

## MINUTES

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, December 22, 2014 – 6:30 P.M.  
Township Municipal Building

Members Present: Stephen Wagner, Chairman  
Joaquim "Jack" DeMatos, Vice Chairman  
Dennis E. Benner  
Patrick M. Leonard  
Philip W. Spaeth

Staff Attending: Thomas F. Beil, Township Manager  
Robert E. Kassel, Jr., Assistant Township Manager  
Jeffrey Dimmich, Township Solicitor  
Dennis Harman, P.E., Township Engineer

### **CALL TO ORDER**

Chairman Wagner called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

### **PLEDGE OF ALLEGIANCE**

Mr. Wagner asked all in attendance to stand and recite the "Pledge of Allegiance."

### **NOTIFICATION**

Mr. Wagner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

### **PUBLIC COMMENT**

Samantha Falcone, 2515 Sunnyside Road – Ms. Falcone, who is the Chairperson of the Upper Saucon Township Planning Commission, spoke in favor of using The Pidcock Company for Township Engineering services again in 2015. Ms. Falcone said over the past eight years that The Pidcock Company has worked for the Township, they have provided wonderful service.

## **PUBLIC ANNOUNCEMENTS**

None

## **SUBDIVISIONS & LAND DEVELOPMENTS**

### **HMB Management Hotel and Banquet Center (Original Plan) – Resolution No. 2014-28**

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2014-28 conditionally approving the Preliminary/Final Land Development Plan of HMB Management, Inc., to construct a hotel and banquet center with associated site amenities on 5.99 acres located at 3300 Center Valley Parkway.

The motion was approved by a vote of 5 to 0.

### **HMB Management Hotel and Banquet Center (Revised Plan) – Resolution No. 2014-33**

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2014-33 conditionally approving the Revised Preliminary/Final Land Development Plan of HMB Management, Inc., to construct a hotel and banquet center with associated site amenities on 5.99 acres located at 3300 Center Valley Parkway.

The motion was approved by a vote of 5 to 0.

### **Neff Lot Line Adjustment – Resolution No. 2014-38**

Motion made by Mr. DeMatos and seconded by Mr. Leonard to adopt Resolution No. 2014-38 conditionally approving the Preliminary/Final Lot Line Adjustment Plan of Mark Neff and Donna Amodio-Neff to adjust the common lot line and transfer approximately 0.1 acre of land from 5121 Camp Meeting Road to 5220 Devon Court.

The motion was approved by a vote of 5 to 0.

## **MINUTES**

### **Regular Meeting of November 10, 2014**

Motion made by Mr. Leonard and seconded by Mr. Benner to approve the minutes of the regular meeting of November 10, 2014.

The motion was approved by a vote of 4 to 0 with Mr. DeMatos abstaining because he did not attend this meeting.

### **Special Meeting of November 17, 2014**

Motion made by Mr. Leonard and seconded by Mr. Benner to approve the minutes of the special meeting of November 17, 2014.

The motion was approved by a vote of 5 to 0.

## ORDINANCES

None

## RESOLUTIONS

### Resolution No. 2014-34 – Adoption of 2015 Township Budget

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2014-34 approving the 2015 Township Budget.

George Bloeser, 6500 Limeport Pike – Mr. Bloeser asked if there were any changes to the Budget since the November 24<sup>th</sup> meeting. Mr. Beil confirmed there were no changes.

The motion was approved by a vote of 5 to 0.

### Resolution No. 2014-35 – 2015 Tax Levy

Motion made by Mr. DeMatos and seconded by Mr. Benner to adopt Resolution No. 2014-35 fixing the real estate tax rate and fire hydrant tax rate for the year 2015.

The motion was approved by a vote of 5 to 0.

### Resolution No. 2014-36 – 2015 Pay Plan For Non-represented Employees

Motion made by Mr. Leonard and seconded by Mr. DeMatos to adopt Resolution No. 2014-36 establishing the 2015 Pay Plan for non-represented employees of the Township.

The motion was approved by a vote of 5 to 0.

### Resolution No. 2014-37 – Appointment of Deputy Tax Collector

Motion made by Mr. Benner and seconded by Mr. DeMatos to adopt Resolution No. 2014-37 approving Jessica Skibicki as a Deputy Tax Collector for Upper Saucon Township for the remainder of the term of current Tax Collector, Deborah Herstine.

The motion was approved by a vote of 5 to 0.

### Resolution No. 2014-39 – Transfer Portion of Station Avenue from PennDOT to Township Control

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2014-39 re-affirming the transfer of a portion of Station Avenue (S.R. 2030) from PennDOT to Township control.

The motion was approved by a vote of 5 to 0.

## **MOTIONS**

### **Request For Payment – James D. Morrissey, Inc. – Certification No. 2**

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize payment in the amount of \$32,964.68 to James D. Morrissey, Inc., for work completed on the Station Avenue Roadway Rehabilitation Project.

The motion was approved by a vote of 5 to 0.

### **Award Bid For Supplemental Repair/Installation of Sanitary Sewer and Water Facilities**

Motion made by Mr. DeMatos and seconded by Mr. Leonard to award Bid No. 2014-08 for Supplemental Repair/ Installation of Sanitary Sewer and Water Facilities (on an as-needed basis) to RGC Development LP, as lowest responsive bidder.

The motion was approved by a vote of 5 to 0.

### **Request For Payment – Recon Construction Services, Inc. – Certification No. 3 (Final)**

Motion made by Mr. Benner and seconded by Mr. DeMatos to authorize payment in the amount of \$303,902.49 to Recon Construction Services, Inc., for work completed on Phase 3 of the Afton Village Roadway Rehabilitation Project.

The motion was approved by a vote of 5 to 0.

### **Request For Payment – Alan Kunsman Roofing & Siding – Certification No. 1**

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize payment in the amount of \$62,975.25 to Alan Kunsman Roofing & Siding for work completed on the Municipal Building Roof Replacement Project.

The motion was approved by a vote of 5 to 0.

## **CORRESPONDENCE & INFORMATION ITEMS**

Chairman Wagner reminded the Board members that the Annual Reorganization meeting will be held on Monday, January 5, 2015 at 6:30 pm.

## **DIRECTION/DISCUSSION ITEMS**

None

## **COMMITTEE REPORTS**

None

**BILLS, PAYROLL, AND COMMISSIONS**

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize payment of the Prepaid Invoice List and Warrant List #12222014 dated 12/19/2014.

The motion was approved by a vote of 5 to 0.

**ADDITIONAL BUSINESS**

None

**COURTESY OF THE FLOOR**

George Bloeser, 6500 Limeport Pike – Mr. Bloeser thanked the Board for including funds in the 2015 Budget to help with the lighting replacement project at Limeport Stadium.

**EXECUTIVE SESSION**

At approximately 7:10 p.m., the Board met in executive session to discuss a personnel matter, a litigation matter and the possibility of the Township acquiring an interest in real property.

The Board returned from executive session at approximately 8:59 p.m.

**ADJOURNMENT**

A motion was made and seconded to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 9:00 p.m.

---

Secretary