

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, April 28, 2014 – 6:30 P.M.
Township Municipal Building

Members Present: Stephen Wagner, Chairman
Joaquim "Jack" DeMatos, Vice Chairman
Patrick M. Leonard
Philip Spaeth

Members Absent: Dennis Benner

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Assistant Township Manager
Jeffrey Dimmich, Township Solicitor
Dennis Harman, P.E., Township Engineer

CALL TO ORDER

Chairman Wagner called the meeting to order at 6:32 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Wagner asked all in attendance to stand and recite the "Pledge of Allegiance."

Mr. Wagner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

PUBLIC ANNOUNCEMENTS

Mr. Wagner made the following announcements:

- Electronics Recycling Events will be held on June 7, 2014 from 9:00 a.m. to 12:00 p.m. at the Library and on June 21, 2014, from 9:00 a.m. to 12:00 p.m. at the Township Building.

- Summer Concerts will be held at the Township Park on June 19, July 10, July 24 and August 7, 2014, from 7:00 p.m. to 8:30 p.m.

PRESENTATION BY THOMAS GETTINGS AND DORIS CLEGG OF ENVIRONMENTAL ADVISORY COUNCIL – ANNUAL REPORT OF COUNCIL ACTIVITIES FOR THE CALENDAR YEAR 2013

Ms. Clegg and Mr. Gettings updated the Board on the Environmental Advisory Council's activities for the year 2013. The Council's activities are summarized in a written report which is on file at the Township Office.

Mr. Gettings said the Environmental Advisory Council would like to revisit the Open Space Referendum. He said the goal would be to have the Open Space Referendum before the voters in 2016.

It was the consensus of the Board that the Environmental Advisory Council should investigate the possibility of an Open Space Referendum and report back to the Board with formal recommendations.

SUBDIVISIONS & LAND DEVELOPMENTS

Olympus Parking Lot Expansion – Resolution No. 2014-22

Motion made by Mr. Leonard and seconded by Mr. DeMatos to adopt Resolution No. 2014-22 conditionally approving the preliminary/final land development plan of Olympus America, Inc., to expand the existing parking area at Olympus America's corporate headquarters located at 3500 Corporate Parkway.

Chris Williams of Barry Isett & Associates, engineers for Olympus, presented the proposed parking lot expansion plan to the Board.

The motion was approved by a vote of 4 to 0.

MINUTES

Regular Meeting of February 10, 2014

Motion made by Mr. Leonard and seconded by Mr. DeMatos to approve the minutes of the regular meeting of February 10, 2014.

The motion was approved by a vote of 4 to 0.

ORDINANCES (for possible adoption)

None

RESOLUTIONS

None

MOTIONS

Request For Payment – Barry J. Hoffman, Inc. – Certification No. 7

Motion made by Mr. DeMatos and seconded by Mr. Leonard to authorize payment in the amount of \$170.00 to Barry J. Hoffman, Inc., for work completed on the electrical system at the Wastewater Treatment Plant.

The motion was approved by a vote of 4 to 0.

Sale of Used Speed Awareness Monitor to Coopersburg Borough

Motion made by Mr. Leonard and seconded by Mr. DeMatos to authorize the sale of a used Speed Awareness Monitor (VIN#1P91510163G301007) to Coopersburg Borough for \$1.00.

The motion was approved by a vote of 4 to 0.

Appointments to Sustainable Park Study Committee

Motion made by Mr. Leonard and seconded by Mr. DeMatos to appoint Doris Clegg to the Sustainable Park Study Committee.

The motion was approved by a vote of 4 to 0.

Motion made by Mr. DeMatos and seconded by Mr. Leonard to appoint Michael Schwartz to the Sustainable Park Study Committee.

The motion was approved by a vote of 4 to 0.

Motion made by Mr. Leonard and seconded by Mr. DeMatos to appoint Roderick Chirumbolo to the Sustainable Park Study Committee.

The motion was approved by a vote of 4 to 0.

Motion made by Mr. DeMatos and seconded by Mr. Leonard to appoint Philip Spaeth to the Sustainable Park Study Committee.

The motion was approved by a vote of 3 to 0 with Mr. Spaeth abstaining.

Motion made by Mr. Leonard and seconded by Mr. DeMatos to appoint Judy Krasnicke to the Sustainable Park Study Committee.

The motion was approved by a vote of 4 to 0.

Motion made by Mr. DeMatos and seconded by Mr. Leonard to appoint Sidney Stevens to the Sustainable Park Study Committee.

The motion was approved by a vote of 4 to 0.

Motion made by Mr. Leonard and seconded by Mr. DeMatos to appoint Chris Garges to the Sustainable Park Study Committee.

The motion was approved by a vote of 4 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Review Agenda for Zoning Hearing Board meeting on May 5, 2014

Mr. Beil reviewed the only appeal on the docket for the May 5, 2014 Zoning Hearing Board meeting. It was determined that the appeal involves a routine matter that can be handled by the Zoning Hearing Board without input from the Board of Supervisors.

Proposed Ordinance No. 84-A - Outdoor Fires

Solicitor Dinkelacker summarized the proposed Ordinance which would regulate outdoor fires in the Township.

A discussion ensued concerning possible changes to the proposed Ordinance.

Motion made by Mr. Spaeth and seconded by Mr. DeMatos to pursue the following course of action with respect to proposed Ordinance No. 84-A:

- Revise section 7.c of the proposed ordinance to clearly state that the Fire Chief has the authority to deny burning permits in those instances where a public nuisance is likely to result.
- Revise section 6.a of the proposed ordinance to exempt farm operations from the restrictions that limit burning to certain days of the week and times of the day.
- Revise section 7.h of the proposed ordinance to eliminate the permit fee requirement for farm operations.
- The revised ordinance will be advertised so final adoption of the ordinance can be considered at the June 9, 2014 Board of Supervisors meeting.

The motion was approved by a vote of 4 to 0.

Proposed Ordinance No. 141-H - Zoning Ordinance Amendments

Solicitor Dinkelacker summarized proposed Ordinance No. 141-H. The proposed ordinance would amend the Township Zoning Ordinance by eliminating certain performance standards

that are difficult or impractical to enforce, loosening the tree cutting requirements and relaxing the grading permit regulations.

A lengthy discussion ensued concerning the proposed Ordinance.

Motion made by Mr. Leonard and seconded by Mr. DeMatos to pursue the following course of action with respect to proposed Ordinance No. 141-H:

- Delete those sections of the proposed ordinance relating to tree cutting.
- The revised ordinance will be advertised so final adoption of the ordinance can be considered at the July 14, 2014 Board of Supervisors meeting.

The motion was approved by a vote of 4 to 0.

It was the consensus of the Board to refer the tree cutting regulations back to the Planning and Zoning Committee for further review.

COMMITTEE REPORTS

None

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Leonard and seconded by Mr. DeMatos to authorize payment of the Warrant List and Prepaid Invoice List .

Warrant List #04282014 dated April 25, 2014	\$172,407.54
Prepaid Invoice List #04282014 dated April 25, 2014.....	\$142,293.61

The motion was approved by a vote of 4 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 8:25 pm, the Board met in executive session to discuss a personnel matter.

The Board returned from executive session at approximately 8:52 pm.

Motion made by Mr. DeMatos and seconded by Mr. Leonard to accept the resignation of Sharyn Heater, Director of Community Development, as of May 24, 2014, and to approve her severance agreement as drafted.

The motion was approved by a vote of 4 to 0.

ADJOURNMENT

Motion made by Mr. Leonard and seconded by Mr. DeMatos to adjourn the meeting.

The meeting was adjourned at approximately 8:55 p.m.

Secretary

