

MEETING AGENDA
Upper Saucon Township Sewage Treatment Authority
(USSTA)

Monday, January 9, 2017 @ 6:00 PM or following the conclusion of the USTMA meeting.

Location: Upper Saucon Township Water and Sewer Building

1. Call Meeting to Order

A. Pledge of Allegiance

2. Roll Call - Members of the Authority and Appointed Professionals

Bruce Bush
Mark Sullivan
Joaquin (Jack) DeMatos
Ronald Reybitz
Ryan Holmes

2A. REORGANIZATION

-Elect Chairman

Consideration of a motion to elect _____ as Chairman of the USTMA

-Elect Vice Chairman

Consideration of a motion to elect _____ as Vice Chairman of the USTMA

-Elect Secretary

Consideration of a motion to elect _____ as Secretary of the USTMA

-Elect Treasurer

Consideration of a motion to elect _____ as Treasurer of the USTMA

-Elect Asst. Secretary/Treasurer

Consideration of a motion to elect _____ as Asst. Secretary/Treasurer of the USTMA

MEETING AGENDA

Upper Saucon Township Sewage Treatment Authority

January 9, 2017

Page 2

--Appointments for 2017:

Consideration of Motion to appoint Gary Brienza (Firm - Peters, Moritz, Peischl, Zulick and Brienza) as Solicitor for USTMA

Consideration of Motion to appoint Karl Schreiter (Firm - Schreiter Engineering Associates) as Engineer for the USTMA

Consideration of Motion to appoint Reinsel, Kuntz, Leshner, LLP as Auditor for the USTMA. (To conduct the annual audit of the records of the Authority. This firm is also the Auditor for UST)

--Set Meeting Dates and Times

* Consideration of Motion to establish the Meeting date and time as the First Monday of each month with the exception of the September meeting which will held on Tuesday, 9/5/17. The July meeting is on the third.....July 4th is the next day....do we want to change the July date?

*Time of meeting -- 6 PM

3. Notification Announcement - All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

4. Public Comment - Public may comment on any item on the Agenda or not appearing on the Agenda.

No individuals have requested time to address the Authority. This was as of the time of preparation of this Agenda

NOTE: *All citizens/visitors must sign the "speaker sign-in sheet" at the front desk if they want to address the Authority during this portion of the meeting.*

5. Approval of the Minutes -

A. Approval of the minutes from the December 2016 meeting

6. Correspondence Comments - Authority members may comment on the correspondence packets or the "Summary" which they received.

MEETING AGENDA

Upper Saucon Township Sewage Treatment Authority

January 9, 2017

Page 3

7. Solicitor's Report - Gary Brienza (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on. Gary will also submit a confirming written report.

8. Engineer's Report - Karl Schreiter PE, DEE (Schreiter Engineering Associates Inc. - SEA) will discuss the matters he is working on. Karl will also submit a confirming written report.

9. Superintendent of the UST Water and Wastewater Department's Report - Chris Cope will discuss the matters affecting the Sewage Treatment Plant. Chris may also submit a confirming written report.

10. Treasurer's Report-

A. Approve the invoice from Gannett Fleming for work on the WWTP Study and Analysis.

11. Motions Requested -

A. Approve the PADEP Planning Module for the Lanark Commons. Ref: SEA's letter dated 12/15/2016

B. Approve the PADEP Planning Module for Oxford Ridge. Ref: SEA's letter dated 1/6/2017

12. Unfinished Business -

A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

A copy of the Lower Macungie Township Ordinance #2013-09 was given to each member of the Authority at the September 2015 meeting.

MEETING AGENDA

Upper Saucon Township Sewage Treatment Authority

January 9, 2017

Page 4

B. Waste Water Comprehensive Report -
Discussion on the two reports

C. Garage on Preston Lane -
Any action needed now for improvements?

13. **New Business** -

14. **Courtesy of the Floor-**

15. **Announcements** -

A. Next scheduled meeting of the Authority will be **Monday, February 6, 2017** following the adjournment of the USTMA meeting, at the Water and Sewer Building.

16. **Adjournment**