

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, April 4, 2016

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 7:05 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

MEMBERS PRESENT:

Bruce Bush – Chairman
Mindy Moore - Vice Chairwoman
Joaquin (Jack) DeMatos - Secretary
Mark Sullivan – Treasurer

MEMBERS ABSENT:

Ronald Reybitz - Asst. Secretary and Asst. Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor
Karl E. Schreiter Jr. P.E., Engineer
Chris Cope, UST Director of Water and Sewer Resources
John Guignet, UST Assistant Director of Water and Sewer Resources

VISITORS:

None

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the meeting minutes for March 7, 2016 with the following amendments:

- Under Engineer's Report, change "for" to "so" in sentence "He said the DEP changed the format and he needs to have a total number of EDUs so he can figure out..."
- Under Superintendent's Report, change "for" to "so" in sentence "Mr. Cope said they installed digester blower timers so they are not running 24/7."

Motion passed unanimously.

CORRESPONDENCE COMMENTS:

Authority members may comment on the correspondence packets or the "Summary" which they received.

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(NOTE: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual correspondence)

Date prepared or revised: 3/23/2016, 3/30/2016

Date of letter: 3/15/2016

Letter from: Karl Schreiter, SEA

Letter sent to: Russell Urban, High Hotels Ltd.

Subject: Stabler Lot #10 -- Hotel Complex

UST IPP Permit No. 2016-3

(Attached) is a final copy of your Permit. Review the Permit carefully. Sign all three copies and return them to this office.

We have the following comments to your Engineer's letter dated 3/14/2016:

Item #1 -- The current local limits shown in the permit reflect the wastewater design characteristics that were used in the design and permitting of the Township's Wastewater Treatment Plant. These limits reflect typical wastewater characteristics for domestic sewage. Since your facility will only discharge domestic sewage, it is not necessary to include any periodic sampling at this time. These limits have been included in all of the IPP Permits issued to date. Currently, the Township does not have any regulations regarding surcharging high strength wastewater. However, this provision has been included to assure the Township that the permittee will continue to only discharge domestic strength sewage in the future.

Item#2 -- The sampling point will remain as shown in the Permit.

Item#3 -- Township has classified grease interceptors as pretreatment units and therefore included them in their pretreatment program. All facilities located within the Township that utilize grease interceptors are issued Class 2 Permits that regulate their operation and maintenance.

Date of letter: 3/18/2016

Letter from: Karl Schreiter, SEA

Letter sent to: Ralph Feldman, Saucon Creek Medical Associates, LP

Subject: Draft Wastewater Discharge Permit

IPP Permit # 2016-4

(Attached) is a draft copy of your IPP for your facility. Permit has been modified to include provisions for the grease interceptors to be located with the new Alzheimer Facility. Review the Permit carefully. You have up to 45 days to review and submit any comments on the Permit. If no comments are received we will issue a final Permit for your facility.

Date of letter: 3/22/2016

Letter from: Karl Schreiter, SEA

Letter sent to: Ryan Clark, MS Center Valley, LLC.

Subject: Mainstreet Investments Transitional Care Facility

IPP Permit 2016-1

(Attached) is an executed copy of your IPP Permit for your facility.

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Date of letter: 3/24/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Chris Cope, UST and others

Subject: Final Chapter 94 Report

Following is a link to download a copy of the subject. It is very large due to the Borough's Chapter 94 Report that is included in Appendix A.

Bruce must sign the reports that are sent to PADEP.

Date of letter: 3/25/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Tom Beil, UST

Subject: Ad for Aeration System Modifications

(Attached) is the ad that I like to run for the aeration system modifications project.

Review and get back to me with any comments. I want to get the Authority's permission at the next meeting to place the project out for bid.

Date of letter: 3/28/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: K Durso

Subject: Sacred Heart Living IPP

I sent Ralph (Feldman) the new draft IPP Permit that only covers the new land development project. If there are no comments with this permit, please let me know and I will have the final permit issued.

Date of letter: 3/30/2016

Letter from: Sandra Diacogiannis, UST (e-mail)

Letter sent to: Karl Schreiter, SEA

Subject: Bid -- Modifications to Aeration System

(Attached) is the notice that will run in The Morning Call on May 19 and May 26, 2016

*****end of correspondence for April meeting

SOLICITOR'S REPORT:

The Solicitor's Report dated April 4, 2016 was presented by Solicitor Brienza.

Solicitor Brienza said he will follow up with Tom Beil on the Benckini lawsuit. He said it has been longer than the 30 day time period for Mr. Benckini to reply. He said there should either be a dismissal or a court date set.

ENGINEER'S REPORT:

Karl Schreiter, PE, presented Engineer's report dated April 1, 2016.

Mr. Schreiter said the Aeration System Blower design documents are complete. Tom Beil will advertise for bids and they should be available for review at the June meeting.

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Mr. Schreiter sent four requests asking for bids on the jet vac dump station design. There was only one response where the concrete work would be \$17,000 and grading \$5,000. Mr. Schreiter asked if the Authority would like him to put this project out for bids. He said the Township may have to do the grading work to keep the project under budget. The Authority is in agreement to send the project out for more bids.

Mr. Schreiter said the clarifier drive is on order and should arrive in mid-April.

Mr. Bush requested that Mr. Schreiter bring copies of the main portion of the Annual Wasteload Management Report to the May meeting.

Mr. Schreiter said current levels of bis (2 ethylhexyl) phalate are low.

On the act 537 Plan Revision, they are only waiting on the approval letter.

Mr. Schreiter has one motion required at tonight's meeting.

SUPERINTENDENT'S REPORT:

Mr. Cope said the digester blowers are installed and staff will be trained soon.

On The UV Building canopy, the timeline is six weeks out for construction, six months to plan and three months until delivery.

Mr. Cope said they were hit with radioactivity at the sludge facility. The load passed after the trucks waited. He said they don't know where it came from but possibly home care. Ms. Moore thinks it came from Sacred Heart. Mr. DeMatos mentioned that cancer treatments taken at home are not supposed to be flushed, but sometimes are. It also comes out in urine. Mr. Cope and Mr. Schreiter agreed that it could possibly be from this source.

Mr. Cope reported the plant is in good condition and is in compliance.

TREASURER'S INVOICE(S):

Treasurer Mark Sullivan submitted a report including a request for payment to the Authorities' Solicitor. The invoice totals \$1,890.00 for the Authority's approval and requests payment by Upper Saucon Township.

Motion was made and seconded to approve treasurer's report as presented by the treasurer and for the payment of \$1,890.00.

Motion passed unanimously.

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MOTION (S):

Two

Motion made and seconded to approve the request from Karl Schreiter to publish an Advertisement for Bids for Contract #20 for the Modifications to Aeration System at the Sewage Treatment Plant. Bids are due until 2 PM on June 30, 2016.

Motion passed unanimously.

Motion made and seconded to approve the Township Planning Module for the MS Center Valley LLC Land Development Project; Ref: SEA letter dated January 15, 2016.

Motion passed unanimously.

UNFINISHED BUSINESS:

A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

A copy of the Lower Macungie Township Ordinance #2013-09 was given to each member of the Authority at the September meeting.

B. Waste Water Comprehensive Report –
Discussion on the two reports

Mr. Bush said Kleinfelter is much higher and out of our price range. Mr. Sullivan asked if the two may be offering different things. Mr. Cope said yes, it is possible. Kleinfelter went more in depth than Gannett concerning capacity. Mr. Bush asked for Mr. Cope's opinion. Mr. Cope said it is difficult to justify the cost of Kleinfelter's proposal and doesn't see the point of bring them in to make a presentation. The rest of the Authority agreed.

Mr. Bush asked if we are getting what we want if we go with Gannett. Mr. Cope said he thinks so but he will want to be on site a lot. He added that Gannett has shown real interest in the project. The Authority is in agreement to go with Gannett Fleming.

Mr. Cope asked if the Authority would like Gannett to come in and do a presentation. The Authority agreed that they would like to see a presentation at the May meeting.

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NEW BUSINESS:

Mr. Bush asked Solicitor Brienza how the PMA seminar was. Mr. Brienza said it was a nice session, there were seven or eight other solicitors there and new things were presented. He said he definitely got something out of it.

Mr. Bush announced there is another PMA session on April 13 in Hershey if anyone is interested.

ANNOUNCEMENTS:

Next scheduled meeting of the Authority will be Monday, May 2, 2016 following the adjournment of the USTMA meeting, at the Water and Sewer Building.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 7:40 pm.

Respectfully submitted,

Jack DeMatos,
Secretary