

MEETING AGENDA
Upper Saucon Township Sewage Treatment Authority
(USSTA)

Monday, January 11, 2016 @ 6:00 PM or following the conclusion of the USTMA meeting.

Location: Upper Saucon Township Water and Sewer Building

1. Call Meeting to Order

A. Pledge of Allegiance

2. Roll Call - Members of the Authority and Appointed Professionals

Bruce Bush
Mindy Moore
Mark Sullivan
Joaquin (Jack) DeMatos
Ronald Reybitz

2A. REORGANIZATION - YEAR 2016

--Elect Chairman

Consideration of a motion to elect _____ as Chairman of the USSTA

--Elect Vice Chairman

Consideration of a motion to elect _____ as Vice Chairman of the USSTA

--Elect Secretary

Consideration of a motion to elect _____ as Secretary of the USSTA

--Elect Treasurer

Consideration of a motion to elect _____ as Treasurer of the USSTA

--Elect Asst. Secretary/Treasurer

Consideration of a motion to elect _____ as Asst. Secretary/Treasurer of the USSTA

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2B. Appointments for 2016 -- Nominations for and then election of the Appointments:

Solicitor -

Suggestion -- Gary Brienza

Firm - Peters, Moritz, Peischl, Zulick, Landes and Brienza

Engineer -

Suggestion -- Karl Schreiter

Firm - Schreiter Engineering Associates

Auditor -

Suggestion - Reinsel, Kuntz, Leshner, LLP

(To conduct the annual audit of the records of the Authority. This firm is also the Auditor for UST)

2C. Set meeting dates and time

--First Monday of each month with the exception of the July and September meetings. July's meeting will be held on Tuesday 7/5 and the September meeting will be held on Tuesday, 9/6

--Time of meeting -- 6 PM

3. Notification Announcement - All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

4. Public Comment - Public may comment on any item on the Agenda or not appearing on the Agenda.

No individuals have requested time to address the Authority. This was as of the time of preparation of this Agenda

NOTE: All citizens/visitors must sign the "speaker sign-in sheet" at the front desk if they want to address the Authority during this portion of the meeting.

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5. Approval of the Minutes -

A. Approval of the minutes from the December 2015 meeting

6. Correspondence Comments - Authority members may comment on the correspondence packets or the "Summary" which they received.

7. Solicitor's Report - Gary Brienza (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) was unable to attend December's meeting. Gary will also submit a confirming written report.

8. Engineer's Report - Karl Schreiter PE, DEE (Schreiter Engineering Associates Inc. - SEA) will discuss the matters he is working on. Karl will also submit a confirming written report.

9. Superintendent of the UST Water and Wastewater Department's Report - Chris Cope will discuss the matters affecting the Sewage Treatment Plant. Chris may also submit a confirming written report.

10. Treasurer's Report

11. Motions Requested -

12. Unfinished Business -

A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

B. copy of the Lower Macungie Township Ordinance #2013-09 was given to each member of the Authority at the September meeting.

C. Waste Water Treatment Plant Concerns and increasing development. See Tom Dinkelacker' e-mail dated 7/23/2014

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D. Redraft of Upper Saucon NPDES Permit. Anything new to report?

13. **New Business -**

14. **Courtesy of the Floor-**

15. **Announcements -**

A. Next scheduled meeting of the Authority will be **Monday, February 1, 2016** following the adjournment of the USTMA meeting, at the Water and Sewer Building.

16. **Adjournment**