

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, July 6 2015

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 7:30 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

MEMBERS PRESENT:

Bruce Bush - Chairman
Mindy Moore - Vice Chairwoman
Joaquin (Jack) DeMatos - Secretary
Ronald Reybitz - Asst. Secretary and Asst. Treasurer
George Thomas - Treasurer

STAFF PRESENT:

Gary Brienza, Esquire, Solicitor
Karl E. Schreiter Jr. P.E., Engineer
Chris Cope, UST Director of Water and Sewer Resources

VISITORS:

None

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the meeting minutes for June 1, 2015 with the following amendments:

- Change the next meeting date from June 6 to July 6.
- Change the adjournment time from 6:40 to 7:10.

Motion passed 4-0 with Ms. Moore abstaining.

CORRESPONDENCE COMMENTS:

Authority members may comment on the correspondence packets or the "Summary" which they received.

Upper Saucon Sewage Treatment Authority Correspondence for July Meeting

(NOTE: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual correspondence)

Dates the list was prepared or amended - 6/15/2015, 6/18/2015

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Date of letter: 5/26/2015

Letter from: Chris Cope, UST

Letter sent to: Michael Brunamonti, PADEP

Subject: WET Testing

(Included) are the first half results for the 2015 semi-annual WET testing requirements of the USWTP (Permit # PA0053147-A1).

Date of letter: 6/2/2015

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: R Conrad, DESCCO

Subject: Change Order #1

Contract - Modifications to Wet Well

(Attached) is an executed copy of Change Order #1.

Date of letter: 6/4/2015

Letter from: David Kovach, Delaware River Basin Commission (e-mail)

Letter sent to: Karl Schreiter, SEA

Subject: Upper Saucon Twp Aeration System Modifications

After reviewing the information provided, it appears that the project as described is strictly a replacement and involves neither an "alteration or addition" as specified in Section 2.3.5A.4. of the DRBC Rules of Practice and Procedure (May 31, 2002) nor "substantial alterations or additions" from the DRBC Water Code 18cfr Part 410 Section 3.10.3A.2.a.16. As such, the project does not require review and approval from the Commission.

If the project should be modified, please contact me with the details.

Date of letter: 6/8/2015

Letter from: Gary Brienza, Solicitor

Letter sent to: Reinsel Kuntz Leshner, LLP, CPA's

Subject: USTMA and USSTA

In response, as of 12/31/2014, there were neither pending nor threatened litigation matters, claims and /or assessments against the named authorities.

I do not believe that there are any matters which would require disclosure regarding any possible claims or assessments as I do not believe that an existed as of 12/31/2014.

Date of letter: 6/18/2015

Letter from: Chris Cope, UST (e-mail)

Letter sent to: Tom Beil, Bruce Bush and others

Subject: Minor Permit Violation at WWTP

As expected and discussed earlier, we exceeded the monthly permit CBOD average for May 2015. The permitted monthly average is 10.0 mg/l and we averaged 10.8 mg/l. The required violation report was completed and sent to PADEP with the submittal of the May monthly DMR.

Due to the varied temperature changes and other operational challenges, we were unable to reduce the CBOD enough to meet the new (spring) limit. I believe the new

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dissolved air blower system will help alleviate this issue in the future. Our current monthly average for June is 7.4 mg/l.

*****end of correspondence for July

SOLICITOR'S REPORT:

Solicitor Gary A. Brienza, Esquire presented his report dated July 6, 2015.

ENGINEER'S REPORT:

Karl Schreiter, PE presented Engineer's report dated July 3, 2015.

Mr. Schreiter said that Paragon from York will be assisting with the Aeration System Blower's electrical and mechanical work.

SUPERINTENDENT'S REPORT:

Mr. Cope reported that the plant is in compliance, everything is running well and that there is now air conditioning in the electrical room.

TREASURER'S INVOICE(S):

Treasurer George Thomas submitted a report including a request for payment to the Authorities' Solicitor. The invoice totals \$1,665.00 for the Authority's approval and requests payment by Upper Saucon Township.

Motion was made and seconded to approve treasurer's report as presented by the treasurer and for the payment of \$1,665.00.

Motion passed unanimously.

MOTION (S):

None

UNFINISHED BUSINESS:

A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

Ref: "Township of Lower Macungie Ordinance

B. Waste Water Treatment Plant Concerns and increasing development. See Tom Dinkelacker' e-mail dated 7/23/201

NEW BUSINESS:

None

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ANNOUNCEMENTS:

Next regular meeting of the Upper Saucon Township Sewage Treatment Authority is scheduled for Monday, August 3, 2015, following the adjournment of the USTMA meeting, in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, located at 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 7:40 pm.

Respectfully submitted,

Jack DeMatos,
Secretary