

## MINUTES

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, March 14, 2016 – 6:30 P.M.  
Township Municipal Building

Members Present: Stephen Wagner, Chairman  
Patrick M. Leonard, Vice Chairman  
Dennis E. Benner  
Brian J. Farrell

Members Absent: Philip W. Spaeth

Staff Attending: Thomas F. Beil, Township Manager  
Robert E. Kassel, Jr., Assistant Township Manager  
Jeffrey Dimmich, Township Solicitor  
Charles Unangst, P.E., Township Engineer  
Patricia Lang, Director of Community Development

### **CALL TO ORDER**

Chairman Wagner called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

### **PLEDGE OF ALLEGIANCE**

Mr. Wagner asked all in attendance to stand and recite the “Pledge of Allegiance.”

### **NOTIFICATION**

Mr. Wagner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

### **PUBLIC COMMENT**

John Munsch, 6065 Chestnut Hill Road – Mr. Munsch addressed the Board previously at the August 24, 2015 meeting about a drainage issue on his property. He said he is upset the Township has not done anything to rectify the problem.

Mr. Beil said future roadway and drainage improvements are planned along Chestnut Hill Road, and perhaps Mr. Munsch’s concerns can be addressed as part of that project.

Mr. Unangst said he recently visited the Munsch property and is looking into possible solutions.

It was the consensus of the Board to refer this matter to the Public Works Committee.

Mr. Munsch presented Solicitor Dimmich with a Cease and Desist Demand regarding the drainage issue on his property.

### **PUBLIC ANNOUNCEMENTS**

Mr. Wagner made the following announcements:

- The Kiwanis Egg Hunt will take place on Saturday, March 26, at the Upper Saucon Township Community Park at 10:00 a.m.
- PennDOT will hold a public information meeting on Thursday, March 17, from 6:00 p.m. to 8:00 p.m. at the Township Building to discuss the Camp Meeting Road bridge replacement project. All interested parties are encouraged to attend.
- The Township Tax Collector has set her schedule for 2016 tax collections. The schedule can be found on the Township website.
- The Environmental Advisory Council has partnered with Penn State Agricultural Extension to host a Rain Barrel Workshop on Saturday, April 23 at the Upper Saucon Township Community Park. Registration is required and information can be found on the Township website.
- There will be an Electronics Recycling event on Saturday, April 23, from 9:00 a.m. to 12:00 p.m. at the Southern Lehigh Public Library.
- The Primary Election is Tuesday, April 26 and polls are open from 7:00 a.m. to 8:00 p.m. Some voting districts in the Township have changed in recent years. Please refer to the Township website for more information on these changes.
- Prescription Drug Take-Back Day will take place on Saturday, April 30, from 10:00 a.m. to 12:00 p.m. at the Upper Saucon Township Police Department. Individuals will be able to dispose of expired and unused prescription and over-the-counter medications.

### **RESOLUTION NO. 2016-11 – RECOGNITION OF DANIEL J. PERRELLI FOR ATTAINING THE RANK OF EAGLE SCOUT**

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2016-11 recognizing Daniel J. Perrelli for the tremendous honor he has brought to his family, Boy Scout Troop and community by attaining the rank of Eagle Scout.

The motion was approved by a vote of 4 to 0.

Mr. Wagner congratulated Daniel Perrelli on his scouting accomplishments and presented him with a framed copy of Resolution No. 2016-11 signed by all the Board members.

### **SUBDIVISIONS & LAND DEVELOPMENTS**

#### **High Hotels Preliminary/Final Land Development Plan – Resolution No. 2016-13**

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2016-13 conditionally approving the Preliminary / Final Land Development Plan of High Hotels, LTD to construct a hotel with associated site amenities on 9.01 acres located at 3800 West Drive.

The motion was approved by a vote of 4 to 0.

### **MINUTES**

#### **Regular Meeting of February 8, 2016**

Motion made by Mr. Leonard and seconded by Mr. Farrell to approve the minutes of the regular meeting of February 8, 2016.

The motion was approved by a vote of 4 to 0.

### **PUBLIC HEARING ON PROPOSED ORDINANCE NO. 140-A - AMENDMENTS TO TOWNSHIP'S OFFICIAL MAP**

Ordinance No. 140-A proposes amendments to Components (2) and (3) of the Township's Official Map. Component (2) relates to existing parks, conservation lands and transportation facilities; and Component (3) relates to lands deemed reserved for future public uses.

#### **Public Hearing on Proposed Ordinance No. 140-A**

Chairman Wagner opened the hearing and asked Solicitor Dimmich to handle the proceedings.

Solicitor Dimmich summarized the proposed Ordinance and said the purpose of the hearing was to accept public input on the proposed Ordinance.

Solicitor Dimmich introduced the following exhibits into the record:

T-1: Complete copy of proposed Ordinance No. 140-A

T-2: Amended Components (2) and (3) of Official Map

T-3: Copy of the public notice that ran in The Morning Call on Friday, February 26, 2016 and Friday, March 4, 2016

T-4: Letters dated January 21, 2016, from Thomas F. Beil, Township Manager, transmitting proposed Ordinance No. 140-A and Official Map Amendment

to the following Boards, Commissions and Councils: Upper Saucon Township Planning Commission, and Lehigh Valley Planning Commission

T-5: Letters dated January 21, 2016, from Thomas F. Beil, Township Manager, transmitting proposed Ordinance No. 140-A and Official Map Amendment to the following adjoining municipalities: Coopersburg Borough, Lower Milford Township, Upper Milford Township, Springfield Township, Salisbury Township, and Lower Saucon Township

T-6: Review comments received from the Lehigh Valley Planning Commission by letter dated February 26, 2016, Lower Saucon Township Council by letter dated March 4, 2016, Springfield Township by letter dated February 29, 2016 and Upper Saucon Township Planning Commission by memo dated March 11, 2016

The exhibits will become part of the official file and are available for public inspection at the Township Building.

Solicitor Dimmich asked if anyone from the public wished to comment on the Ordinance.

Duane Wetzel, 5100 Locust Valley Road – Mr. Wetzel said the Township should have sent letters and informational materials to all property owners directly impacted by the proposed Official Map. He said his property which is adjacent to Locust Valley Golf Course was incorrectly placed on the Official Map. He was opposed to having his property identified on the Official Map and noted the Official Map contains numerous errors that should be corrected before the Board takes action.

Gus Spitzer, 1987 Flint Hill Road – Mr. Spitzer explained he was recently involved in a lawsuit concerning the private lane used to access his property. He said the private lane is listed on the Official Map as a potential recreation trail. He was strongly opposed to having a recreation trail run along the private lane. Mr. Beil said the proposed trail could be re-routed to avoid the private lane.

The Board was in favor of revising the Official Map to address the concerns raised by Messrs. Wetzel and Spitzer.

Barbara Ruth, Vera Cruz Road – Ms. Ruth let the Board know she loves the idea of having a trail run behind her property and offered her support for the proposed trail located north of Vera Cruz Road.

Charles D'Ambrosio, 2001 Flint Hill Road – Mr. D'Ambrosio said he was part of the private lane lawsuit with Mr. Spitzer. He thanked the Board for their willingness to re-route the proposed trail away from the private lane.

Mr. Beil reviewed a letter from the Manager of Springfield Township recommending certain properties along the Upper Saucon Township and Springfield Township border be added to the Official Map.

There being no further comments on the proposed Ordinance, Solicitor Dimmich closed the public hearing.

It was the consensus of the Board to refer the proposed Official Map Ordinance to the Planning and Zoning Committee for further review and consideration. The Committee will prepare of list of recommended changes to the Official Map and present that list to the full Board.

### **ORDINANCES**

#### **Proposed Ordinance No. 140-A – Amendments to Official Map**

Mr. Wagner announced the Board will not be taking action on proposed Ordinance No. 140-A. He explained the Board will likely reconsider the Ordinance after the necessary revisions have been made.

### **RESOLUTIONS**

#### **Resolution No. 2016-12 – Grant Application for New Park Near Hopewell School**

Motion made by Mr. Farrell and seconded by Mr. Benner to adopt Resolution No. 2016-12 authorizing the submission of a grant application to the Pennsylvania Department of Conservation and Natural Resources for the purpose of obtaining funding to assist with the construction of a new park near the Hopewell Elementary School.

The motion was approved by a vote of 4 to 0.

#### **Resolution No. 2016-14 – Application to Modify Existing Traffic Signal at the Intersection of Route 309 North and Route 378**

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2016-14 authorizing the Township Manager to submit all necessary documentation to PennDOT in order to secure the required approvals to modify the existing traffic signal at the intersection of Route 309 North and Route 378.

The motion was approved by a vote of 4 to 0.

#### **Resolution No. 2016-15 – Application to Modify Existing Traffic Signal at the Intersection of Route 309 and Passer Road**

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2016-15 authorizing the Township Manager to submit all necessary documentation to PennDOT in order to secure the required approvals to modify the existing traffic signal at the intersection of Route 309 and Passer Road.

The motion was approved by a vote of 4 to 0.

Resolution No. 2016-16 – Application to Modify Existing Traffic Signal at the Intersection of Route 309 and Lanark Road

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2016-16 authorizing the Township Manager to submit all necessary documentation to PennDOT in order to secure the required approvals to modify the existing traffic signal at the intersection of Route 309 and Lanark Road.

The motion was approved by a vote of 4 to 0.

Resolution No. 2016-17 – Application to Modify Existing Traffic Signal at the Intersection of Route 309 South and Main Street

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2016-17 authorizing the Township Manager to submit all necessary documentation to PennDOT in order to secure the required approvals to modify the existing traffic signal at the intersection of Route 309 South and Main Street.

The motion was approved by a vote of 4 to 0.

Resolution No. 2016-18 – Conveyance of Right-of-Way Along Camp Meeting Road to PennDOT

Motion made by Mr. Leonard and seconded by Mr. Benner to adopt Resolution No. 2016-18 approving the Township's conveyance of .011 acres of land to PennDOT as additional right-of-way for the proposed road improvements at the intersection of Camp Meeting Road and Lanark Road.

The motion was approved by a vote of 4 to 0.

**MOTIONS**

Appointment of Deputy Emergency Management Coordinator

Motion made by Mr. Leonard and seconded by Mr. Farrell to appoint Dane Carroll to serve as Deputy Emergency Management Coordinator for Upper Saucon Township.

The motion was approved by a vote of 4 to 0.

Park & Recreation Commission – Resignation of current member and appointment of new member

Motion made by Mr. Leonard and seconded by Mr. Benner to accept the resignation of Stephen Steirer from the Upper Saucon Township Park & Recreation Commission effective immediately.

The motion was approved by a vote of 4 to 0.

Motion made by Mr. Leonard and seconded by Mr. Benner to appoint Robert Repsher, Jr., to the Upper Saucon Township Park & Recreation Commission for a partial term expiring on December 31, 2018.

The motion was approved by a vote of 4 to 0.

### **CORRESPONDENCE & INFORMATION ITEMS**

None

### **DIRECTION/DISCUSSION ITEMS**

#### **Request for Township to relax beekeeping regulations in Zoning Ordinance**

Mr. Beil said the Township received an email from a resident claiming the Township's zoning regulations are overly burdensome with respect to beekeeping. It was the consensus of the Board to refer this matter to the Planning and Zoning Committee.

Mr. Spitzer of 1987 Flint Hill Road said honey bees are not aggressive and rarely sting. He also mentioned the potential problem of kids or animals getting into the beehive can be easily addressed by properly elevating the hive.

#### **Cancellation of Board of Supervisors meeting scheduled for March 28, 2016 due to lack of agenda items**

It was the consensus of the Board to cancel the meeting scheduled for March 28, 2016.

### **COMMITTEE REPORTS**

None

### **BILLS, PAYROLL, AND COMMISSIONS**

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize payment of the Prepaid Invoice List and Warrant List #03142016 dated 03/11/2016.

The motion was approved by a vote of 4 to 0.

### **ADDITIONAL BUSINESS**

Chairman Wagner said Supervisor Spaeth was unable to attend the meeting because his father recently passed away. Chairman Wagner expressed his deepest sympathy to Mr. Spaeth and his family.

### **COURTESY OF THE FLOOR**

None

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Motion made by Mr. Benner and seconded by Mr. Leonard to adjourn the meeting.

The motion was approved by a vote of 4 to 0.

The meeting was adjourned at approximately 7:58 p.m.

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Secretary

