

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, March 10, 2014 – 6:30 P.M.
Township Municipal Building

Members Present: Stephen Wagner, Chairman
Dennis E. Benner
Patrick M. Leonard
Philip Spaeth

Members Absent: Joaquim “Jack” DeMatos, Vice Chairman

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Assistant Township Manager
Jeffrey Dimmich, Township Solicitor
Dennis Harman, P.E., Township Engineer
Sharyn Heater, Director of Community Development

CALL TO ORDER

Chairman Wagner called the meeting to order at 6:32 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Wagner asked all in attendance to stand and recite the “Pledge of Allegiance.”

Mr. Wagner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

Peter King, Dosch King Emulsions – Mr. King asked the Board to consider his Company’s bid for the 2014 Street Maintenance Project.

Dr. James Ward, 1652 Weyhill Drive - Dr. Ward wanted to make the Board aware that Toll Brothers needs to repair areas of his property that were disturbed during the installation of utility lines for the Weyhill Estates Subdivision. Grass cutting and hedge trimming will be very difficult, if not impossible, until these areas are restored. Dr. Ward noted that

representatives of Toll Brothers have assured him that his property would be restored before the end of the project. He said he wanted to go on record as having alerted the Board to this issue and hoped the promises made by Toll Brothers would be respected.

CHAIRMAN'S REMARKS

Chairman Wagner noted the absence of Supervisor DeMatos who is vacationing in Hawaii.

PRESENTATION BY PAUL KAMOR OF PNC BANK – ANNUAL PERFORMANCE REVIEW OF TOWNSHIP PENSION PLAN INVESTMENTS

Paul Kamor of PNC Bank, the Township's Pension Custodian, reviewed the performance of the Township's pension plans for the year 2013.

SUBDIVISIONS & LAND DEVELOPMENTS

Shoenberger Lot Line Adjustment Plan – Resolution No. 2014-17

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2014-17 conditionally approving the preliminary/final lot line adjustment plan of Douglas Shoenberger to adjust lot lines between 4257 Limeport Pike and 3484 Lanark Road.

The motion was approved by a vote of 4 to 0.

MINUTES

Regular Meeting of January 27, 2014

Motion made by Mr. Leonard and seconded by Mr. Benner to approve the minutes of the regular meeting of January 27, 2014.

The motion was approved by a vote of 4 to 0.

ORDINANCES

None

RESOLUTIONS

None

MOTIONS

Request For Payment – Blooming Glen Contractors – Certification No. 4

Motion made by Mr. Benner and seconded by Mr. Leonard to authorize payment in the amount of \$24,280.61 to Blooming Glen Contractors, Inc., for work completed on the Bar Screen Enclosure at the Wastewater Treatment Plant.

The motion was approved by a vote of 4 to 0.

Request For Payment – Barry J. Hoffman, Inc. – Certification No. 2

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize payment in the amount of \$187.00 to Barry J. Hoffman, Inc., for work completed on the electrical system at the Water Blending Station.

The motion was approved by a vote of 4 to 0.

Request For Payment – Barry J. Hoffman, Inc. – Certification No. 3

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize payment in the amount of \$428.00 to Barry J. Hoffman, Inc., for work completed on the electrical system at the Zinc Mine Pump Station.

The motion was approved by a vote of 4 to 0.

Request For Payment – Barry J. Hoffman, Inc. – Certification No. 4

Motion made by Mr. Benner and seconded by Mr. Leonard to authorize payment in the amount of \$3,364.00 to Barry J. Hoffman, Inc., for work completed on the electrical system at the Wastewater Treatment Plant.

The motion was approved by a vote of 4 to 0.

Award Bid for 2014 Street Maintenance Project (Crack Filling and Sealing, Bituminous Seal Coating and Micro-surfacing application on Various Township Roads) – Bid No. 2014-03

Mr. Harman gave a brief overview of the proposed project and presented the results of the bid opening held on February 27, 2014.

Motion made by Mr. Benner and seconded by Mr. Leonard to award the bid for the 2014 Street Maintenance Project (Crack Filling and Sealing, Bituminous Seal Coating and Micro-surfacing application on various Township roads) to Asphalt Maintenance Solutions LLC in the amount of \$186,955.70.

The motion was approved by a vote of 4 to 0.

Release of Funds – Weyhill Estates, Phase 1 – Certification No. 3

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize the release of construction security in the amount of \$546,813.47 for Phase 1 of the Weyhill Estates subdivision in accordance with the Community Development Director's memo dated March 6, 2014.

The motion was approved by a vote of 4 to 0.

Release of Funds – Weyhill Estates - Certification No. 2

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize the release of construction security in the amount of \$1,707,576.39 for the Weyhill Estates subdivision in accordance with the Community Development Director's memo dated March 6, 2014.

The motion was approved by a vote of 4 to 0.

CORRESPONDENCE AND INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Proposed Ordinance No. 42-R (Sewer Use Ordinance)

Karl Schreiter, Jr., Township Sewer Engineer, summarized the proposed Ordinance. The proposed Ordinance establishes regulations and standards for wastewater system hook-ups and discharges in connection with the Township's sanitary sewer system.

Doris Clegg, 4137 Bunker Hill Drive – Ms. Clegg had several questions regarding proposed Ordinance No. 42-R and the requirements for connecting to public sewer.

Messrs. Beil and Schreiter responded to Ms. Clegg's questions.

Motion made by Mr. Benner and seconded by Mr. Leonard to authorize advertisement of proposed Ordinance No. 42-R so final adoption can be considered at the Board's regular meeting of May 12, 2014 at 6:30 pm

The motion was approved by a vote of 4 to 0.

Letter from Robert Ashford, owner of the Locust Valley Golf Course, expressing his willingness to work with the Township in finding a way to preserve and protect the Locust Valley Golf Course from development (for possible referral to Committee)

The Board discussed a letter dated March 3, 2014 from Robert Ashford, owner of the Locust Valley Golf Course. Mr. Ashford would like the Township to purchase the development rights of the Locust Valley Golf Course. He understands the Township has limited financial resources, so he proposes increasing the earned income tax on Township residents in order to fund purchasing the development rights of the Golf Course. Increasing the earned income tax would require the voters of the Township to approve an Open Space Referendum.

It was noted an Open Space Referendum was rejected by Township voters in 2009. The Board discussed the possibility of revisiting the Open Space Referendum.

Mr. Benner did not think increasing taxes to purchase open space would get much traction in the current economic climate.

The Board was not interested in pursuing the Open Space Referendum at this time, but would consider revisiting the issue in 2015 if the economy improves. Mr. Beil said he would inform Mr. Ashford of the Board's position regarding the Open Space Referendum.

Update on needed traffic improvements at intersection of Route 309 and Center Valley Parkway

Mr. Harman provided an update on a recent meeting with PennDOT regarding possible traffic improvements at the intersection of Route 309 and Center Valley Parkway. It was confirmed that PennDOT's Decade of Investment Plan includes funding for the construction of a grade separated interchange at this intersection. The project is in a second tier of committed projects and will have to "wait in line" for the first tier projects to be completed. PennDOT anticipates project design will begin in approximately four years with construction in perhaps eight years.

Cancellation of Board of Supervisors meeting scheduled for March 24, 2014 due to lack of agenda items

It was the consensus of the Board to cancel the regular meeting scheduled for Monday, March 24, 2014.

COMMITTEE REPORTS

Administration & Finance Committee Meeting of February 18, 2014 – Supervisor Spaeth

Mr. Spaeth said the Committee was charged with making a recommendation to the full Board on whether the Township should solicit proposals for general and water engineering services and geotechnical consultant.

The Committee was in favor of soliciting proposals for general and water engineering services, but against soliciting proposals for geotechnical consultant. The Board concurred with the Committee's recommendations.

It was the consensus of the Board that the Committee should work with Township staff in preparing a draft Request for Proposal (RFP) for general and water engineering services. The Committee will present the draft RFP to the full Board at a future meeting.

Planning & Zoning Committee Meeting of February 20, 2014 – Supervisor Wagner

Mr. Wagner explained the Committee met to discuss possible changes to the Zoning Ordinance. Ms. Heater and Attorney Dinkelacker were tasked with preparing a draft Zoning Ordinance Amendment for the Committee to consider at its next meeting.

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize the payment of the Prepaid Invoice List and the Warrant List.

Prepaid Invoice List #03102014 dated 03/07/2014.....\$504,546.45
Warrant List #03102014 dated 03/07/2014.....\$341,793.25

The motion was approved by a vote of 4 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At 8:36 pm, the Board met in Executive Session to discuss a personnel matter.

The Board returned from Executive Session at approximately 10:15 pm.

ADJOURNMENT

Motion made and seconded to adjourn the meeting.

The motion was approved by a vote of 4 to 0.

The meeting was adjourned at approximately 10:16 pm.

Secretary