

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, November 7, 2016

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 6:39 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

MEMBERS PRESENT:

Bruce Bush – Chairman
Mindy Moore - Vice Chairwoman
Joaquin (Jack) DeMatos - Secretary
Mark Sullivan – Treasurer
Ronald Reybitz - Asst. Secretary and Asst. Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor
Karl E. Schreiter Jr. P.E., Engineer
Chris Cope, UST Director of Water and Sewer Resources

MEMBERS ABSENT:

John Guignet, UST Assistant Director of Water and Sewer Resources

VISITORS:

None

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the meeting minutes for October 3, 2016 with the below amendment under Superintendent's Report:

Changed sentence to read "Mr. Cope said they had a violation due to high coliform count on one day."

Motion passed 4 – 0 with Mr. DeMatos abstaining because he did not attend the meeting.

CORRESPONDENCE COMMENTS:

Authority members may comment on the correspondence packets or the "Summary" which they received.

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(Note: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual piece of correspondence)

Date prepared or revised: 10/19/2016

Date of letter: 10/4/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Tom Beil, UST

Subject: Aeration System Modification, Contract 20B, Payment Request (Attached) is (approved) Payment Request #1 from Barry Hoffman.

Date of letter: 10/4/2016

Letter from: Rachel Dwinal, Paralegal to Gary Brienza

Letter sent to: Bruce Bush and Chris Cope

Subject: Barry J. Hoffman Co., Inc

(Attached) is correspondence sent to Tom Beil on this date.

The correspondence was because of a Preliminary Notice of Claim on Bond that was received in (Gary's) mail at the Authority Building last night. I do not believe that there is anything that we need to do at this time but I would suggest that either Karl or Chris provide a copy of this document.

The Notice seems to indicate there may be a bond claim in the future if the supplier, Evoqua Water Technologies, LLC does not receive payment.

Date of letter: 10/4/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Barry Hoffman and others

Subject: Modification to Aeration System - Valve and Operator Product Data Submittal (Attached) are submittals as reviewed by Paragon Engineers.

Date of letter: 10/5/2016

Letter from: Bruce Bush

Letter sent to: Daryl Fritz, PaDEP

Subject: USSTA ---South Branch Interceptor Corrective Action Plan --- Revised Sewer Connection Plan

(Attached) are two copies of the Subject. The SCP has been revised to allow additional connections in the area based on updated flow monitoring data collected during the significant wet weather events that occurred in 2013 and 2014. The results of this flow monitoring data document that peak sewage flows have been reduced through implementation of certain repairs to sanitary sewer collection system that were completed by the Township and reported in our quarterly status reports.

Date of letter: 10/12/2016

Letter from: Karl Schreiter, SEA

Letter sent to: Thomas Beil, UST

Subject: Review of Invoice --- Installation of New Jet Vac Dump Station

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(Attached) is the invoice from Gary Hillegass, dated 10/10/2016, for the subject work. The amount of the invoice is \$13,955. The dump station was installed per the requirements set forth in their proposal dated 5/15/2016. Process for payment.

Date of letter: 10/17/2016

Letter from: Karl Schreiter, SEA

Letter sent to: Douglas Muller, Eastern Environmental Contractors, Inc

Subject: Modifications to Aeration System, Contract 20A, Change Order #1

(Attached) is an executed copy of Change Order #1. This Change Order is to install a butterfly valve in the discharge line of each of the new aeration blowers.

The amount of the Change Order is \$4845.41

New total amount of the Contract is \$263,643.41

Date of letter: 10/17/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Bruce Bush and others

Subject: Aeration System Modifications, Contract 20B, Certified Payrolls

(Attached) are certified payrolls as received from Barry Hoffman.

Mr. DeMatos commented on an email sent on 10/4/2016 from Gary Brienza to Bruce Bush and Chris Cope. It was concerning Barry J. Hoffman Co., Inc.'s notice that there may be a bond claim in the future if the supplier, Evoqua Water Technologies, LLC does not receive payment. Mr. DeMatos said that bond claims have time limits and there is a right to claim against the bond. He explained that this letter is not an actual claim, just a notification of the action that may be taken. Mr. DeMatos said this is becoming standard in the industry.

*****end of correspondence for November

SOLICITOR'S REPORT:

The Solicitor's Report dated November 7, 2016 was presented by Solicitor Brienza.

Solicitor Brienza let the Authority know that it has been seven months and the judge still has not ruled on the Benkini case.

ENGINEER'S REPORT:

Karl Schreiter, PE, presented Engineer's Report dated November 4, 2016.

Mr. Schreiter said that Paragon has started work on the electrical system upgrade.

Mr. Schreiter said they are continuing to work on the Act 537 plan.

SUPERINTENDENT'S REPORT:

Mr. Cope let the Authority know that the jet vac dump station is complete.

Mr. Cope said there are delays with the UV Building project due to issues between the contractor and manufacturer. He said the project may continue into 2017.

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Mr. Cope said that Gannett Fleming representatives visited on October 18 to collect more information.

Mr. Cope said he submitted the PPL rebate application for installing data bloggers on the blowers to prove electric use is low.

Mr. Cope reviewed the proposed 2017 budget with the Authority. They had no questions.

TREASURER'S INVOICE(S):

Treasurer Mark Sullivan submitted a report including a request for payment to the Authorities' Solicitor. The invoice totals \$1,845.00 for the Authority's approval and requests payment by Upper Saucon Township. Mr. Sullivan also submitted two invoices for payment to Gannett Fleming. The invoices of \$1,808.35 and \$246.59 are for the Authority's approval and payment is requested by Upper Saucon Township.

Motion was made and seconded to approve the treasurer's report as presented by the treasurer and for the payments of \$1,845.00, \$1,808.35 and \$246.59 for a total of \$4,934.94.

Motion passed unanimously.

MOTION (S):

None

UNFINISHED BUSINESS:

A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

A copy of the Lower Macungie Township Ordinance #2013-09 was given to each member of the Authority at the September 2015 meeting.

B. Waste Water Comprehensive Report -

Discussion on the status of the work.

Mr. Bush asked Mr. Cope if Gannett Fleming is on schedule. Mr. Cope said they are behind due to staff issues and the study will extend into 2017.

The Authority is in agreement they would like the project complete by May 2017.

C. Garage on Preston Lane -

Any action needed now for improvements?

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NEW BUSINESS:

None

ANNOUNCEMENTS:

Next scheduled meeting of the Authority will be Monday, December 5, 2016 following the adjournment of the USTMA meeting, at the Water and Sewer Building.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 6:56 pm.

Respectfully submitted,

Jack DeMatos,
Secretary