

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, August 1, 2016

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 6:42 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

MEMBERS PRESENT:

Bruce Bush – Chairman
Mindy Moore - Vice Chairwoman
Joaquin (Jack) DeMatos - Secretary
Mark Sullivan – Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor
Karl E. Schreiter Jr. P.E., Engineer
John Guignet, UST Assistant Director of Water and Sewer Resources

MEMBERS ABSENT:

Ronald Reybitz - Asst. Secretary and Asst. Treasurer

STAFF ABSENT:

Chris Cope, UST Director of Water and Sewer Resources

VISITORS:

None

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the meeting minutes for July 5, 2016 with the following addition:

- Email dated July 1, 2016 from Karl Schreiter to Bruce Bush discussing the bids for aeration system work was added to the Correspondence Comments.

Motion passed unanimously.

CORRESPONDENCE COMMENTS:

Authority members may comment on the correspondence packets or the "Summary" which they received.

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UPPER SAUCON SEWAGE TREATMENT AUTHORITY CORRESPONDENCE

(Note: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual piece of correspondence)

Date prepared or revised: 7/19/2016, 7/28/2016

Date of letter: 7/8/2016

Letter from: Karl Schreiter, SEA

Letter sent to: Barry J. Hoffman, Barry J. Hoffman Company, Inc

Subject: Modifications to Aeration System ---- Contract # 20-

B (Electrical) -----Notice of Award

This is to inform your firm that the USSTA, at their meeting of 7/5/2016, has issued a Notice of Award for the subject contract.

Amount of the contract --- \$ 234,000.00

Date of letter: 7/8/2016

Letter from: Karl Schreiter, SEA

Letter sent to: Douglas Muller, Eastern Environmental Contractors, Inc

Subject: Modifications to Aeration System --- Contract #20-A (General) ---Notice of Award

This letter is to inform you that your firm has been awarded subject contract.

Amount of the contact --- \$ 258,800.00

Date of letter: 7/12/2016

Letter from: James Berger, PaDEP

Letter sent to: Bruce Bush

Subject: Receipt of TRE Phase 1 Work Plan

The Department has received the May 24, 2016 Toxic Reduction Evaluation (TRE) Phase one Work Plan for Bis phthalate required by the NPDES Permit, Part C.II.B.2. (TRE Schedule).

Comments were given on the following items:

--Scope of the TRE Phase one Work Plan

--Compliance Schedule

(Note: see letter for more information on the comments.)

Date of letter: 7/13/2016

Letter from: T. Rusto, PaDEP

Letter sent to: UST Water and Sewer Department

Subject: 2015 Annual Municipal Wasteload Management Report

The report appears to be complete and accurate. The Department encourages you to continue implementing your previous Corrective Action Plan.

Date of letter: 7/20/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Bruce Bush and others

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Subject: Aeration Modifications -- Contract 20A - General
(Attached) are contract documents for the above referenced document.

Date of letter: 7/25/2016

Letter from: Karl Schreiter, SEA

Letter sent to: Patricia Lang, UST

Subject: Posh Properties --- Industrial Pretreatment Application Review

We reviewed the IPP Wastewater Pretreatment Program Wastewater Discharge Application as prepared by Bohler Engineering.

Based on our review none of the facilities (day care and office facilities) will have cooking facilities. The only facilities appear to be kitchenette type facilities within each building. Therefore, no further permitting will be required.

Date of letter: 7/25/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Chris Cope, UST

Subject: July 2016 SBI CAP Quarterly Report

(Attached) is the subject report. Two copies must be sent to PADEP by 7/30.

Date of letter: 7/26/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: D. Muller and Barry Hoffman

Subject: UST Aeration System Modifications -- Preconstruction Meeting

I would like to schedule the meeting for 8/18/2016 at 11 AM.

Date of letter: 7/27/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Chris Cope, UST

Subject: Dump Station

Spoke to Gary Hillegass today regarding the work. He said that it was too hot to do concrete work. He was having issues with the concrete setting up too fast in the hot weather. He hopes to start either later this week or next week when the temperatures are lower (less than 90 degrees). He will contact you when he can start.

Date of letter: 7/27/2016

Letter from: Karl Schreiter, SEA

Letter sent to: Ralph Feldman, Saucon Creek Medical Associates, LP

Subject: Saucon Creek Memory Unit, LLC --- Review of Grease Interceptor Submittal

We reviewed the following document --- Proceptor Grease Interceptor, Model GMC 3000(2), as manufactured by Zurn/Greenturtle.

We have the following comments:

-- All piping must be 6 inch diameter

-- No information was provided regarding any extensions that will be used to provide access from ground level.

Please make these revisions and resubmit for approval.

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*****end of correspondence list for August meeting

SOLICITOR'S REPORT:

The Solicitor's Report dated August 1, 2016 was presented by Solicitor Brienza.

Solicitor Brienza had nothing to discuss.

ENGINEER'S REPORT:

Karl Schreiter, PE, presented Engineer's report dated July 29, 2016.

Mr. Schreiter said Solicitor Brienza reviewed the contracts for the aeration system blower design. Mr. Brienza approved them.

Mr. Schreiter said work is supposed to start next week on the jet vac dump station. The contractor is waiting to pour concrete until the weather cools down.

Mr. Schreiter said they are continuing to work on the Act 537 plan.

SUPERINTENDENT'S REPORT:

Mr. Guignet said there was an issue with the #1 sewer pump. There was a water leak alarm in a seal. A spare pump was put in to correct the problem.

Mr. Guignet said they are still waiting on the UV building.

Mr. Guignet reported the plant is in good condition and is in compliance.

Mr. Guignet was given an invoice from Gannett Fleming that needs to be approved by the Authority tonight. The Authority members reviewed the invoice.

A motion was made and seconded to accept Gannett Fleming's invoice for \$7,226.84 for May and June 2016 work.

TREASURER'S INVOICE(S):

Treasurer Mark Sullivan submitted a report including a request for payment to the Authorities' Solicitor. The invoice totals \$1,815.00 for the Authority's approval and requests payment by Upper Saucon Township.

Since The Authority approved Gannett Fleming's invoice this evening, Mr. Sullivan will submit a revised treasurer's report to include it.

Motion was made and seconded to approve the treasurer's report as presented by the treasurer and for the payment of \$1,815.00.

Motion passed unanimously.

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MOTION (S):

None

UNFINISHED BUSINESS:

A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

A copy of the Lower Macungie Township Ordinance #2013-09 was given to each member of the Authority at the September meeting.

B. Waste Water Comprehensive Report -
Discussion on the status of the work.

C. Garage on Preston Lane -
Any action needed now for improvements?

NEW BUSINESS:

None

ANNOUNCEMENTS:

Next scheduled meeting of the Authority will be Tuesday, September 6, 2016 following the adjournment of the USTMA meeting, at the Water and Sewer Building.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 6:58 pm.

Respectfully submitted,

Jack DeMatos,
Secretary