

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, March 7, 2016

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 7:06 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

MEMBERS PRESENT:

Bruce Bush – Chairman
Mindy Moore - Vice Chairwoman
Joaquin (Jack) DeMatos - Secretary
Ronald Reybitz - Asst. Secretary and Asst. Treasurer
Mark Sullivan – Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor
Karl E. Schreiter Jr. P.E., Engineer
Chris Cope, UST Director of Water and Sewer Resources
John Guignet, UST Assistant Director of Water and Sewer Resources

VISITORS:

None

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the meeting minutes for February 1, 2016 with the following amendments:

Correct the next meeting date to March 7, not March 1.

Motion passed unanimously.

CORRESPONDENCE COMMENTS:

Authority members may comment on the correspondence packets or the "Summary" which they received.

(NOTE: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual correspondence)

Date prepared or revised: 2/13/2016, 3/1/2016

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Date of letter: 2/3/2016

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Bruce Bush and others

Subject: HMB Management IPP Final Permit

(Attached) is the final permit for the above referenced project.

Date of letter: 2/3/2016

Letter from: Karl Schreiter, SEA

Letter sent to: F A Rohrbach Inc, Allentown PA

Baseline Contracting Inc, Coplay PA

Engelman Construction Inc., Macungie PA

J Kehnel Immediate Concrete, Allentown PA

Subject: Jet Vac Dump Station Installation

UST is soliciting quotations to install a concrete dump station at their wastewater treatment plant. The dump station is a concrete pad structure to be built on the treatment plant site. (Attached) are copies of plans for this project. The Township would like to proceed with this project in early spring of this year.

If you want to visit the facility, contact Chris Cope or John Guignet at 610/282/1171.

Date of letter: 2/3/2016

Letter from: Karl Schreiter, SEA

Letter sent to: Ryan Clark, MS Center Valley, LLC

Subject: Mainstreet Investments Transitional Care Facility

USP IPP Permit # 2016-1

(Attached) is a final copy of your Permit.

We were not able to change the permit language as requested by your Engineer.

Federal IPP Program regulations require the Township to receive advanced notice to determine whether they should accept, decline or modify a permit transfer.

Date of letter: 2/5/2016

Letter from: Karl Schreiter, SEA

Letter sent to: Russell D. Urban, High Hotels, Ltd.

Subject: Stabler Lot #10 -- Hotel Complex

UST IPP Permit #2016-3

(Attached) is a draft copy of your Permit for your facility. Review the Permit carefully.

Provide any comments to this office no later than 3/15/2016.

Date of letter: 2/10/2016

Letter from: Chris Cope, UST

Letter sent to: EPA Region 7

US Environmental Protection Agency

Lenexa, KS

Subject: 2015 Annual Sewage Sludge Report & Sludge Discharge Monitoring Reports for UST WWTP

(Note: For the report details, please read the report. The report includes a discussion on the following topics: Background, Destination of Sludge, and Quantity of Sludge)

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Date of letter: 2/26/2016

Letter from: Chris Cope, UST (e-mail)

Letter sent to: Bruce Bush and others

Subject: New NPDES Permit for UST WWTP

(Attached) is the WWTP new NPDES Permit (3/1/2016-2/28/2021) from PaDEP. We just received this yesterday and because the permit begins in 4 days, we are currently trying (to) schedule the new testing frequencies with our contract laboratory. Please review it for any concerns.

(Note: A copy of the Permit and its cover letter was provided to each member of the Authority.)

*****END OF CORRESPONDENCE FOR MARCH

SOLICITOR'S REPORT:

The Solicitor's Report dated March 7, 2016 was presented by Solicitor Brienza.

Solicitor Brienza had nothing new to report.

ENGINEER'S REPORT:

Karl Schreiter, PE presented Engineer's report dated March 4, 2016.

Mr. Schreiter updated the Authority on the Aeration System Blower design project saying they want to get the bid out by the end of the month.

On the UV Building, Mr. Cope said he is meeting with someone tomorrow and they may have a building in the next two months.

Mr. Schreiter explained he is having problems with the Annual Wasteload Management Report. He said the DEP changed the format and he needs to have a total number of EDUs so he can figure out how many there were at the end of the year.

SUPERINTENDENT'S REPORT:

Mr. Cope said the plant did not do as well with the February 24 rain as the Interceptors did. I&I is still an issue. He said the plant is much improved over the past and the wet well held up strong.

He said the clarifier drive should be delivered on April 11.

Mr. Cope said they installed digester blower timers so they are not running 24/7.

He said they bought a new polymer system and will keep the old one as a backup.

He received comprehensive plan proposals and needs to look them over. Mr. Bush asked that everyone review the proposals for the next meeting to see where to go next.

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Mr. Cope reported the plant is in good condition and is in compliance.

TREASURER'S INVOICE(S):

Treasurer Mark Sullivan submitted a report including a request for payment to the Authorities' Solicitor. The invoice totals \$2,475.00 for the Authority's approval and requests payment by Upper Saucon Township.

Motion was made and seconded to approve treasurer's report as presented by the treasurer and for the payment of \$2,475.00.

Motion passed unanimously.

MOTION (S):

None

UNFINISHED BUSINESS:

A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

A copy of the Lower Macungie Township Ordinance #2013-09 was given to each member of the Authority at the September meeting.

B. Waste Water Treatment Plant Concerns and increasing development. See Tom Dinkelacker's e-mail dated 7/23/2014

C. Upper Saucon NPDES Permit.
New permit was received and is effective from 3/1/2016 to 2/28/2021.
Any comments?

D. Waste Water Comprehensive Report –
Update on status
Two firms have been asked to submit proposals and they are
(1) Gannet Fleming and (2) Kleinfelder Engineering.

NEW BUSINESS:

None

ANNOUNCEMENTS:

Next scheduled meeting of the Authority will be Monday, April 4, 2016 following the adjournment of the USTMA meeting, at the Water and Sewer Building.

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Mr. Bush asked if the Authority members can have a meeting at the bus station sometime in April to discuss renovations.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 7:17 pm.

Respectfully submitted,

Jack DeMatos,
Secretary

