Upper Saucon Township Non-Uniformed Employees’ Pension Plan by revising the definition of “Spouse.”

Mr. Beil said the definition of “spouse” in the pension plans needs to be revised in order to comply with recent court rulings recognizing same-sex marriages.

The motion was approved by a vote of 4 to 0.

Ordinance No. 155-A – Amendment To Non-Uniformed Employees’ Retirement Plan

Motion made by Mr. Benner and seconded by Mr. Leonard to adopt Ordinance No. 155-A amending the Upper Saucon Township Non-Uniformed Employees’ Retirement Plan by revising the definition of “Spouse.”

The motion was approved by a vote of 4 to 0.

RESOLUTIONS

Resolution No. 2015-08 – Comprehensive Fee Schedule for Community Development Department

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2015-08 updating the comprehensive fee schedule for the Subdivision & Land Development process, building permit process, building code appeals, certificate of occupancy issuance, zoning permits, zoning appeals, stormwater infiltration testing and activities performed in connection with on-lot sewage disposal systems.

Mr. Benner said the recreation fee is too high and should be reduced.

Solicitor Dimmich suggested the Board pass the Resolution as written and then consider changing the recreation fee at a later time after an appropriate evaluation is completed.

The motion was approved by a vote of 3 to 1, with Mr. Benner voting against the motion.

It was the consensus of the Board to have the recreation fee reviewed by the Township’s Planning Consultant. Within the next 90 days, the Board would like to receive the Planning Consultant’s recommendations as to whether or not the recreation fee should be changed.

Resolution No. 2015-15 – Amendment to Police Pension Plan By Revising Definition of “Spouse”

Motion made by Mr. Benner and seconded by Mr. Leonard to adopt Resolution No. 2015-15 amending the Police Pension Plan by revising the definition of “Spouse.”

The motion was approved by a vote of 4 to 0.

Resolution No. 2015-10 – Accepting Concord Way as Part of the Public Road System

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2015-10 accepting Concord Way as part of the Township's public road system.

The motion was approved by a vote of 4 to 0.

Resolution No. 2015-11 – Accepting Sanitary Sewer, Water and Storm Water Facilities Within the Right-Of-Way of Concord Way

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2015-11 accepting Bills of Sale for the sanitary sewer system, storm sewer system and water system within the public right-of-way of Concord Way.

The motion was approved by a vote of 4 to 0.

MOTIONS

Request For Payment – James D. Morrissey, Inc. – Certification No. 2

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize payment in the amount of \$32,964.68 to James D. Morrissey, Inc., for work completed on the Station Avenue Roadway Rehabilitation Project.

The motion was approved by a vote of 4 to 0.

Designate Used Township Vehicles as Surplus Property for Eventual Disposal

Motion made by Mr. Leonard and seconded by Mr. Benner to designate the following six Township-owned vehicles as surplus property to be disposed of through a competitive bidding process consistent with the procedures set forth in the Second Class Township Code.

- 2000 Ford F-450 15,000 GVW Dump Truck with approx. 65,729 miles, equipped with a snow plow and Monroe v-box spreader (VIN#1FDXF47F9YED70887)
- 2007 Ford Crown Victoria Police Interceptor with approx. 94,089 miles (VIN#2FAHP71W27X148694)
- 2007 Ford Crown Victoria Police Interceptor with approx. 116,933 miles (VIN#2FAHP71W47X148695)
- 1999 Ford Crown Victoria Police Interceptor with approx. 67,487 miles (VIN#2FABP7BV6AX100375)
- 2000 Ford Explorer with approx. 123,196 miles (VIN#1FMZU83P6YUB82239)
- 1999 Sterling Jet Vac Truck with approx. 16,062 miles (VIN#2FZHRJBB9XAA73384)

The motion was approved by a vote of 4 to 0.

Request For Payment – RGC Development LLC – Certification No. 1

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize payment in the amount of \$1,523.00 to RGC Development LLC for assistance with repairing water main breaks.

The motion was approved by a vote of 4 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Order Two New Mack Dump Trucks for Road Department (payment and delivery of trucks would occur in 2016)

Mr. Beil said the staff would like to proceed with ordering two new Mack dump trucks. Each truck would cost approximately \$170,000. One of the new trucks would be used to replace an existing truck that is nearing the end of its useful life. The other new truck would allow the Road Department to create a new snow plow route, thus increasing the number of trucks deployed during snow and ice control operations from 15 to 16. Mr. Beil stressed there would be no impact on the 2015 Township Budget. Even though the trucks would be ordered in 2015, payment and delivery would take place in 2016.

Motion made by Mr. Benner and seconded by Mr. Leonard to authorize the Township Manager to order two new Mack dump trucks through the State's Cooperative Purchasing Program for a total cost not to exceed \$340,000.

The motion was approved by a vote of 4 to 0.

COMMITTEE REPORTS

None

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Benner and seconded by Mr. Leonard to authorize payment of the Prepaid Invoice List and Warrant List #03092015 dated 03/19/2015.

The motion was approved by a vote of 4 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

Matt Szuchyt, Local Government Liaison for State Senator Pat Browne – Mr. Szuchyt introduced himself to the Board and offered to assist the Township with grant applications or any other matters involving the State.

Mr. Spaeth asked Mr. Szuchyt if the State law could be changed to allow the Township to tax admissions to movie theaters. Mr. Szuchyt said he would take the issue back to the Senator.

Joe and Dawn Bartek, 2037 Oakhurst Drive – Mr. and Mrs. Bartek said they would like to build an addition onto their existing home at 2037 Oakhurst Drive. They were unsure what approvals were needed from the Township in order to start construction on the addition. Solicitor Dimmich directed them to see Joanna Slagle, Director of Community Development, to discuss this matter.

EXECUTIVE SESSION

None

ADJOURNMENT

Motion made by Mr. Leonard and seconded by Mr. Benner to adjourn the meeting.

The motion was approved by a vote of 4 to 0.

The meeting was adjourned at approximately 7:30 p.m.

Secretary