

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, May 4, 2015

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 7:45 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

MEMBERS PRESENT:

Bruce Bush - Chairman
Mindy Moore - Vice Chairwoman
Joaquin (Jack) DeMatos - Secretary
Ronald Reybitz - Asst. Secretary and Asst. Treasurer

STAFF PRESENT:

Gary Brienza, Esquire, Solicitor
Karl E. Schreiter Jr. P.E., Engineer
Chris Cope, UST Director of Water and Sewer Resources
John Guignet, UST Assistant Director of Water and Sewer Resources

MEMBERS ABSENT:

George Thomas - Treasurer

VISITORS:

None

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the meeting minutes for April 6, 2015. Motion passed 3-0 with Ms. Moore abstaining.

CORRESPONDENCE COMMENTS:

Authority members may comment on the correspondence packets or the "Summary" which they received.

Upper Saucon Sewage Treatment Authority Correspondence for May Meeting

(NOTE: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual correspondence)

Date list was prepared - 4/15/2015, 4/22/2015

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Date of letter: 4/7/2015
Letter from: Gary Brienza, Solicitor (e-mail)
Letter sent to: Tom Beil, UST
Subject: Saucon Valley Crossings

Since the owners of the subject have not responded to Karl's letter requesting data to complete the Chapter 94 Report the Authority would like to proceed to the next level against SV Crossings and possibly the other mobile home park. The UST Ordinance 42R will permit action to be taken at the magistrate against the owner for their failure to respond.

Assuming the Township agrees, is this a Township or Authority task?

Date of letter: 4/7/2015
Letter from: Tom Beil, UST (e-mail)
Letter sent to: Gary Brienza
Subject: Saucon Valley Crossings

Chris Cope is the Township official responsible for enforcing 42-R. I will leave it up to Chris as to how to proceed.

Date of letter: 4/8/2015
Letter from: Chris Cope, UST (e-mail)
Letter sent to: Tom Beil, UST
Subject: Saucon Valley Crossings

Has SV Crossings or Center Valley Mobile Park ever been issued any kind of NOV, warning letter, etc. in the past?

Date of letter: 4/8/2015
Letter from: Gary Brienza, Solicitor (e-mail)
Letter sent to: Chris Cope
Subject: Saucon Valley Crossings

Reply to your e-mail regarding a NOV to subject. "Not that I recall".

Date of letter: 4/8/2015
Letter from: Karl Schreiter, SEA
Letter sent to: Nicholas Stolfus, DESCOCO
Subject: Modifications to Influent Pump Station
Contract #19

(Karl approved materials to be used on this project)

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Date of letter: 4/21/2015

Letter from: Gary Brienza, Solicitor (e-mail)

Letter sent to: Tom Beil, Chris Cope and Karl Schreiter

Subject: Saucon Crossings Mobile Home Park

Instead of going the notice and 42R route.....should we take another shot at getting the information Karl needs by sending a letter to the new owner?

Date of letter: 4/21/2015

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Larry Turoscy, Lehigh Engineering

Subject: Saucon Crossings Mobile Home Park

(Attached) is the form for reporting the system condition as required for our Chapter 94 Report. This was never completed by the previous owner. Have your client complete it for 2014. Do the best you can for now. You should report what is planned for 2015.

*****end of correspondence list for May meeting

SOLICITOR'S REPORT:

Solicitor Gary A. Brienza, Esquire presented his report dated May 4, 2015.

ENGINEER'S REPORT:

Karl Schreiter, PE presented Engineer's report dated May 1, 2015.

Mr. Schreiter said the Aeration System Blower project will begin after May 20.

Regarding the Influent Wet Well Modifications, it will be filled in with concrete and stone. The project is not started yet but will probably begin in early June 2015.

Mr. Schreiter reported on the NPDES Permit. He said the Township has to resample. The state will not take the current data because some levels are not low enough.

SUPERINTENDENT'S REPORT:

Mr. Cope reported that the plant is in compliance and everything is running well.

TREASURER'S INVOICE(S):

At this meeting Assistant Treasurer Ronald Reybitz submitted a report including a request for payment to the Authorities' Solicitor. The invoice totals \$2,907.50 for the Authority's approval and requests payment by Upper Saucon Township.

Motion was made and seconded to approve treasurer's report as presented by assistant treasurer for the payment of \$2,907.50.

Motion passed unanimously.

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MOTION (S):

A motion was made and seconded to authorize SEA to proceed with an evaluation of pretreatment facilities for the WWTP. Ref: SEA Engineer's Report.

Motion passed unanimously.

A motion was made and seconded to approve the Township Planning Module for HMB Management Hotel and Banquet Center, Ref: SEA letter dates 12/31/2013.

Motion passed unanimously.

UNFINISHED BUSINESS:

Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

Ref: "Township of Lower Macungie proposed Ordinance #2013- (to be duly adopted)".

Waste Water Treatment Plant Concerns and increasing development. See Tom Dinkelacker's e-mail dated 7/23/2014

NEW BUSINESS:

None

ANNOUNCEMENTS:

Next regular meeting of the Upper Saucon Township Sewage Treatment Authority is scheduled for Monday, June 1, 2015, following the adjournment of the USTMA meeting, in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, located at 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 7:58 pm.

Respectfully submitted,

Jack DeMatos,
Secretary