

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, January 11, 2016

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 6:52 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

MEMBERS PRESENT:

Bruce Bush – Chairman
Mindy Moore - Vice Chairwoman
Joaquin (Jack) DeMatos - Secretary
Ronald Reybitz - Asst. Secretary and Asst. Treasurer
Mark Sullivan – Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor
Karl E. Schreiter Jr. P.E., Engineer
Chris Cope, UST Director of Water and Sewer Resources
John Guignet, UST Assistant Director of Water and Sewer Resources

VISITORS:

None

PUBLIC COMMENT:

None

REORGANIZATION - YEAR 2016:

Motion made and seconded to for the appointments of officers of the Sewage Treatment Authority to be the same as 2015 except for Ronald Reybitz will become the Asst. Secretary/Treasurer and Mark Sullivan will become the Treasurer.

Motion passed unanimously.

Appointments:

Solicitor -Gary Brienza
Firm - Peters, Moritz, Peischl, Zulick, Landes and Brienza

Engineer - Karl Schreiter
Firm - Schreiter Engineering Associates

Auditor - Reinsel, Kuntz, Leshner, LLP

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Meeting Dates and Time:

First Monday of each month with the exception of the July and September meetings which will be held on Tuesday, July 5, and Tuesday, September 6, 2016.

Time of meetings -- 6 PM

Motion for appointments and meeting times passed unanimously.

MINUTES:

A motion was made and seconded to approve the meeting minutes for December 7, 2015.

Motion passed 4-0 with Mr. Reybitz abstaining.

CORRESPONDENCE COMMENTS:

Authority members may comment on the correspondence packets or the "Summary" which they received.

Upper Saucon Sewage Treatment Authority Correspondence for January Meeting

(NOTE: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual correspondence)

Dates the list was prepared or amended - 1/6/2016

Date of letter: 12/30/2015

Letter from: Chris Cope, UST (e-mail)

Letter sent to: James Berger, PA DEP

Subject: Redraft of Upper Saucon NPDES Permit

(Attached) are the additional Bis (2-Ethylhexy) Pthalate results as described [in previous e-mails]. The most recent sample results are highlighted in yellow [on the attachment].

*****end of correspondence for Jan. meeting

SOLICITOR'S REPORT:

The Solicitor's Report dated January 11, 2016 was presented with no additional comments.

There were no matters to be discussed.

ENGINEER'S REPORT:

Karl Schreiter, PE presented Engineer's report dated January 8, 2016.

Mr. Schreiter updated the Authority on the Aeration System Blower design project saying that it is well under way.

Mr. Schreiter said the first Clarifier Drive Replacement is complete. Mr. Cope said there is a small issue with the support arm but it is operating.

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Mr. Schreiter confirmed there will need to be testing done to address bis (2 ethylhexyl) phalate.

Mr. Schreiter has two motions required at tonight's meeting.

SUPERINTENDENT'S REPORT:

Mr. Cope said there were issues with the inlet gates on the blowers freezing. He said the blowers are showing their age. They want to add timers on the blowers so they do not have to be running 24 hours a day. Mr. Cope showed the Authority the new sign for the facility that will be placed on Route 378. Mr. Cope reported the plant is in good condition and is in compliance.

TREASURER'S INVOICE(S):

Assistant Treasurer Mark Sullivan submitted a report including a request for payment to the Authorities' Solicitor. The invoice totals \$1,140.00 for the Authority's approval and requests payment by Upper Saucon Township.

Motion was made and seconded to approve treasurer's report as presented by the treasurer and for the payment of \$1,140.00.

Motion passed unanimously.

MOTION (S):

Motion was made and seconded to approve the Township Planning Module for Posh Properties; Ref SEA letter dated December 29, 2015.

Motion passed unanimously.

Motion was made and seconded to approve the Township Planning Module for Stabler Lot 10; Ref SEA letter dated December 18, 2015.

Motion passed unanimously.

UNFINISHED BUSINESS:

A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

B. A copy of the Lower Macungie Township Ordinance #2013-09 was given to each member of the Authority at the September meeting.

C. Waste Water Treatment Plant Concerns and increasing development. See Tom Dinkelacker's e-mail dated 7/23/2014

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D. Redraft of Upper Saucon NPDES Permit. Anything new to report?

NEW BUSINESS:

Mr. Bush announced that Mr. Cope sent an email last week concerning money in the 2016 budget for a comprehensive review of the wastewater treatment plant. Mr. Cope is ready to proceed. It is good that a third set of eyes from outside of the Township is being used to create this report and it is beneficial to do. Mr. Cope and Mr. Bush are meeting with someone on January 18 for a plant walkthrough and question and answer session. He will be asked to submit a proposal to complete the review.

Mr. Cope wants the study done to find five things out:

- Is an EQ Basin necessary?
- Electrical Costs/Electrical Upgrade to prepare for the future
- Automation
- Process to save money in dealing with sludge
- Opportunities for waste for profit

Mr. Cope said \$30,000 is budgeted. The person suggested was a huge asset to Allentown's system upgrade and is highly recommended.

Mr. Bush asked if the Authority would like more than one proposal done. Ms. Moore would like two proposals done as does Mr. Sullivan. Mr. Reybitz and Mr. DeMatos are fine with one. Ms. Moore asked Mr. Cope to send the five bullet points to prospects and see what rate they come up with. Mr. Reybitz said not to just go with the lowest cost, base it on professional opinion.

The authority decided to get two proposals done. Mr. Cope said he has others in mind for this. Mr. Bush asked Mr. Cope to set up a meeting with a second person and Mr. Bush will attend both meetings to see what proposals they come up with.

ANNOUNCEMENTS:

Next scheduled meeting of the Authority will be Monday February 1, 2016 following the adjournment of the USTMA meeting, at the Water and Sewer Building.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 7:18 pm.

Respectfully submitted,

Jack DeMatos,
Secretary