

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, May 2, 2016

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 7:46 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

MEMBERS PRESENT:

Bruce Bush – Chairman
Mindy Moore - Vice Chairwoman
Joaquin (Jack) DeMatos - Secretary
Ronald Reybitz - Asst. Secretary and Asst. Treasurer
Mark Sullivan – Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor
Karl E. Schreiter Jr. P.E., Engineer
Chris Cope, UST Director of Water and Sewer Resources
John Guignet, UST Assistant Director of Water and Sewer Resources

VISITORS:

None

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the meeting minutes for April 4, 2016 as presented.

Motion passed 4-0 with Mr. Reybitz abstaining.

CORRESPONDENCE COMMENTS:

Authority members may comment on the correspondence packets or the "Summary" which they received.

(NOTE: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual correspondence)

Date prepared or revised: 4/13/2016, 4/26/2016, 4/27/2016

Date of letter: 3/18/2016 (Letter was received by Chairman after list of correspondence was prepared for the April meeting)

Letter from: Chris Cope, UST

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Letter sent to: Jared Sabitsky, PaDEP

Subject: Notice of Violation Response

In response to your 3/10/2016 Notice of Violation.....

It was determined that a reporting error by American Aquatic Testing is the reason for the invalid temperature of 7.7 degrees that you noticed during review of UST's October, 2015 Whole Effluent Toxicity (WET) Test. The actual temperature for that sample was 4.5 degrees and I have (included) the correct, revised report for your review.

With this revised lab report it appears that all three of the samples for this above testing were preserved correctly and we, hereby, request the Department to RESCIND the Notice of Violation issued on 3/10/2016.

Date of letter: 4/5/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Jeff Harman, Rettew

Subject: Stabler Lot 10 Final IPP Permit

(Attached) is a fully executed copy of the IPP Permit for this project.

Date of letter: 4/6/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: K Durso, FBL Law

Subject: Sacred Heart Living IPP

Made the following modifications:

1. Application date changed to 8/3/2015 to reflect current application date

2. Section C, Paragraph 4 has been modified to include:

If the grease interceptor does not process any sewage flow during the calendar year, no maintenance shall be required for that period. The permittee must file the annual report certifying that no sewage was processed through the unit.

3. I explained to Ralph, he can modify the cleaning schedule in the future. He will have to provide documentation from the hauler indicating the amount of material and thickness of the grease layer. The process to accomplish this is already included in Section C, Paragraph 4 of the Permit. We have done this for other users once they obtain actual operating data.

If this is OK, I will issue the final Permit.

Date of letter: 4/6/2016

Letter from: Kate Durso, FLB Law (e-mail)

Letter sent to: Karl Schreiter, SEA

Subject: Sacred Heart Living IPP

Need to discuss (your 4/6 e-mail) with Ralph that we are good to go.

Date of letter: 4/7/2016

Letter from: Kate Durso, FLB Law (e-mail)

Letter sent to: Karl Schreiter, SEA

Subject: Sacred Heart Living IPP

This is OK, so please issue the final Permit.

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Date of letter: 4/7/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: R Feldman, Kate Durso, and others

Subject: Saucon Creek Memory Unit LLC, IPP Permit

(Attached) is the final IPP Permit as sent to the Permittee.

Date of letter: 4/12/2016

Letter from: Karl Schreiter, SEA

Letter sent to: Rob Sterner, PaDEP

Subject: High Hotels, LTD -- Stabler Lot 10

Capacity Certification

(This letter was in response to Sterner's e-mail dated 3/15/2016 in which Karl offered comments regarding available capacity in the UST collection and treatment system as it related to the development occurring on Lot #10 located within the Stabler Business Park. The Township facilities have sufficient capacity to provide sewer service to this property. Furthermore, we opine that the flow values showing in the Township Planning Module accurately reflect current conditions in both the WWTP and associated interceptor and collection system facilities. The peak wastewater flow rate approach the carrying capacity of the sewage collection system and WWTP influent pump station on rare occasions during certain significant wet weather events. The letter then goes on to talk about the Available Treatment Plant and Summary of Peak Flow Events.)

(Note: a copy of this letter was sent by e-mail to the Members of the Authority on 4/13/2016)

Date of letter: 4/14/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Chris Cope, UST and others

Subject: UST -- Request for Quotation

(This e-mail forwarded a reply from Wes Paving and Concrete, dated 4/13/2016)

Wes's e-mail stated that they have decided not to bid on this Project (Dump Station Project).

Date of letter: 4/14/2016

Letter from: Bruce Bush, UST

Letter sent to: Darryl Fritz, PADEP

Subject: UST Corrective Action Plan Quarterly Status

(Attached) are two copies of the subject report for first quarter for the South Branch.

The report is sent to you for your review and comment.

*****end of correspondence for May meeting

SOLICITOR'S REPORT:

The Solicitor's Report dated May 2, 2016 was presented by Solicitor Brienza.

Solicitor Brienza had no matters to discuss.

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ENGINEER'S REPORT:

Karl Schreiter, PE, presented Engineer's report dated April 29, 2016.

Mr. Schreiter said he is waiting for bids on the aeration system blower design. He needs to schedule a mandatory pre-bid meeting for all contractors going to bid.

On the jet vac dump station, Mr. Schreiter sent our four more requests for quotes. Two rejected it and two did not reply. A total of eight were sent. Two more will be sent this week. He said putting the project out as an open bid is the only other option. Mr. Schreiter said he will wait until next month to see what we get.

Mr. Schreiter explained that some days the level of bis (2 ethylhexyl) phalate is standard but some days it is higher. It costs \$200 per analysis so it can get very costly. He will try to find out where it is coming from and update the DEP.

SUPERINTENDENT'S REPORT:

Mr. Cope said the digester blower timers are installed without seeing any differences. There will be quite a savings on electric.

The clarifier drive came in damaged and a contractor is coming in to fix it.

Mr. Cope reported the plant is in good condition and is in compliance.

TREASURER'S INVOICE(S):

Treasurer Mark Sullivan submitted a report including a request for payment to the Authorities' Solicitor. The invoice totals \$1,800.00 for the Authority's approval and requests payment by Upper Saucon Township.

Motion was made and seconded to approve treasurer's report as presented by the treasurer and for the payment of \$1,800.00.

Motion passed unanimously.

MOTION (S):

None

UNFINISHED BUSINESS:

A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

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A copy of the Lower Macungie Township Ordinance #2013-09 was given to each member of the Authority at the September meeting.

B. Waste Water Comprehensive Report – Discussion on the two reports

Mr. Bush asked if there are any recommendations from the Authority. Ms. Moore asked if the cost would be lower if the study could be tailored. Mr. Cope said it may be.

Mr. DeMatos said the re-use information is not needed because we do not have customers for it. However, he would like to look at hauling sludge.

Mr. Schreiter said they have to be careful because they are looking at 3-year flows. In the past three years, there has not been much rain. He suggested using 5 years. Mr. DeMatos and Mr. Cope agree.

Mr. DeMatos said if this is in the budget, approval from the Board of Supervisors is not needed. The Authority is in agreement to move ahead and hire Gannett Fleming to complete the study.

Mr. Schreiter added that F.O.G. should be added to the study. They want to start inspecting for this.

Motion made and seconded to accept Gannett Fleming's proposal to compile a Waste Water Comprehensive Report that includes all items proposed except waste for profit. F.O.G. is to be added and the total cost must not exceed \$40,000.

Motion unanimously approved.

C. Garage on Preston Lane -

Any action needed now for possible improvements?

Mr. Cope said he is looking for other ideas to rehab this old building but it will cost money. Instead, he suggested four-sided pole buildings to use for storage. Ms. Moore asked what would be kept in them. Mr. Cope said they would store plastic pipe, snow plows, vehicles, and other things that are currently in the bays. He would also like to store the jet vac truck in winter.

Ms. Moore does not agree on putting up new buildings to store pipe. Mr. Cope said mostly vehicles would be stored there. Mr. Cope said for the July meeting, he will make a sketch plan. The Authority liked the idea.

NEW BUSINESS:

None

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ANNOUNCEMENTS:

Next scheduled meeting of the Authority will be Monday, June 6, 2016 following the adjournment of the USTMA meeting, at the Water and Sewer Building.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 8:12 pm.

Respectfully submitted,

Jack DeMatos,
Secretary

