

MEETING AGENDA
Upper Saucon Sewage Treatment Authority
(USSTA)

Monday, May 4, 2015 @ 6:00 PM or following the conclusion of the USTMA meeting
Location: Upper Saucon Township Water and Sewer Building

1. Call Meeting to Order

A. Pledge of Allegiance

2. Roll Call - Members of the Authority and Appointed Professionals

Bruce Bush
Mindy Moore
George Thomas
Joaquin (Jack) DeMatos
Ronald Reybitz

3. Notification Announcement - All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

4. Public Comment - Public may comment on any item on the Agenda or not appearing on the Agenda.

No individuals have requested time to address the Authority. This was as of the time of preparation of this Agenda.

NOTE: All citizens/visitors must sign the "speaker sign-in sheet" at the front desk if they want to address the Authority during this portion of the meeting.

5. Approval of the Minutes -

A. Approval of the minutes from the April 2015 meeting

6. **Correspondence Comments** - Authority members may comment on the correspondence packets or the "Summary" which they received

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Upper Saucon Sewage Treatment Authority Correspondence for May

(NOTE: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual correspondence)

Date list was prepared - 4/15/2015, 4/22/2015

Date of letter: 4/7/2015

Letter from: Gary Brienza, Solicitor (e-mail)

Letter sent to: Tom Beil, UST

Subject: Saucon Valley Crossings

Since the owners of the subject have not responded to Karl's letter requesting data to complete the Chapter 94 Report the Authority would like to proceed to the next level against SV Crossings and possibly the other mobile home park. The UST Ordinance 42R will permit action to be taken at the magistrate against the owner for their failure to respond.

Assuming the Township agrees, is this a Township or Authority task?

Date of letter: 4/7/2015

Letter from: Tom Beil, UST (e-mail)

Letter sent to: Gary Brienza

Subject: Saucon Valley Crossings

Chris Cope is the Township official responsible for enforcing 42-R. I will leave it up to Chris as to how to proceed.

Date of letter: 4/8/2015

Letter from: Chris Cope, UST (e-mail)

Letter sent to: Tom Beil, UST

Subject: Saucon Valley Crossings

Has SV Crossings or Center Valley Mobile Park ever been issued any kind of NOV, warning letter, etc. in the past?

Date of letter: 4/8/2015

Letter from: Gary Brienza, Solicitor (e-mail)

Letter sent to: Chris Cope

Subject: Saucon Valley Crossings

Reply to your e-mail regarding a NOV to subject. "Not that I recall".

Date of letter: 4/8/2015

Letter from: Karl Schreiter, SEA

Letter sent to: Nicholas Stolfus, DESCCO

Subject: Modifications to Influent Pump Station

Contract #19

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(Karl approved materials to be used on this project)

Date of letter: 4/21/2015

Letter from: Gary Brienza, Solicitor (e-mail)

Letter sent to: Tom Beil, Chris Cope and Karl Schreiter

Subject: Saucon Crossings Mobile Home Park

Instead of going the notice and 42R route.....should we take another shot at getting the information Karl needs by sending a letter to the new owner?

Date of letter: 4/21/2015

Letter from: Karl Schreiter, SEA (e-mail)

Letter sent to: Larry Turoscy, Lehigh Engineering

Subject: Saucon Crossings Mobile Home Park

(Attached) is the form for reporting the system condition as required for our Chapter 94 Report. This was never completed by the previous owner. Have your client complete it for 2014. Do the best you can for now. You should report what is planned for 2015.

*****end of correspondence for May

7. **Solicitor's Report - Gary Brienza** (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on. Gary will also submit a confirming written report.

8. **Engineer's Report - Karl Schreiter PE, DEE** (Schreiter Engineering Associates Inc. - SEA) will discuss the matters he is working on. Karl will also submit a confirming written report.

9. **Superintendent of the UST Water and Wastewater Department's Report - Chris Cope** will discuss the matters affecting the Sewage Treatment Plant. Chris may also submit a confirming written report.

10. **Treasurer's Report**

11. **Motions Requested**

12. **Unfinished Business -**

- A. Possible UST Ordinance for the purpose of adopting and enforcing the standards and regulations promulgated by the PA DEP which recommends that on-lot management ordinance shall include the "removal of septage or other solids from treatment tanks once every five years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depths of the tank".

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Ref: "Township of Lower Macungie proposed Ordinance #2013- (to be duly adopted)". – 10/30/2014 Nothing new to report

- B. Waste Water Treatment Plant concerns and increasing development. See Tom Dinkelacker' e-mail dated 7/23/2014

13. New Business

14. Courtesy of the Floor

15. Announcements -

- A. Next scheduled meeting of the Authority will be Monday, June 1, 2015 following the adjournment of the USTMA meeting, at the Water and Sewer Building.

16. Adjournment