

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, December 21, 2015 – 6:30 P.M.
Township Municipal Building

Members Present: Stephen Wagner, Chairman
Joaquim "Jack" DeMatos, Vice Chairman
Patrick M. Leonard
Philip W. Spaeth

Members Absent: Dennis E. Benner

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Assistant Township Manager
Thomas Anewalt, Township Solicitor
Charles Unangst, P.E., Township Engineer

CALL TO ORDER

Chairman Wagner called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Chairman Wagner asked all in attendance to stand and recite the "Pledge of Allegiance."

NOTIFICATION

Chairman Wagner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

PUBLIC ANNOUNCEMENTS

Chairman Wagner made the following announcements:

- The Township Municipal Authority has been awarded the Collection System Award from the Eastern Pennsylvania Water Pollution Control Operators Association.
- There are two vacancies on the Park and Recreation Commission. Any resident interested in serving on the Park and Recreation Commission should complete an application form which can be found on the Township's website.
- The Township office will be closed on Thursday, December 24, Friday, December 25 and Friday, January 1 for the Christmas and New Year holidays.

SUBDIVISIONS & LAND DEVELOPMENTS

Posh Properties – Resolution No. 2015-41

Motion made by Mr. Leonard and seconded by Mr. DeMatos to adopt Resolution No. 2015-41 conditionally approving the Preliminary/Final Land Development Plan of Posh Properties to construct two office buildings and a daycare facility with associated site amenities on the property at 2615 Saucon Valley Road.

Mr. Spaeth had the following comments concerning the Posh Properties Land Development Plan:

- It is very important for the developer and Township Engineer to address any concerns relating to potential sinkholes on the subject property.
- Every effort should be made to document and preserve the historic nature of the property relative to past mining activities.
- The developer should be required to install sidewalks and curbs if deemed appropriate by the Township at some point in the future.

Mr. Beil said that Mr. Spaeth's concerns are addressed in Resolution No. 2015-41 as conditions of approval.

The motion was approved by a vote of 4 to 0.

Beck Lot Line Adjustment – Resolution No. 2015-43

Motion made by Mr. DeMatos and seconded by Mr. Leonard to adopt Resolution No. 2015-43 conditionally approving the Lot Line Adjustment Plan of Sherri A. Beck to adjust the lot line between the properties at 2131 and 2183 Oakhurst Drive.

John Deschu, Professional Land Surveyor, was present on behalf of the applicant. Mr. Deschu gave a brief overview of the proposed Lot Line Adjustment Plan.

The motion was approved by a vote of 4 to 0.

MINUTES

Regular Meeting of November 9, 2015

Motion made by Mr. Leonard and seconded by Mr. DeMatos to approve the minutes of the regular meeting of November 9, 2015.

The motion was approved by a vote of 4 to 0.

ORDINANCES

None

RESOLUTIONS

Resolution No. 2015-42 – Naming Township Park Pavilion in Memory of David M. Petzold

Motion made by Mr. Leonard and seconded by Mr. DeMatos to adopt Resolution No. 2015-42 naming the pavilion at the Upper Saucon Township Community Park in honor of fallen Upper Saucon Township Police Officer David M. Petzold.

Christine Petzold, sister of Officer Petzold, addressed the Board on behalf of the Petzold Foundation and the Officer's family. She wanted to let the Board know that they appreciate the pavilion being named in her brother's memory.

The motion was approved by a vote of 4 to 0.

Public Works Union Collective Bargaining Agreement

Motion made by Mr. Leonard and seconded by Mr. DeMatos to ratify the Collective Bargaining Agreement between Upper Saucon Township and the Municipal Works of Upper Saucon Township for the contract term of January 1, 2016 through December 31, 2016.

The motion was approved by a vote of 4 to 0.

Resolution No. 2015-36 – Adoption of 2016 Township Budget

Motion made by Mr. Leonard and seconded by Mr. DeMatos to adopt Resolution No. 2015-36 approving the 2016 Township Budget.

Mr. Beil said the version of the Budget currently being considered by the Board was updated to reflect the wages and benefits called for in the new Collective Bargaining Agreement with the Public Works Union.

The motion was approved by a vote of 4 to 0.

Resolution No. 2015-37 – 2016 Tax Levy

Motion made by Mr. DeMatos and seconded by Mr. Leonard to adopt Resolution No. 2015-37 fixing the real estate tax rate and fire hydrant tax rate for the year 2016.

The motion was approved by a vote of 4 to 0.

Resolution No. 2015-38 – 2016 Pay Plan For Non-represented Employees

Motion made by Mr. Leonard and seconded by Mr. DeMatos to adopt Resolution No. 2015-38 establishing the 2016 Pay Plan for non-represented employees of the Township.

The motion was approved by a vote of 4 to 0.

Resolution No. 2015-39 - Police Pension Plan Contribution

Motion made by Mr. Leonard and seconded by Mr. DeMatos to adopt Resolution No. 2015-39 requiring participants of the Police Pension Plan to make a mandatory contribution to the police pension fund for the year 2016.

The motion was approved by a vote of 4 to 0.

Resolution No. 2015-40 - Non-Uniformed Employees' Pension Plan Contribution

Motion made by Mr. DeMatos and seconded by Mr. Leonard to adopt Resolution No. 2015-40 requiring participants of the Non-Uniformed Employees' Pension Plan to make a mandatory contribution to the non-uniformed employees' pension fund for the year 2016.

The motion was approved by a vote of 4 to 0.

MOTIONS

Release of Funds – Locust Manor – Certification No. 4

Motion made by Mr. Leonard and seconded by Mr. DeMatos to authorize the release of construction security in the amount of \$93,389.51 for the Locust Manor Subdivision in accordance with the Community Development Director's memo dated December 16, 2015.

The motion was approved by a vote of 4 to 0.

CORRESPONDENCE & INFORMATION ITEMS

Board of Supervisors Reorganization Meeting will be held on Monday, January 4, 2016 at 6:30 pm

Chairman Wagner noted that the Board of Supervisors reorganization meeting will be held on Monday, January 4, 2016 at 6:30 pm at the Township Municipal Building.

DIRECTION/DISCUSSION ITEMS

Review Agenda for Zoning Hearing Board meeting on January 6, 2016

Mr. Beil reviewed the two appeals on the docket for the January 6, 2016 Zoning Hearing Board meeting.

It was the consensus of the Board that the Township Solicitor should appear before the Zoning Hearing Board and represent the Board of Supervisors as an objector in the appeal of High Hotels (Appeal No. 2015-21). High Hotels is requesting variances from various sections of the Township zoning ordinance in order to construct a hotel and free-standing restaurant on the property at 3800 West Drive.

With respect to the High Hotels Appeal, the following issues were of particular concern to the Board:

- No oversized parking spaces are proposed for the hotel, even though the zoning ordinance requires seven such spaces.
- The proposed wetland buffer of 18 feet is insufficient and needs to be increased.
- The proposed restaurant should be connected to or housed within the proposed hotel.

The Board is interested in working with High Hotels to find a mutually acceptable means of resolving these issues.

COMMITTEE REPORTS

None

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Leonard and seconded by Mr. DeMatos to authorize payment of the Prepaid Invoice List and Warrant List #12212015 dated 12/21/2015.

The motion was approved by a vote of 4 to 0.

ADDITIONAL BUSINESS

Mr. Spaeth said he recently read the Township Engineer's report on the intersection of Chestnut Hill Road and Applebutter Hill Road. He asked if he could meet with the Township Engineer privately to review the report in greater detail. The other Board members had no issue with Mr. Spaeth meeting with the Township Engineer to review this matter.

Mr. Beil announced that tonight's meeting is Mr. DeMatos' last and thanked him for his service to the Township for the last eight years. Mr. Spaeth said it was a pleasure working with Mr. DeMatos on the Finance Committee. Mr. Beil said Mr. DeMatos will be missed. Mr. DeMatos thanked the Board and Township staff and said he has learned a lot from them over the years.

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

None

ADJOURNMENT

Motion made by Mr. Leonard and seconded by Mr. DeMatos to adjourn the meeting.

The motion was approved by a vote of 4 to 0.

The meeting was adjourned at approximately 7:35 p.m.

Secretary