

# AGENDA

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, August 11, 2014 – 6:30 P.M.  
Township Municipal Building

---

**1. CALL TO ORDER** – Joaquim (Jack) DeMatos, Vice Chairman

**2. PLEDGE OF ALLEGIANCE**

**3. NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

**4. PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

**5. PUBLIC ANNOUNCEMENTS**

**6. SUBDIVISIONS & LAND DEVELOPMENTS** - None

**7. MINUTES** - None

**8. COMMITTEE REPORTS**

a. Appointments Review Committee Meeting of July 21, 2014 – Supervisor Wagner

b. Administration & Finance Committee Meeting of July 22, 2014 – Supervisor DeMatos

**9. ORDINANCES** (for possible adoption) - None

**10. RESOLUTIONS**

a. Resolution No. 2014-26 – Curly Horse Subdivision – Dedication of Streets

Consideration of a motion to adopt Resolution No. 2014-26 accepting Brittany Hill, Curly Horse Drive, Hycliff Chase and Rolling Ridge Drive as part of the public road system of the Township to be hereinafter maintained and supervised by the Township.

b. Resolution No. 2014-30 – Non-union Employee Benefit Changes

Consideration of a motion to adopt Resolution No. 2014-30 authorizing changes to non-uniformed, non-union Township employee benefits effective January 1, 2015.

## 11. MOTIONS

- a. Designate date and time for Upper Saucon Township Trick Or Treat
  - i. Consideration of a motion to designate Friday, October 31, 2014 from 6:00 pm to 8:00 pm as Upper Saucon Township Trick or Treat.
  - ii. Consideration of a motion to designate Saturday, November 1, 2014 from 6:00 pm to 8:00 pm as the raindate for Upper Saucon Township Trick or Treat and to authorize the Township Manager to make the final determination as to whether Trick or Treat will be rescheduled to the raindate.
- b. Hire Director of Community Development

Consideration of a motion to hire Joanna Slagle for the position of Director of Community Development provided Ms. Slagle accepts the conditional offer of employment as set forth in the Township Manager's letter dated August 11, 2014.
- c. Resignation of current Southern Lehigh Public Library Board of Directors member and appointment of new member
  - i. Consideration of a motion to accept the resignation of Sidney Stevens from the Southern Lehigh Public Library Board of Directors effective immediately.
  - ii. Consideration of a motion to appoint Allen C. Cassaday to the Southern Lehigh Public Library Board of Directors for a partial term expiring on June 30, 2016.
- d. Resignation of current Saucon Rail Trail Oversight Commission member and appointment of new member
  - i. Consideration of a motion to accept the resignation of Allen C. Cassaday from the Saucon Rail Trail Oversight Commission effective immediately.
  - ii. Consideration of a motion to appoint Diana Inglis to the Saucon Rail Trail Oversight Commission for a four year term expiring December 31, 2017.
- e. Solicit Proposals for Township Engineer

Consideration of a motion to authorize the Township Manager to place a public notice in the local newspaper soliciting proposals from qualified individuals or firms to serve as Township Engineer and perform engineering services for the Township.
- f. Request For Payment – James D. Morrissey, Inc. – Certification No. 10 (Final)

Consideration of a motion to authorize payment in the amount of \$301,499.09 to James D. Morrissey, Inc., for work completed on the Taylor Drive Roadway Rehabilitation Project.

## 12. CORRESPONDENCE & INFORMATION ITEMS – None

**13. DIRECTION/DISCUSSION ITEMS**

- a. Proposed Ordinance No. 141-I – Tree Cutting
  - i. Solicitor Dinkelacker will review the proposed Ordinance.
  - ii. Consider placing the proposed Ordinance on the October 13, 2014 meeting agenda for possible adoption.
  
- b. Proposed Ordinance No. 160 - Soliciting and Peddling
  - i. Solicitor Dinkelacker will review the proposed Ordinance.
  - ii. Consider placing the proposed Ordinance on the October 13, 2014 meeting agenda for possible adoption.
  
- c. Request by Verizon Wireless to erect cell phone tower on Township-owned property at 5500 Camp Meeting Road (tower would be located next to Road Department Garage)
  
- d. Select consultant to perform tapping fee study and sewer rate evaluation
  
- e. Request by Roy Laubach for access easement through Township Park property
  
- f. Cancellation of Board of Supervisors meeting scheduled for August 25, 2014 due to lack of agenda items

**14. BILLS, PAYROLL AND COMMISSIONS**

Prepaid Invoice List and Warrant List #08112014 dated 08/08/2014

- Prepaid Invoice List.....\$992,688.95
- Warrant List .....\$330,771.08

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant List #08112014 dated 08/08/2014.

**15. ADDITIONAL BUSINESS**

**16. COURTESY OF THE FLOOR**

**17. EXECUTIVE SESSION**

**18. ADJOURNMENT**