

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, September 8, 2014 – 6:30 P.M.
Township Municipal Building

Members Present: Stephen Wagner, Chairman
Joaquim "Jack" DeMatos, Vice Chairman
Dennis E. Benner
Patrick M. Leonard

Members Absent: Philip W. Spaeth

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Assistant Township Manager
Jeffrey Dimmich, Township Solicitor
Dennis Harman, P.E., Township Engineer

CALL TO ORDER

Chairman Wagner called the meeting to order at 6:33 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Chairman Wagner asked all in attendance to stand and recite the "Pledge of Allegiance."

NOTIFICATION

Chairman Wagner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

PUBLIC ANNOUNCEMENTS

Chairman Wagner made the following announcements:

- There are two 5K races scheduled for the Saucon Rail Trail:
 - September 21 - Officer Petzold Run/Walk
 - October 12 - Southern Lehigh Public Library Book It! Race
- Prescription Drug Take Back Day will be held on September 27 from 10:00 a.m. to 2:00 p.m. at the Township Police Department. Expired prescription and non-prescription medications will be accepted.

Additional information on these events is available on the Township's website.

PRESENTATION BY REBECCA CLOUSER OF REINSEL KUNTZ LESHER LP – 2013 ANNUAL AUDIT OF TOWNSHIP ACCOUNTS

Rebecca Clouser of Reinsel Kuntz Leshner LP provided an overview of the 2013 Annual Audit of Township accounts. The complete audit report is on file in the Township Manager's office.

SUBDIVISIONS & LAND DEVELOPMENTS

Sacred Heart Memory Care – Resolution No. 2014-31

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2014-31 conditionally approving the Preliminary/Final Land Development Plan of Sacred Heart Memory Care LLC to expand the existing assisted living complex on the property at 4860 Route 378.

The motion was approved by a vote of 4 to 0.

MINUTES

Regular Meeting of June 9, 2014

Motion made by Mr. Leonard and seconded by Mr. Benner to approve the minutes of the regular meeting of June 9, 2014.

The motion was approved by a vote of 4 to 0.

Regular Meeting of July 14, 2014

Motion made by Mr. DeMatos and seconded by Mr. Benner to approve the minutes of the regular meeting of July 14, 2014.

The motion was approved by a vote of 4 to 0.

Special Meeting of July 22, 2014

Motion made by Mr. Leonard and seconded by Mr. DeMatos to approve the minutes of the special meeting of July 22, 2014.

The motion was approved by a vote of 4 to 0.

ORDINANCES

None

RESOLUTIONS

Resolution No. 2014-27 – Curly Horse Subdivision – Dedication of Stormwater Management Basin

Motion made by Mr. DeMatos and seconded by Mr. Benner to adopt Resolution No. 2014-27 accepting the dedication of detention Basin 1 in the Curly Horse Subdivision and acknowledging that said basin will be hereinafter maintained by the Township.

The motion was approved by a vote of 4 to 0.

MOTIONS

Request For Payment – Recon Construction Services, Inc. – Certification No. 1

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize payment in the amount of \$163,014.66 to Recon Construction Services, Inc., for work completed on Phase 3 of the Afton Village Roadway Rehabilitation Project.

The motion was approved by a vote of 4 to 0.

CORRESPONDENCE & INFORMATION ITEMS

Memo Dated September 8, 2014 From Thomas Young, Director of Finance – 2015 Minimum Municipal Obligation For Township Pension Plans And Firefighters Length Of Service Awards Program (LOSAP)

Mr. Beil reviewed a memo dated September 8, 2014 from Thomas Young, Director of Finance, concerning the 2014 Minimum Municipal Obligation for the Township Pension Plans and the Firefighters Length of Service Awards Program (LOSAP). No action was required from the Board with regard to this agenda item.

DIRECTION/DISCUSSION ITEMS

None

COMMITTEE REPORTS

None

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize payment of the Warrant List and Prepaid Invoice List #09082014 dated 09/05/2014.

The motion was approved by a vote of 4 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

None

ADJOURNMENT

Motion made by Mr. Benner and seconded by Mr. Leonard to adjourn the meeting.

The motion was approved by a vote of 4 to 0.

The meeting was adjourned at approximately 7:09 p.m.

Secretary