

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, November 2, 2015

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 6:40 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

MEMBERS PRESENT:

Bruce Bush – Chairman
Mindy Moore - Vice Chairwoman
Joaquin (Jack) DeMatos - Secretary
Ronald Reybitz - Asst. Secretary and Treasurer
Mark Sullivan – Asst. Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor
Karl E. Schreiter Jr. P.E., Engineer
Chris Cope, UST Director of Water and Sewer Resources

STAFF ABSENT:

John Guignet, UST Assistant Director of Water and Sewer Resources

VISITORS:

None

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the meeting minutes for October 5, 2015.

Motion passed unanimously.

CORRESPONDENCE COMMENTS:

Authority members may comment on the correspondence packets or the "Summary" which they received.

Upper Saucon Sewage Treatment Authority Correspondence for October Meeting

(NOTE: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual correspondence)

Dates the list was prepared or amended - 10/28/2015

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Date of letter: 9/15/2015 (Received letter at the October meeting)

Letter from: Pennsylvania Department of Environmental Protection

Letter sent to: Timothy Paashaus, Borough of Coopersburg

Subject: Cooper Farms

8 Lots

DEP Code # 2-39909009-3

The DEP has reviewed the proposed official plan revision.

Project consists of the creation of 7 single-family residential lots and a residual tract waiver lot of a 22.07 acre parcel located on West State Street in Coopersburg Borough, Lehigh County. The project will connect to the USTMA collection system and will generate 1582 GPD (7 lots x 226 GPD/Lot) of sewage flows. Water will be supplied by individual wells.

The plan revision is approved with the following conditions.....

1. Collector sewers which will not serve more than 250 single family dwelling units do not need a permit for construction and operation under the Clean Streams Law
2. The collector sewers qualify for permit exemption must be designed, constructed and operated in accordance with the technical standards and practices contained in DEP's Domestic Wastewater Facilities Manual
3. All portions of new or modified sewage facilities included in this planning approval, which do not qualify for the permit exemption, such as trunk lines, pump stations, force mains and treatment plants must obtain a CSL Permit from DEP prior to construction or modifications.

Date of letter: 10/6/2015

Letter from: Karl Schreiter, SEA

Letter sent to: Thomas Beil, UST

Subject: Modifications to Influent Pump Station

Contract #19

Payment Request #1

(Attached) is payment application #1 dated 10/2/2015 submitted by DESSCO Design and Construction Inc. This request was approved by the USSTA at its meeting on 10/5/2015.

Process this request for action at the next BOS meeting.

Date of letter: 10/16/2015

Letter from: Karl Schreiter, SEA

Letter sent to: Thomas Beil, UST

Subject: 2016 Proposed Capital Sewer Budget

We have updated the 2016 Capital Improvements Sewer Budget. We have (attached) a proposed five year Capital Plan.

(Note: a copy of this letter was provided to each member of the Authority)

Date of letter: 10/26/2015

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Chris Cope, UST

Subject: October 2015 SBI Status Report

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(Attached) is the 3rd quarter status report for the SBI CAP. Send two copies to PADEP by the end of the month.

Date of letter: 10/26/2015

Letter from: Chris Cope, UST

Letter sent to: Darryl Fritz, PADEP

Subject: UST Corrective Action Plan Quarterly Status

(Attached) are two copies of the USSTA third quarter 2015 Corrective Action Plan Quarterly Status Report for the South Branch.

*****end of correspondence for Nov.

SOLICITOR'S REPORT:

Solicitor Gary A. Brienza presented the Solicitor's Report dated November 2, 2015.

Nothing needed to be discussed.

ENGINEER'S REPORT:

Karl Schreiter, PE presented Engineer's report dated October 30, 2015.

Mr. Schreiter said they are proceeding with the Aeration System Blower project. Concerning the NPDES permit, Mr. Schreiter said testing is finished. He said they are moving ahead with the 2016 Capital Budget with the Board of Supervisors approval.

SUPERINTENDENT'S REPORT:

Mr. Cope said they received the valve and clarifier drive and are just waiting for an install date. He said the plant is in good condition and is in compliance.

TREASURER'S INVOICE(S):

Treasurer Ronald Reybitz submitted a report including a request for payment to the Authorities' Solicitor. The invoice totals \$1,665.00 for the Authority's approval and requests payment by Upper Saucon Township.

Motion was made and seconded to approve treasurer's report as presented by the treasurer and for the payment of \$1,665.00.

Motion passed unanimously.

MOTION (S):

None

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UNFINISHED BUSINESS:

A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

B. A copy of the Lower Macungie Township Ordinance #2013-09 was given to each member of the Authority at the September meeting.

C. Waste Water Treatment Plant Concerns and increasing development. See Tom Dinkelacker's e-mail dated 7/23/2014

D. Redraft of Upper Saucon NPDES Permit. Anything new to report?

NEW BUSINESS:

None

ANNOUNCEMENTS:

Next regular meeting of the Upper Saucon Township Sewage Treatment Authority is scheduled for Monday, December 7, 2015, following the adjournment of the USTMA meeting, in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, located at 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 6:49 pm.

Respectfully submitted,

Jack DeMatos,
Secretary